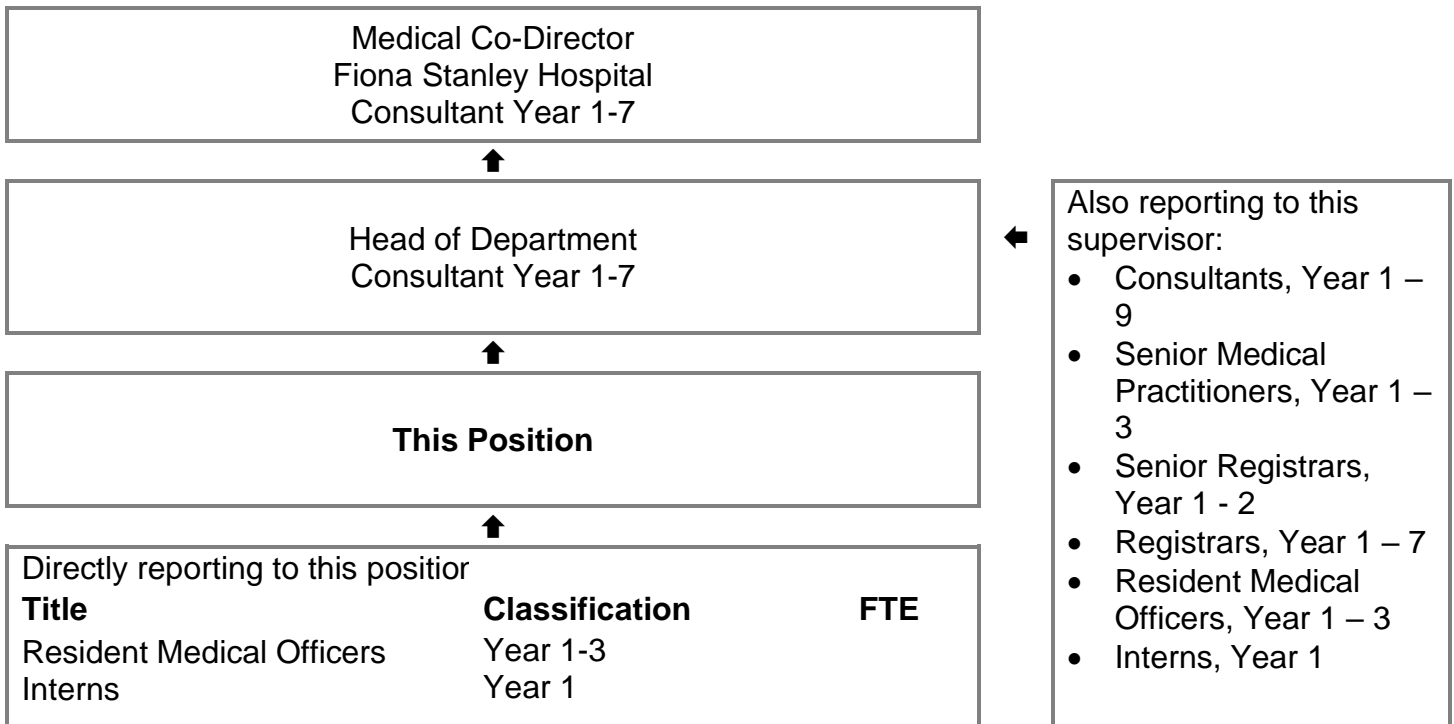




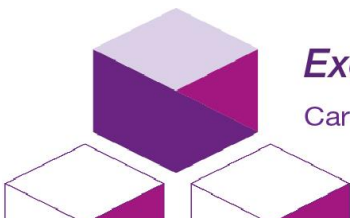
**Fellow – Burns Unit**  
**Department of Health, Medical Practitioners (Metropolitan Health Services) AMA Industrial Agreement 2022; Year 1 - 2**  
**Position Number: 007668**  
**Burns Unit**  
**Fiona Stanley Hospital; South Metropolitan Health Service**

**Reporting Relationships**



**Key Responsibilities**

To undergo comprehensive training in the management of both adult and paediatric burns. This fellowship is for a surgeon interested in developing burns as a sub-specialty interest after completion of their higher plastic surgery training. This is an academic unit and research will be encouraged, along with involvement in post-graduate educational activities. The fellow will be involved in the management of major burns out-of-hours. Long-term follow-up and reconstructive surgery in adults and children who have had burn injuries will form a regular part of the fellow's timetable.



*Excellent health care, every time*

Care ■ Integrity ■ Respect ■ Excellence ■ Teamwork

## SMHS Values

The SMHS considers the values, attributes and attitudes of candidates along with the assessment of competency-based criteria of the position as part of employee recruitment and ongoing performance development.

SMHS is unified across its hospitals and services by its values and behaviours that provide a strong expectation of conduct for all SMHS staff no matter where they work.



