



## Pathways to Employment – English for Work E.A.L Teacher

<b>Department</b>	Migration Support Programs
<b>Availability</b>	Thursday and Friday (4 hours per day)
<b>Location</b>	Mount Gambier.
<b>Category</b>	Working in our Services and Programs

### Building an inclusive, diverse and active humanitarian movement based on voluntary service

#### Role purpose

Assisting with the delivery of the Red Cross Employment Program. This volunteer role will support clients from a culturally and linguistically diverse background who are facing barriers towards employment due to low levels of English. This role will require working as part of a team as well as one on one with clients who have been made vulnerable as a result of migration to help them learn English skills in order to gain employment.

#### Role responsibilities

- Assist in the development of the English for Work program modules
- Support clients of a Culturally and Linguistically Diverse background to increase their English skills (reading, writing, speaking)
- Work in a team to prepare and facilitate the English for work classes 1-2 days a week during school term as per modules created
- Report any incidents in relation to the client's health, welfare or wellbeing, to Red Cross staff
- Maintain confidentiality of information obtained unless this information must be disclosed to Red Cross to assist the client
- Notify Red Cross in advance if unable to attend any classes scheduled

#### Knowledge, skills and experience

- Experience in working as an E.A.L teacher
- Knowledge of some of the barriers currently facing asylum seekers, refugees and other migrants and how this impacts on their ability to find employment
- Show empathy for disadvantaged and socially isolated clients
- Work independently or as part of a team to share the workload
- Basic admin skills and knowledge of Microsoft Office including email

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### Check requirements

- A National Criminal History Check prior to commencement and renewed every five years (Red Cross will arrange this)
- South Australian Working with Children's Clearance

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### Learning and development

- Complete Red Cross online learning modules as required
- Attend Red Cross Volunteer Induction, Program Training and ongoing training as required

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### General conditions

We act always in accordance with the Australian Red Cross Ethical Framework and Child Protection Code of Conduct

We are a Child Safe organisation and all volunteers are required to comply with relevant State and Territory legislation requirements

We comply with the Red Cross Workplace Health and Safety management system

We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way

We may be required to assist the organisation on occasion, in times of national, state or local emergencies or major disasters

*In all activities, our volunteers are guided by the Fundamental Principles of the Red Cross and Red Crescent Movement*

**Humanity**

**Impartiality**

**Neutrality**

**Independence**

**Voluntary Service**

**Unity**

**Universality**

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