

Abbreviated CV – School of Business and Creative Industries Teaching Staff

Source/adapted from: Tertiary Education Quality and Standards Agency (TEQSA) (2017). *Abbreviated CV; Course Accreditation (Existing Provider) (Beta v 2.0)*. Australian Government, pp.1-3.

Notes:

- This abbreviated CV (Curriculum Vitae) is required for all teaching staff working in the School of Business and Creative Industries
- This abbreviated CV is required in addition to a copy of your standard CV (or resume).
- All original qualifications must be sighted, with a copy of all qualifications provided to the School.

Date of: document submission/updated version __/__/____

1. Title, name and Staff ID

Title	First and other names	Last name	Staff ID

2. Contact details

Email	Phone

3. Completed academic qualifications

Full name of award	Subject/major area	Full name of awarding institution and year of award (if an overseas institution, also include the country and verification of legitimacy of the award and institution)

4.a) Teaching experience (previous seven years)

Teaching period (from most recent)	Field of study area/course title	Name of organisation/institution and, if an overseas institution, the country	Role: Course Coordinator, lecturer, tutor, instructor, teaching assistant, marker, facilitator



4.b) Scholarship in Teaching and Learning *(Please indicate any professional development activities undertaken in the last three years in relation to teaching and learning. This could include attendance at Staff Orientations and training sessions in the use of Canvas, completion of training modules in areas like Academic Integrity, as well as undertaking formal studies in teaching and learning)*

<https://www.teqsa.gov.au/latest-news/publications/guidance-note-scholarship>

Date	Nature of activity	Length of activity (number of hours)

5. Relevant employment/experience

Note: provide a brief history of the employment and/or other experience (if different to 2 & 4 above) which is relevant to the current higher education role and field of education.

Employment period	FTE (full-time/part-time/casual)	Name of employer	Position title	Relevant duties

6. Other relevant information about scholarly activities related to your teaching discipline to keep up to date with new knowledge in your discipline

(ie professional memberships, directorships, conference attendance)

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7. Publications (scholarship and research outputs)

Note: include publications categorised by: articles in research journals; articles in scholarly journals; conference papers; books; book chapters; peer-reviewed or not; number and value of peer-reviewed grants; and other outputs (such as patents).

For guidance on the distinction between research and scholarship, refer to the TEQSA Guidance Notes on Scholarship and Research and Research Training on TEQSA.gov.au.

Author(s)		Year of publication	Title of publication	Journal/ volume/ proceedings	Type of publication (1)	Peer-refereed/ reviewed	Research classification (research/ scholarship)	Broad field of education
<i>Surname</i>	<i>Initial</i>							

Copy and complete as many additional tables as required.

(1) *Journal, conference proceedings, etc.*

