

# SENIOR LECTURER (EDUCATION-FOCUSED) AND DIRECTOR OF EDUCATION

DEPARTMENT/UNIT	School of Translational Medicine
FACULTY/DIVISION	Faculty of Medicine, Nursing and Health Sciences
CLASSIFICATION	Level C
DESIGNATED CAMPUS OR LOCATION	Alfred campus

## ORGANISATIONAL CONTEXT

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At [Monash](#), work feels different. There's a sense of belonging, from contributing to something groundbreaking – a place where great things happen. You know you're part of something special and purposeful because, like Monash, your ambitions drive you to make change.

We have a clear purpose to deliver ground-breaking intensive research; a world-class education; a global ecosystem of enterprise – and we activate these to address some of the [challenges](#) of the age, Climate Change, Thriving Communities and Geopolitical Security.

We welcome and value difference and [diversity](#). When you come to work, you can be yourself, be a change-maker and develop your career in exciting ways with curious, energetic, inspiring and committed people and teams driven to make an impact – just like you.

Together with our [commitment to academic freedom](#), you will have access to quality research facilities, infrastructure, world class teaching spaces, and international collaboration opportunities.

We champion an [inclusive workplace culture](#) for our staff regardless of ethnicity or cultural background. We have also worked to improve [gender equality](#) for more than 30 years. Join the pursuit of our purpose to build a better future for ourselves and our communities – [#ChangeIt](#) with us.

The Faculty of Medicine, Nursing and Health Sciences, is the largest faculty at Monash University, and offers the most comprehensive suite of professional health training in Victoria. We consistently rank in the top 40 universities worldwide for clinical, pre-clinical and health sciences.

We want to improve the human condition. That is our vision - it has no expiration date. Through academic health centres, other translational models and by educating the healthcare workforce of the future, our staff, students and alumni directly improve quality of life.

Setting the global health care agenda, the Faculty aspires to lead in all areas of research activity and influence local, national and international policy to improve health and social outcomes and health inequalities. We've made a major impact in the world of medical research and become globally recognised for our quality education of over 41,000 doctors, nurses, and allied health professionals.

We are ambitious and aim to maintain our position as a leading international medical research university. We're recognised for the breadth and depth of our research, for our commitment to translational research, for the quality and scale of our research capability, and as a thriving biotechnology hub. To learn more about the Faculty, please visit [www.monash.edu/medicine](http://www.monash.edu/medicine).

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The **School of Translational Medicine (STM)** is the FMNHS's leading school for biomedical and clinical research and education, offering undergraduate and postgraduate study programs. STM is primarily located at the Alfred Hospital Precinct, with sites at Peninsula Health, and Cabrini Hospital. ST, along with the School of Public Health and Preventative Medicine (SPHPM) form the Sub-Faculty of Translational Medicine and Public Health.

Translational, basic and clinical research in STM covers a great breadth of subject areas, with 16 different departments and centres, including the Departments of Medicine (Alfred and Peninsula), Immunology, Diabetes, Infectious Diseases, Respiratory Research @ Alfred , Gastroenterology, Neuroscience, Psychiatry, Medical Oncology, Surgery, Anaesthesiology & Perioperative Medicine (APOM), Medical Education, Melbourne Sexual Health Clinic, The National Trauma Institute (NTRI) and Clinical Haematology / the Australian Centre for Blood Diseases (ACBD). STM encourages multidisciplinary research across discipline areas and attracts elite students, researchers and teachers to its well-equipped research laboratories and facilities. The school partners with health care services, government, industry and community to put research into practice and contribute to the treatment and cure of several specific diseases and conditions.

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## POSITION PURPOSE

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Education-focused staff (as a subset of the Teaching and Research category of employment) at Monash are an elite category of the academy who focus on and contribute to the innovation of education and leading the design and delivery of education at the University. The Senior Lecturer (Education focused) is expected to make significant contributions to teaching and learning within their Faculty and engage in educational leadership at department, school, faculty or university level.

The Senior Lecturer (Education-Focused) is expected to contribute to leadership in the School, with oversight of the school's education portfolio together with the Head of School. The position is responsible for overseeing the continuous delivery, development and quality assurance of the undergraduate and postgraduate award coursework portfolio and professional and continuing education and micro credentials delivered to local and global learners.

The Director will play a key role in the development and delivery of a cohesive vision for the education portfolio of the School including the development new education offerings and provide

leadership in the delivery of education with the remit of improving teaching quality, supporting educational innovation, increasing teaching efficiencies and ensuring unit and course viability.

