

Position Description

RESEARCH OFFICER

Position No:	NEW
Business Unit:	Provost
Division:	Psychology and Public Health
Department:	Centre for Alcohol Policy Research
Classification Level:	Level A Research Only
Employment Type:	Full-Time, Fixed-Term
Campus Location:	Bundoora
Other Benefits:	http://www.latrobe.edu.au/jobs/working/benefits

Further information about:

La Trobe University - <http://www.latrobe.edu.au/about>

Position context and purpose

The successful candidate will work within a team based at the Centre for Alcohol Policy Research (CAPR), La Trobe University. Working with leading Australian researchers in the field, they will undertake work in respect to research and communication of various aspects of the Centre dealing with alcohol consumption and related harm in Australia. The successful candidate will work under the supervision of Dr Benjamin Riordan and Professor Emmanuel Kuntsche on a range of Australian Research Council (ARC), VicHealth, and other various CAPR projects and project-related tasks.

For example, three of the projects are:

- Using AI to reveal the true extent & context of alcohol exposure in videos
- Solutions for regulating and monitoring alcohol marketing in Instagram influencer posts
- The prevalence and impact of digital alcohol exposure

[The Centre for Alcohol Policy Research \(CAPR\)](#), where the position will be based, is an innovative, world-class, multidisciplinary research facility at the forefront of informed alcohol policy development, led by [Professor Emmanuel Kuntsche](#). The Centre, which receives funding from competitive grants and [La Trobe University](#), examines alcohol consumption and-related harms and the effectiveness of alcohol-related policies. The Centre is located at [La Trobe University's](#) Melbourne (Bundoora) campus. CAPR is unlike any other research facility in Australia, as its sole focus is on building the evidence-base related to alcohol issues. This places CAPR at the forefront of informed alcohol policy development. Together with partner organisations, CAPR's research discoveries can be promoted to inform the best, most effective alcohol-policy in Australia which, in turn, contributes to international alcohol policy research evidence. Centre staff conduct research and carry out professional activities advancing the mission of CAPR, including undertaking research translation.

CAPR is based in one of the larger Schools within the University, the **School of Psychology & Public Health**.

At **La Trobe University**, our research is focused on five priority areas, linked to the United Nation's Sustainable Development Goals. Our expertise across disciplines positions us to excel in these areas and positively impact our communities. CAPR staff are key contributors to [Healthy people, families & communities](#), [Understanding & preventing disease](#) and [Social change & equity](#).

LEVEL A - RESEARCH OFFICER

A Level A research only academic is expected to contribute towards the research effort of the institution and to develop their research expertise through the pursuit of defined projects relevant to alcohol-related research.

Duties at this level will include those to:

- Contribute to writing up research findings for publication and dissemination.
- Acquire and manage research data, including interview and survey data.
- Conduct analyses using specified and agreed techniques and models. Interpret research data. Contribute to the development of techniques, models and methods.
- Assist in obtaining research funding from internal and external sources.
- Participate in professional activities including presentations online, at conferences and seminars in field of expertise.
- Coordinate and participate in professional activities and meetings connected to the funded project.

- Attend meetings associated with research or the work of the unit to which the research is connected and/or Departmental or School meetings.
- Undertake other research administrative functions connected with the funded project commensurate with the classification and scope of the position as required by the line manager.
- Contribute to and uphold a robust and ambitious research culture.

ESSENTIAL CRITERIA

Skills and knowledge required for the position

- Completion of an Honours degree in Psychology, Criminology, Public Health, or related discipline and/or have equivalent qualifications and/or professional experience.
- Evidence of experience in research, particularly in quantitative data collection and analysis, and the ability to work effectively under limited supervision or independently.
- Effective oral and written communication skills, including the ability to interact effectively with people from a diverse range of backgrounds.
- Demonstrated ability to work as a member of a team in a cooperative and collegial manner.
- Demonstrated analytical and manuscript preparation skills.
- Well-developed planning and organisational skills, with the ability to prioritise multiple tasks and set and meet deadlines.
- Demonstrated computer literacy and proficiency in the production of high-level work using software such as R and/or STATA, Microsoft Office applications, and specified university software programs, with the capability and willingness to learn new packages as appropriate.

Preferred skills and knowledge criteria

- Knowledge and expertise in research on alcohol and/or other drug use.
- Knowledge and expertise in research on digital media and/or artificial intelligence.
- A record of contribution to publications, conference papers and/or reports, or professional or technical contributions which provide evidence of research potential.
- Experience in the preparation of research proposal submissions to external funding bodies.
- Ability to liaise effectively with a range of collaborators nationally and/or internationally and with industry partners.

Capabilities required to be successful in the position

- Ability to demonstrate self-awareness, see things from another person's perspective and actively seek out and act on feedback to improve knowledge, skills and behaviour.
- Ability to work collaboratively, recognise the value of diversity and model accountability, connectedness, innovation and care.
- Ability to think creatively, explore new ideas and respectfully challenge existing practices in order to improve current ways of working.
- Ability to build a culture of continuous improvement, implementing ideas generated by team members.

Essential compliance requirements

To hold this La Trobe University position the occupant must:

- hold, or be willing to undertake and pass, a Victorian Working With Children Check; AND
- take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

Other information

The position description is indicative of the initial expectation of the role and subject to changes to University goals and priorities, activities or focus of the job.

Position flexibility

La Trobe University is committed to providing a diverse, inclusive and respectful working environment for all staff. We offer flexible work arrangements that can assist you in balancing your work and other responsibilities.

Why La Trobe:

- Develop your career at an innovative, global university where you'll collaborate with community and industry to create impact.
- Enjoy working on our inspiring and stunning campuses – the perfect hub for industry, students and academics
- Help transform the lives of students, partners and communities now and in the future

This is more than just a job. Working at La Trobe offers opportunities to demonstrate excellence and transform lives.

Here, you'll join exceptional people, partners and communities, who power our operations with ambition and purpose.

We are forward-looking and culturally inclusive. We continuously review, improve and transform our processes to embrace new, flexible approaches. That means you'll always have the opportunity to succeed and make a difference.

La Trobe's Cultural Qualities:



We are accountable

We strive for excellence in everything we do. We hold each other and ourselves to account, and work to the highest standard.



We are connected

We connect to the world outside – the students and communities we serve, both locally and globally



We are innovative

We tackle the big issues of our time to transform the lives of our students and society.



We care

We care about what we do and why we do it. We believe in the power of education and research to transform lives and global society. We care about being the difference in the lives of our students and communities

For Human Resource Use Only

Initials:

Date: