





# Volunteer role description

## Breakfast Club Volunteer

Department	Regional Services
Availability	1 day per week
Location	Deception Bay
Category	Working in our Services and Programs

## Building an inclusive, diverse and active humanitarian movement based on voluntary service

#### Role purpose

Breakfast Club volunteers supervise all children who attend the Breakfast Club, and offer interaction and a friendly, safe environment for attendees to eat breakfast. Breakfast club volunteers encourage and teach living, social and nutritional skills to attending students without making judgments of students' circumstances or taking on the role of parents, teachers or professionals.

#### **Role responsibilities**

- Supervise students and maintain an orderly environment in the Breakfast Club.
- Assist with operations of the Breakfast club including setting and packing up.
- Ensure that Breakfast Club procedures are adhered to including maintaining a high level of hygiene standards.
- Monitor stock and report any shortages.
- Act appropriately and be a positive role model for young students.
- Report any accidents or injuries (either to yourself or to the students) to the school contact/ convener as soon as possible.
- Encourage the development of healthy eating behaviour.

#### Knowledge, skills and experience

- Interest in providing a humanitarian service, and ability to work within the Fundamental Principles of the Red Cross.
- Ability to work in a team environment.
- Ability to communicate and listen effectively.
- An interest in working with children.
- Ability to behave in a calm and friendly manner.
- Experience working with primary school aged children is highly regarded

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Date: September 2017







### **Check requirements**

- Working with children Blue Card or ability to hold one is essential
- A National Criminal History Check prior to commencement and renewed every three years
- (Red Cross will arrange this)
- Food handling certificate is desired

## **Learning and development**

- Complete Red Cross online learning modules as required
- Attend Red Cross Volunteer Induction, Program Training and ongoing training as required

#### **General conditions**

We act always in accordance with the Australian Red Cross Ethical Framework and Child Protection Code of Conduct

We are a Child Safe organisation and all volunteers are required to comply with relevant State and Territory legislation requirements

We comply with the Red Cross Workplace Health and Safety management system

We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way

We may be required to assist the organisation on occasion, in times of national, state or local emergencies or major disasters

In all activities, our volunteers are guided by the Fundamental Principles of the Red Cross and Red Crescent Movement

Humanity
Impartiality
Neutrality
Independence
Voluntary Service
Unity
Universality

Authorised by: Recruitment Manager Date: September 2017