## Brief Summary of Duties (in order of importance)

### 1. Clinical

- 1.1 Undertakes clinical shifts as directed by the Head of Specialty and/or Co- Directors/Director of Clinical Services.
- 1.2 Oversees the care of inpatients and outpatients including clinical evaluation, formulating a differential diagnosis, arranging appropriate investigations and referrals, and instituting a documented management plan in conjunction with the supervising consultant.
- 1.3 Reviews inpatients daily and at the request of medical staff, nursing staff, patients or families. Keeps the supervising consultant informed of any patient whose condition is not improving, or who is causing concern. Requests assistance from consultants when necessary.
- 1.4 Supervises, supports, mentors and teaches Registrars, RMOs and medical students at all times. Actively intervenes to reduce delays in patient investigation, management, transfer or discharge.
- 1.5 Where appropriate, assists consultants to undertake operative and other procedures. Performs procedures and/or diagnostic interventions within their scope of practice as agreed with the supervising consultant for the patient. Responds to consult requests from other specialties within 24 hours.
- 1.6 Promotes patient engagement in their care through clear communication with patients/families (at their level of understanding) regarding their condition, options for treatment and progress. Agrees the management plan with the patient/family. Promotes healthy lifestyle choices and preventative health care.
- 1.7 Communicates with the interdisciplinary team and attends interdisciplinary team meetings to ensure coordinated timely care.
- 1.8 Facilitates emergency and elective admissions for patients. This includes assisting consultant staff to ensure there are adequate beds available for new admissions; facilitating discharges before 10am and when rostered to be in the hospital for emergency admissions, being available to review patients in the emergency department within 30 minutes of request or when the patient arrives on the ward.
- 1.9 Ensures that the medical record (including discharge summaries) is accurately updated daily and that all medical diagnoses, comorbidities, procedures and complications are clearly listed.
- 1.10 Participates in departmental and other meetings as required to meet organisational and service objectives.

### 2. Research and Development

- 2.1 Participates in research and clinical audits as required, ensuring correct procedures are followed; assists in teaching of medical students and interns, as required.
- 2.2 Participates in ongoing professional development activities, including regular performance reviews and commits to maintaining and upgrading knowledge, skills and participates in
- 2.3 Quality Improvement activities.

### 3. Conduct and Professionalism

- 3.1 Complies with and demonstrates a positive commitment to the health service values throughout the course of their duties.
- 3.2 Performs duties in accordance with relevant Acts and legislation including Occupational Safety and Health Act; Disability Services Act, Equal Opportunity legislation; and WA Health and Health Service specific policies and procedures including Code of Conduct; Code of Ethics; Performance Management; and other relevant Departmental/Program policies and procedures.

#### SMHS Job Description Form

3.3 Rural and outer metropolitan allocations are part of the rotations for Residents employed at metropolitan hospitals and these may include Albany, Armadale, Broome, Bunbury, Kalgoorlie, Rockingham, Osborne Park, Kalgoorlie, Joondalup, Hedland Health Campus and other allocations as determined.

#### **4. SMHS Governance, Safety and Quality Requirements**

- 4.1 Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct, the SMHS Vision and SMHS Values of Care, Integrity, Respect, Excellence and Teamwork.
- 4.2 Participates in the maintenance of a safe work environment.
- 4.3 Participates in an annual performance development review.
- 4.4 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 4.5 Completes mandatory training (including safety and quality training) as relevant to role.
- 4.6 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures, and applicable legislative obligations under the Public Sector Management Act, the Health Services Act, Occupational Safety and Health Act, the Disability Services Act and the Equal Opportunity Act.

#### **5. Undertakes other duties as directed.**

## Work Related Requirements

The following criteria should be read together with the Brief Summary of Duties and considered in the context of the role and the SMHS Values.

### Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia.
2. Completion of SET 5 with the Royal Australasian College of Surgeons or equivalent; and Fellow of the Royal Australasian College of Surgeons or equivalent.
3. Demonstrated clinical and procedural experience sufficient to undertake the safe care of patients of the specialty.
4. Demonstrated ability to provide medical education, teaching, supervision, training and support to resident medical officers and interns.
5. Demonstrated verbal and written communication skills and interpersonal skills to effectively interact with patients, their families, medical students, junior doctors and staff at all levels.
6. Demonstrated organisational and time management skills and commitment to safe, timely patient centred care.
7. Demonstrated participation in professional continuing medical education activities including regular performance reviews and a commitment to maintain and upgrade knowledge & skills.

### Desirable Selection Criteria

1. Demonstrated ability to monitor and review their clinical effectiveness, note their limitations and put in place strategies to ensure safe patient care.
2. Demonstrated commitment to continuous improvement of patient outcomes and patient experience.
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

### Appointment Prerequisites

Appointment is subject to:

- Working with Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.