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| **REPORTS TO:** | **DIRECT REPORTS AND TEAM SIZE:** | |
| Supervisor /Crew leader | This role has 0 direct reports | |
| **THIS ROLE EXISTS TO: (PURPOSE)** | | |
| Project Fire Fighters assist in bushfire preparedness, suppression and planned burning operations. When not directly involved in firefighting activities, the project fire fighter will undertake a broad range of other activities including civil maintenance and natural resource management maintenance. Project fire fighters work under direct supervision from Crew leaders and Supervisors. | | |
| **Key accountabilities:** | | |
| * Prompt and effective response and contribution to Melbourne Water’s firefighting organisation including first attack fire response * Undertake fire protection works including slashing and clearing tracks and culverts * Operate equipment, plant and vehicles in accordance with one’s role training and accreditation requirements. * Maintain Occupational Health & Safety Standards within the workplace through compliance with organisational standards * Taking care of own and colleagues Health and Safety through identification and reporting of hazards and active involvement in improvement initiatives. | | |
| **KEY RESPONSIBILITIES** | | **KPIs** |
| **General Duties:**   * Undertake natural resource management, grass maintenance and civil asset maintenance activities in waterways and land delivery environments * Operation of a range of hand and power tools * Operation of heavy plant and equipment with certificate of competency * Work under supervision either individually or in a team environment * Use and perform routine maintenance on tools and equipment * Operate within and contribute to improvement of Melbourne Water policies and procedures (including OH&S procedures), Task Risk Assessments, Standard Operating Procedures and Environmental Management System requirements * Take care of own and colleagues Health and Safety through identification and reporting of hazards and active involvement in improvement initiatives | | * Service delivery targets, safety and customer service quality KPI’s as noted in agreed service levels and procedures * Accurate and timely reporting of all incidents, near misses and hazards |
| **Fire Response:**   * Prompt and effective response and contribution to Melbourne Water’s firefighting organization, including first attack fire response activities and on the ground operations * May be required to work in one or more of the following roles (subject to an individual’s training, skills and competency); General Fire Fighter, fire tanker operator, heavy machine operator, or team member of a Forest Fire Management Victoria taskforce * Maintain annual fire fighter accreditation * Maintain a level of fitness sufficient for fire fighting * Must reside permanently within 20 minutes normal driving time of the relevant Work Centre (30 mins for Thomson) * Be available for out of hours availability (24 hour a day recall to work) and out of hours emergency response (when rostered) * Be available to go on a one-in-three week fire roster during the fire season (one in two for Thomson)   **Annual Leave over the Summer fire period will be restricted** | | * General fire fighter accreditation |
| **SKILLS, KNOWLEDGE AND EXPERIENCE REQUIRED:** | | |
| * Ability to work proactively as a member of the team, contribute fully to team decision-making and take responsibility for own role in ensuring the safety of all team members and other personnel on site * Experience in natural resource management, grass maintenance or civil asset maintenance/project work * Ability to undertake work requiring sustained physical effort and intense concentration in adverse conditions over extended periods of time * Understanding of the safe use of tools and equipment including non- powered and small hand tools, chainsaws, brush cutters and pole saws | | |
| **KEY RELATIONSHIPS:** | | |
| All Melbourne Water employees are responsible for managing aspects of our customer/stakeholder relationships and service interactions, and will work proactively to deliver a consistent customer experience.  **Internal**  Project fire fighters are required to communicate with a broad range of internal teams.  **External**  Project fire fighters are required to communicate with external stakeholders as required including members of the general public and various other government agencies work alongside in fire response including the Department of Environment, Land, Water, Planning (DELWP), CFA, Parks Victoria | | |
| **SALARY RANGE:** | | |
| Melbourne Water reserves the right to remunerate people according to their ability to perform the functions of the role based on their qualifications, skills and experience. | | |
| **OTHER COMMENTS:** | | |
| This role requires the following:   * Pass a National Police check * General Fire Fighter accreditation or the ability to achieve the accreditation through training * Medical Assessment – meet the **Category B – Fire fighter Arduous (Mandatory**) * Victorian Driver’s license * Task based assessment for Fitness * Meet response time for First Attack roster * Have one or more of the following current Plant certificates of competency or truck licenses will be preferred: * Bulldozer * Excavator * Backhoe * Medium rigid truck * Heavy rigid truck * Heavy combination truck   Location: Healesville , Warburton , Thomson | | |