**Course Tutoring**

A casual staff member required to deliver or present a tutorial (or equivalent delivery through other than face to face teaching mode) of a specified duration and relatedly provide directly associated non-contact duties in the nature of preparation, reasonable contemporaneous marking\* and student consultation will be paid at a rate for each session of tutorial delivered or presented, according to the relative table in https://www.adelaide.edu.au/hr.

The session rate in a repeated tutorial applies to a second or subsequent delivery of substantially the same tutorial in the same subject matter within a period of seven (7) days and any marking and student consultation reasonably contemporaneous with it.

The term 'tutorial' will mean any education delivery described as a tutorial in a course or program outline or in an official timetable issued by the University, except in relation to musical activities.

\*'reasonable contemporaneous marking' means marking that is consequential to, or originates from assignments, work or exams set within a given lecture, tutorial or demonstration but does not include marking of course wide examinations, essays or other assessment tasks. Prior experience in tutoring / session supervision is preferred.

**Workshop and Practical Session Supervision**

Session supervisors will be responsible for instructing, supervising and assisting students, either individually or in groups, in accordance with the course curriculum. Many sessions will also include a marking component, whereby the session supervisors will be expected to mark the students’ preparatory or in-class work. Supervisors are also expected to attend any supervisor meetings organised by the course coordinator. Supervisors will be paid by the hour for the sessions and preparation they complete.

**Marking**

Markers will be responsible for marking and providing feedback for assessment tasks, exam and other summative work for a given course. Markers are also expected to attend and marker meetings organised by the course coordinator. Markers will be paid by the hour for the marking they complete. Please note exam markers are normally organised closer to the exam period.

Note that current coursework students need not apply for any casual opportunities with the school