



PROGRAM IMPACT MANAGER - SUSTAINABLE CORPORATES

DEPARTMENT/UNITClimateWorks Australia / Monash Sustainable Development
Institute**FACULTY/DIVISION**Office of the Deputy Vice-Chancellor and Senior Vice-President
(DVCR)**CLASSIFICATION**

HEW Level 9

DESIGNATED CAMPUS OR LOCATION

Melbourne CBD

ORGANISATIONAL CONTEXT

Monash is a university of transformation, progress and optimism. Our people are our most valued asset, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our University and our exciting future, please visit www.monash.edu.

The **Deputy Vice-Chancellor (Research) and Senior Vice-President (DVCR)** is responsible for the development, implementation and continuous improvement of the University's research vision within the changing landscape of higher education, ensuring delivery of accountabilities within the context of the University's strategic plan. Reporting to the President and Vice-Chancellor and as an integral member of the University's executive team, the DVCR further advances the University's research performance, diversifies research funding, oversees research infrastructure strategy, and fosters interdisciplinary and transdisciplinary areas of excellence, collaboration and innovation within Monash and with global research partners. Further information about the University's organizational and governance and structure is available at www.monash.edu/about/structure.

As a leading interdisciplinary research and education institute, **Monash Sustainable Development Institute (MSDI)** is advancing the wellbeing of people and planet, for current and future generations. Monash University has a wealth of sustainable development expertise across its ten faculties. MSDI engages across Monash to bring together applied and transdisciplinary researchers, practitioners and students to advance systems transformation for sustainable development; and provides a platform to create change through deep collaboration, working in close partnership with government, industry and communities to amplify our impact. MSDI is also host to the Sustainable Development Solutions Network (SDSN) Australia, New Zealand and Pacific Regional Centre. We offer forward-thinking study programs and courses that enable people and organisations to engage with and respond to some of the biggest environmental, economic and social issues facing our world today. For more information, please visit www.monash.edu/msdi.

ClimateWorks Australia bridges research and action, for system-level transitions to reach net zero emissions across Australia, Southeast Asia and the Pacific. We act as trusted advisers, influencing powerful decision-makers to reduce emissions at scale. ClimateWorks convenes and facilitates relationships with an international network of organisations that support effective policies, financing and action for emissions reductions.

ClimateWorks supports decision makers with tailored information and tools, working with key stakeholders to remove obstacles and help facilitate conditions that support the transition to a prosperous, net zero emissions future. Co-founded by The Myer Foundation and Monash University in 2009, ClimateWorks is a non-profit working within the Monash Sustainable Development Institute. To learn more about this work, visit www.climateworksaustralia.org.

POSITION PURPOSE

The **Program Impact Manager – Sustainable Corporates** is responsible for leading the delivery of high impact, multi-year programs resulting in system scale change and significant emissions reductions, with a focus on Sustainable Corporates. The Sustainable Corporates team aims to support corporates in understanding, committing to and taking strong, credible action towards net zero emissions by defining and disseminating best practices, building an enabling environment and capabilities for implementation, as well as tracking and disclosing corporate performance.

The position is highly collaborative, and works directly with a diverse range of internal and external stakeholders across business, NGOs, government and academia to deliver program impact. The Program Impact Manager will recruit and lead a program team and will also contribute to securing partnerships and program funding.

The Program Impact Manager will use their leadership and people management skills, alongside their extensive networks and relentless focus on impact, to drive the delivery of a program within the system team, with a focus on supporting and empowering others to lead day-to-day project management and delivery.

Reporting Line: The position reports to the System Lead - Sustainable Corporates under broad direction, working with a considerable degree of autonomy.

Supervisory Responsibilities: The position will oversee a team of approximately 8 staff

Financial Delegation: Yes, in accordance with the University delegations schedule

Budgetary Responsibilities: Yes, in line with key responsibilities

KEY RESPONSIBILITIES

1. Lead the delivery of a high impact, multi-year program that translates the vision and priorities of ClimateWorks and meet delivery timelines, budget, reporting, risk, compliance and quality assurance objectives
2. Recruit, lead and develop a highly-trained, motivated and efficient program team, including planning and allocating staff resources, team building and alignment, developing, coaching and mentoring employees and managing performance to deliver project outcomes and continuous improvement
3. Ensure program impact and outcomes are achieved by applying a system change approach to the delivery of the program including understanding the relevant system and geographical context, developing program logic and regularly evaluating program impact and effectiveness
4. Manage external partners or contractors to deliver on key elements of programs including implementing effective governance structures and approaches for collaboration
5. Oversee the scoping, design and delivery of complex impact-oriented projects, including overseeing and guiding strategic engagement, qualitative and quantitative research, modelling and analysis to ensure outputs support desired project outcomes
6. Develop relationships with and influence senior stakeholders in business, government and academia relevant to the program area

7. Develop strong partnerships with internal stakeholders and leverage the expertise of the International and Country Context, System Change and Capability, Communication and Fundraising team in the design and delivery of programs
8. Contribute to seeking and securing program funding and lead the development of program reports for project funders, partners and other key stakeholder groups to ensure accurate and timely information is provided to required parties as needs arise
9. Deliver presentations to communicate the findings of ClimateWorks' programs to a large range of audiences and actively participate in panel discussions or workshops
10. Visibly demonstrate ClimateWorks' leadership values and behaviours and cultivate these in the Program team
11. Other duties as directed from time to time

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
 - Postgraduate qualifications in a relevant field and extensive, relevant experience; or
 - extensive management experience and proven management expertise; or
 - an equivalent combination of relevant experience and/or education/training.

Knowledge and Skills

2. Extensive and relevant work experience with a focus on organisational change and/or business strategy and transformation, ideally in the context of decarbonisation, and an understanding of Australian and Southeast Asia context
3. Excellent management and leadership skills with the proven ability to strategically manage, provide authoritative advice, influence, negotiate and achieve consensus at senior levels
4. Demonstrated ability to lead high profile projects of varying complexity and size, establishing the project scope and plan, and overseeing the project's delivery to ensure quality outcomes are achieved to deadline and within budget
5. Demonstrated management experience in a matrix, or large and complex management structure with the proven ability to motivate and develop a team of professionals to achieve objectives and inspiring a working culture of collaboration, support, recognition and ongoing development
6. Extensive established networks and superior interpersonal skills including the ability to develop effective, trust-based relationships with and influence stakeholders at senior levels in business and government
7. Highly developed analytical and conceptual skills including demonstrated ability to quickly assimilate new concepts and information and deliver innovative solutions to complex problems and project requirements
8. Demonstrated ability to oversee the scoping, design and delivery of complex impact-oriented projects, including overseeing and guiding strategic engagement, qualitative and quantitative research, modelling and analysis to ensure outputs support desired project outcomes
9. Proven ability to proactively identify and secure project partners and funding and establish effective governance frameworks to support the ongoing success of the partnerships
10. Strong written and oral communication skills with the demonstrated ability to produce clear and succinct reports, proposals and presentations
11. The ability to work with ambiguity and be excited by the idea of working in an entrepreneurial culture and on pioneer topics

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.