

DEPARTMENT OF HEALTH

Statement of Duties

Position Title:	Radiation Therapist
Position Number:	Generic
Classification:	Radiation Therapist Level 1-2
Award/Agreement:	Radiation Therapist Agreement
Group/Section:	Hospitals South and Hospitals North/North West
Position Type:	Permanent/Fixed-Term/Casual, Full Time/Part Time/Casual
Location:	South, North, North West
Reports to:	Senior Radiation Therapist or Supervisor Radiation Therapist
Effective Date:	September 2020
Check Type:	Annulled

Check Frequency: Pre-employment

Essential Requirements: Registered with the Medical Radiation Practice Board of Australia
**Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.*

NB: The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

Primary Purpose:

- Carry out planning and treatment of patients with x-rays, electrons or radiation from sealed sources as prescribed by a Radiation Oncologist.
- Associated duties include patient care, general and technical administration.

Duties:

1. Practice within professional, legal and ethical constraints in accordance with accepted standards of the Australian Health Practitioner Regulation Agency (AHPRA).
2. Simulate, plan and treat patients with ionizing radiation in a timely and efficient manner whilst maintaining technical radiation therapy standards including:
 - Operation of a radiation therapy CT scanner.
 - Manufacture of patient immobilisation and stabilisation equipment and beam modifying devices.
 - Computer based planning using contemporary and advanced treatment techniques.
 - Treatment of patients with megavoltage x-ray and electron therapy, superficial x-ray and brachytherapy treatment units.
 - Ensure all administration and documentation requirements are initiated and completed.
 - Provide patient care ensuring courtesy and confidentiality.
3. Safely operate equipment in accordance with all radiation safety and occupational health and safety standards.
4. Actively participate in, and undertake, continuing professional development.
5. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

Key Accountabilities and Responsibilities:

- Responsible for the planning and treatment of patients as prescribed by a Radiation Oncologist under the supervision of a Senior Radiation Therapist or Supervisor Radiation Therapist.
- Responsible for maintaining professional and technical procedural standards and associated functions.
- Ability to use initiative and professional judgement under the supervision of the Senior Radiation Therapist or Supervisor Radiation Therapist.
- Where applicable, exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Comply at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.
- Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.

Pre-employment Conditions:

It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
 - a. crimes of violence
 - b. sex related offences
 - c. serious drug offences
 - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

Selection Criteria:

1. Ability to maintain professional, ethical and technical standards, including undertaking administration and documentation requirements.
2. Ability to maintain professional standards of practice including professional judgment, knowledge, skill and conduct in accordance with the AHPRA Code of Conduct for Registered Health Practitioners.
3. Demonstrated knowledge, experience and technical skill in contemporary radiation therapy treatment planning and delivery.
4. Demonstrated ability to work both independently and within a multidisciplinary team environment, subject to work pressures and change.
5. Possess well-developed communication skills in written, oral and electronic formats, including the capacity to relate well to patients and staff.
6. Demonstrated participation in continuing professional development.
7. Commitment to providing excellent and safe individual patient care ensuring to comply with best practice standards.

Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles](#).