

DEPARTMENT OF HEALTH

# Statement of Duties

<b>Position Title:</b>	Mammographic Technologist
<b>Position Number:</b>	Generic
<b>Classification:</b>	Allied Health Professional Level 1-2
<b>Award/Agreement:</b>	Allied Health Professionals Public Sector Unions Wages Agreement
<b>Group/Section:</b>	Community Mental Health and Wellbeing Population Screening and Cancer Prevention – BreastScreen Clinical Services
<b>Position Type:</b>	Permanent/Fixed-Term, Full Time/Part Time
<b>Location:</b>	South, North, North West
<b>Reports to:</b>	Chief Radiographer
<b>Effective Date:</b>	June 2019
<b>Check Type:</b>	Annulled
<b>Check Frequency:</b>	Pre-employment
<b>Essential Requirements:</b>	<p>Tertiary qualification/program of study providing eligibility for the Australian Society of Medical imaging and Radiation Therapy's Certificate of Clinical Proficiency in Mammography</p> <p>Holds a certificate of Clinical Proficiency in Mammography</p> <p>Licensed to practice under <i>Tasmanian Radiation Protection Act 2005</i> and the <i>Radiation Protection Regulations 2016</i></p> <p><i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i></p>
<b>Desirable Requirements:</b>	Current Driver's Licence
<b>Position Features:</b>	The incumbent is required to wear lead aprons, as appropriate Intrastate travel may be required

NB. The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

## Primary Purpose:

The Mammographic Technologist is responsible for performing basic breast imaging examinations and workups to produce images of the highest diagnostic quality, and ensuring compliance with the ALARA principle whilst using ionising and non-ionising radiation to produce images.

## Duties:

1. Perform routine screening and assessment mammography procedures, accommodating individual client needs and limitations in the performance of the examination.
2. Use breast imaging equipment ensuring client welfare and standard of care in accordance with business requirements and protocols.
3. Maintain an up-to-date knowledge of new techniques and advances in mammography and breast screening.
4. Assist in the development, updating and implementation of protocols and procedures for work practices supporting continuous quality improvement and routine equipment quality control.
5. Consistent with professional development, assist in training and supervision of less experienced staff.
6. Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.
7. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

## Key Accountabilities and Responsibilities:

- The Mammographic Technologist operates under the direction of the BreastScreen Tasmania Chief Radiographer to ensure broad program objectives and philosophies are maintained.
- The graduate practitioner is subject to professional supervision and subject to professional development and experience, is able to perform imaging procedures under general professional guidance.
- As a member of a multi-disciplinary team, the Mammographic Technologist is expected to apply a degree of independent professional judgment in meeting set objectives. This role is responsible for:
  - Performing breast imaging procedures to ensure client screening and assessment occurs to a contemporary professional standard.
  - Selecting appropriate imaging, technical factors and accessories to achieve optimum screening and diagnostic results and meet best practice standards.
  - Implementing BreastScreen Australia's principles and protocols and complying with moral and ethical codes to ensure client welfare and quality of care.
  - Maintaining and operating imaging equipment and accessories in accordance with radiation protection and safety, infection control guidelines and best practice standards.
  - Assisting to train less experienced staff to ensure optimum screening and diagnostic outcomes of examinations.
  - Exercising reasonable care in the performance of duties consistent with the relevant Work Health and Safety (WHS) legislation.

- Champion a child safe culture that upholds the *National Principles for Child Safe Organisations*. The Department is committed to the safety, wellbeing, and empowerment of all children and young people, and expect all employees to actively participate in and contribute to our rights-based approach to care, including meeting all mandatory reporting obligations.
- Where applicable, exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Comply at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.

## Pre-employment Conditions:

*It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.*

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
  - a. crimes of violence
  - b. sex related offences
  - c. serious drug offences
  - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

## Selection Criteria:

1. Knowledge and demonstrated competence in conducting a range of imaging procedures in screening and assessment mammography in a population health setting.
2. Knowledge of mammographic equipment and contemporary breast imaging techniques.
3. Good communication skills, the ability to interact with clients, staff, and other members of the multidisciplinary team.
4. Ability to work collaboratively as part of a health professional team.
5. Ability to apply professional and personal initiative within a quality assurance framework.
6. A commitment to ongoing professional development.

## Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department of Health is committed to improving the way we work with vulnerable people, in particular implementing strategies and actions to promote child safety and wellbeing, empower, and prevent harm to children and young people.

The Department upholds the *Australian Charter of Healthcare Rights* in our practice and is committed to the safeguarding and protection of the welfare and rights of all people, particularly those that may be at risk of abuse, neglect, or exploitation. We place emphasis on the provision of culturally safe, respectful, and inclusive care that is responsive to diverse needs.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles | Tasmanian Department of Health](#).