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POSITION DESCRIPTION

Lecturer
Teaching & Research

Position Level	B
Faculty/Division	Business
Position Number	ADMIN ONLY
Original document creation	xx/xx/ 2020

Position Summary

UNSW is currently implementing a ten-year 2025+ strategy and our ambition for the next decade is nothing less than to establish UNSW as Australia's global university. We aspire to this in the belief that a great university, which is a global leader in discovery, innovation, impact, education and thought leadership, can make an enormous difference to the lives of people in Australia and around the world. For further information see: https://www.2025.unsw.edu.au/.

The Business School's reputation is built on its outstanding staff, students and alumni and a cultural diversity which ensures an international focus. It also has a long history of deep industry engagement and takes pride in the impact it has through its educational and research activities. For further information see UNSW Business School 2021+ faculty statement.

The role of Lecturer reports to the Head of School and has no direct reports.

Accountabilities

Specific accountabilities for this role include:

- The successful candidate is expected to have completed (or be close to completing) a PhD with an organizational focus. We are specifically interested in candidates with research expertise in

International Business, Management, Business and Society, or related disciplinary areas, and must demonstrate capacity to undertake scholarly research publishable in the leading academic journals.

- Engage in individual and/or collaborative research in a manner consistent with disciplinary practice.
- Create scholarly impact which is recognised by peers in the advancement of disciplinary knowledge.
- Demonstrated teaching excellence and a well-defined teaching philosophy that inspires student learning.
- Conduct classes, assess student learning achievements, and support students in postgraduate and undergraduate courses in International Business and Management in line with UNSW policy.
- Design and develop learning activities and resources, and provide assessment and feedback using a range of suitable approaches and learning environments.
- Support learning progression with students as individuals (through such activities as one-to-one consultation) and as a cohort (through general course related advice) to achieve positive learning and employability outcomes for students.
- Manage course administration, including academic quality assurance.
- Maintain professional development in pedagogy, disciplinary knowledge and minimum professional accreditation requirements (where relevant).
- Make a positive contribution to School meetings and seminars and be a member of School/Faculty committees as required.
- Contribute to the development of applications for competitive funding under the guidance of senior colleagues, including participating as co-investigator or chief investigator in competitive grant applications.
- Involvement in supervision of HDR students.
- Adopt responsible management principles and practices in teaching and research.
- Align with and actively demonstrate the UNSW Values in Action: Our Behaviours and the UNSW Code of Conduct
- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

Skills and Experience
- A PhD in a related discipline, and/or relevant work experience.
- Proven commitment to keeping up to date with discipline knowledge and developments.
- Track record of, and demonstrable potential for, research that leads to research outcomes of high quality and high impact, with clear evidence of the desire and ability to continually achieve research excellence.
- Demonstrated experience in teaching and learning design, development, and delivery at undergraduate and/or postgraduate level.
- Experience using educational technologies and online delivery methods.
- Evidence of teaching effectiveness and passion for educational excellence.

- Evidence of ability to support and inspire students from diverse backgrounds and support student equity, diversity and inclusion initiatives.
- High level communication skills and ability to network effectively and interact with a diverse range of students and staff.
- Demonstrated ability to work in a team, collaborate across disciplines and build effective relationships.
- Evidence of highly developed interpersonal and organisational skills.
- An understanding of and commitment to UNSW's aims, objectives and values in action, together with relevant policies and guidelines.
- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training.

Pre-employment checks required for this position

- Verification of qualifications

About this document

This Position Description outlines the objectives, desired outcomes, key responsibilities, accountabilities, required skills, experience and desired behaviours required to successfully perform the role.

This template is not intended to limit the scope or accountabilities of the position. Characteristics of the position may be altered in accordance with the changing requirements of the role.