



## POSITION DESCRIPTION

<b>Position</b>	Kinship Care First Support Worker	<b>Position Number</b>	Wst101
<b>Reports to</b>	Team Leader OOHC	<b>Direct Reports</b>	Nil
<b>Status</b>	Ongoing	<b>Time Fraction</b>	Fulltime
<b>Award</b>	SCHADS Level 4	<b>Location</b>	VACCA Werribee

## OUR VISION

Aboriginal self-determination – Live, Experience and Be.

## OUR PURPOSE

Supporting culturally strong, safe, and thriving Aboriginal communities.

## POSITION SUMMARY

Kinship Care First Supports Worker will be responsible for providing supports to new carers and Kinship placements. The role will complete a comprehensive carer assessment (Part B) and can offer up to 100 hours of support to assist the child/ren to settle into their new placement. This support includes regular home visits, care team participation, helping carers to navigate DFFH, DET and Centrelink, as well as having access to a small amount of brokerage.

## KEY RELATIONSHIPS

*Internal:* Nugel, Cultural Services, Family Services, Family Violence, AFPR,

*External:* DFFH (Child Protection), DET, School, Kinder and Day-care

## KEY SELECTION CRITERIA

### ESSENTIAL

- Demonstrated commitment and understanding for the values that underpin VACCA' vision and purpose.
- Awareness and appreciation of Aboriginal societies and cultures and an understanding of the issues affecting Aboriginal people in contemporary Australia and the diversity of circumstances of Aboriginal people.
- Demonstrated experience in working and engaging with Aboriginal families and children.



- Ability to advocate for Aboriginal children and communicate in a clear, culturally appropriate, and respectful way with a range of stakeholders including staff and external parties.
- Ability to identify the training and support needs of kinship carers, particularly non-Aboriginal kinship carers in terms of their cultural competence and connection to the Aboriginal community.
- Excellent conceptual and writing skills, with the ability to write reports and assessments.
- Strong computer skills.
- Capacity to work both independently as a member of a team and a willingness to participate in training and supervision as requested.

## DESIRABLE

- Knowledge of Best Interest of the Child and Looking After Children frameworks
- Work experience in case management within a CSO or ACCO
- Relevant tertiary qualification in Community/Human Services/ Social Work fields

## REQUIREMENTS

- You must have and continue to hold a full Victorian Driver's Licence, a current employment working with children check card and a National Police Check.

## POSITION ACCOUNTABILITIES

- Provide support to carers and children involved in statutory kinship care placements.
- Provide support to kinship carers who need support in caring for Aboriginal children.
- Regularly visit the children and young people in kinship care placements.
- Provide cultural information and support to non-Aboriginal kinship carers.
- As required organize and facilitate access between the children in kinship care placements and their parents or other family members.
- Identify children's needs using the Looking After Children framework and the resources needed to meet these needs as well as completing LAC documentation.
- Provide information and advice service over the phone to support kinship carers in caring for Aboriginal children.
- Ensure accuracy of all client data is current and provided in a timely manner on the electronic data systems.
- Prepare part B assessment reports.
- Assist in Quality Improvement activities to ensure agency compliance with the Community Service Organization Registration Standards

## HEALTH, SAFETY & WELLBEING

- Ensure compliance with the OH&S Act and VACCA policies.
- Contribute positively and proactively to team and organisation wide OH&S activities.



## QUALITY & CONTINUOUS IMPROVEMENT

- Ensure compliance with legislation, contract and policy requirements in your day to day work to meet the organisation's audit, contract and registration obligations.
- Proactively apply your specialist knowledge in the review and maintenance of policies, systems and processes.
- Continue the development of a culturally strong and positive working environment using a continuous improvement approach.

## OTHER

- Participate proactively in team project initiatives.
- Support other team members in periods of high demand and during periods of absence.
- Participate in project groups and attend events - Undertake other duties as directed.

## ADDITIONAL INFORMATION

We are committed to Aboriginal self-determination and supporting strong, safe, thriving Aboriginal communities and aim to ensure every individual is treated with dignity, honouring all cultural backgrounds, abilities, ethnicities, sexual orientations, gender identities and spiritual beliefs.

VACCA is a child-safe organisation and is committed to ensuring the safety and wellbeing of children and young people with zero tolerance for child abuse. All successful applicants will be required to undertake a National Police Record Check and Working with Children Check prior to commencement of employment and periodically following commencement.

This position is designated under the Multiagency Risk Assessment and Management framework (MARAM) Identification (Tier 2) level which requires mandated MARAM Family Violence Screening & Identification training and responsibilities.

VACCA is an equal opportunity employer and has a smoke-free workplace policy.