The appointee will apply their expertise in education leadership, knowledge of cutting-edge pedagogy, curriculum development, and passion for high-quality teaching, in order to maintain and grow the School's education.

**Reporting Line:** The position reports to Head of School of Translational Medicine with functional reporting to the Deputy Dean Education.

**Supervisory Responsibilities:** The appointee will be responsible for supervision of teaching and administrative staff responsible for undergraduate and post-graduate (Honours) teaching and program coordination.

**Financial Delegation:** Yes, in accordance with the University delegations schedule

**Budgetary Responsibilities:** Yes, in accordance with the University delegations schedule

## **APPOINTMENT PERIOD**

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The appointment as Senior Lecturer will be a continuing appointment in the School of Translational Medicine and will include the role of Director of Education for an initial period of up to 5 years with opportunity for renewal based on performance.

## **KEY RESPONSIBILITIES**

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This position is a Level C education-focused academic. Level C education-focused academics will play a leadership role in educational innovation, curriculum design and review.

### **Duties of a Level C Director of Education:**

1. Provide leadership of the school's education portfolio.
2. Oversee governance and management undergraduate and postgraduate coursework education programs, the undergraduate Honours program, professional and continuing education and micro-credentials, including chairing the school's education committee.
3. Promote education within the School.
4. Lead curriculum (course and unit) design and review at school, faculty and institutional level and oversee governance of unit and course reviews.
5. Engage in governance, collaborative design, implementation and quality improvement of cross-faculty, cross-campus or team-taught units, courses or projects.
6. Develop, implement and review educational policy and practice at an institutional, national and international level and institutional and lead the adoption of University or Faculty policy and practice within the School.
7. Play an active role in the maintenance of academic standards and in the development of educational policy and of curriculum areas within the faculty.
8. Provide leadership with professional, commercial and industry partners.
9. Build capacity in learning and teaching of academics within the School, Faculty and University including ensuring that all new education staff are appropriate inducted and supported in their roles.
10. Collaborate with groups external to the University on teaching and learning practice and design.
11. Engage in education scholarship or research.
12. Other duties as directed from time to time.

### **Some of the duties of a Level C education-focused academic may include:**

1. The preparation and delivery of lectures and seminars
2. Course material and resource development
3. Marking and assessment
4. Consultation with students
5. Designing, implementing and reviewing educational innovations
6. Coordinating a major or field of study or award program
7. Engaging in collaborative design or implementation of cross-faculty, cross-campus or team taught units, courses or projects
8. Building learning and teaching capacity in fellow academics within the department, school or faculty
9. Broad administrative function
10. Attendance at departmental, school and/or faculty meetings and a major role in planning or committee work
11. Research and scholarship for a Level C education-focused academic may include
  - Innovative curriculum design based on systematic and evidence-based review of teaching methods and techniques
  - Exploring the impact of changes in curriculum design and teaching practice on student learning
  - Publishing educational or disciplinary research in high-quality refereed journals or equivalent (for example, textbooks or teaching resources)
  - Attracting funding to undertake projects that enhance student or staff learning and teaching outcomes
12. Conference presentations on educational practice and design at local and national conferences
13. Other duties as directed from time to time

## **KEY SELECTION CRITERIA**

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### **Education/Qualifications**

1. The appointee will have:
  - Advanced qualifications and/or recognised significant experience in the relevant discipline area. A position at this level will normally require a doctoral qualification or equivalent accreditation and standing. In determining experience relative to qualifications, regard shall be had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or contributions to technical achievement. In addition, a position at this level will normally require a record of demonstrable scholarly and professional achievement in the relevant discipline area.

### **Knowledge and Skills**

2. Proven excellence in teaching and education governance and quality.
3. Developed skills of leadership, networking, management and inter-personal skills with demonstrated experience of leadership course and education quality improvement, leading change and innovation.
4. Experience in building capacity in learning and teaching in others and in inspiring them to teach effectively.

5. High-level interpersonal skills and proven ability to establish a good working relationship with colleagues and students and to develop and maintain strong professional links with relevant industry and the community
6. A good scholarship/research record as evidenced by publications in high-quality refereed journals or equivalent and where appropriate the securing of external funding, and supervision of research students

## **OTHER JOB RELATED INFORMATION**

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- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- A current satisfactory Working With Children Check is required

## **GOVERNANCE**

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Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.