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| **Position Title**  | Team Leader (Plant and Equipment) |
| **Classification**  | Level 8 |
| **School/Division** | Campus Management |
| **Centre/Section** | Campus Management  |
| **Supervisor Title**  | Manager, Asset Maintenance |
| **Supervisor Position Number**   | 319514 |
| **Position Number** | 315933 |

**Your work area**

Campus Management is responsible for planning, designing, developing and managing the University’s campus and property portfolio to support teaching, research and campus life. Campus Management delivers a range of University-wide services including strategic planning, property management, facilities operations, major projects and developments, sustainability, landscape, security and transport. Within the Central SDC Campus Maintenance and Services team the role shares accountability for the operational delivery of Campus Management services and its primary customers are the Central Units and the whole of the University.

**Reporting structure**

Reports to: Manager, Asset Maintenance

**Your role**

The Team Leader (Plant and Equipment) will lead the management and safe operation of building automation to ensure client focussed service provision. This will include the efficient function of plant operations for chilled water generation and reticulation, supporting systems and contractor management to ensure contractors and others comply with University policy and regulatory requirements.

**Your key responsibilities**

Instil a strong focus on OH&S within the operational maintenance by having excellent knowledge of workplace OH&S practices and requirements

Ensure that all maintenance is undertaken in accordance with applicable regulations and procedures

Develop project briefs, scopes of work and costings for large scale works

Provide advice to management, staff, suppliers, and key stakeholders on issues that relate to the maintenance and operations of equipment and infrastructure

Supervise tradespersons and contractors in determining work allocation and priorities all works on UWA facilities to meet agreed SLA’s

Participate in out of hours on-call roster to ensure building infrastructure issues are managed outside of core business hours

Manage overall building performance through the operation, adjustment, maintenance, and troubleshooting of building mechanical and electrical systems

Inspect all building plant and equipment and responds to critical alarms and other emergency and building plant and equipment maintenance and operational issues

Provide effective communication and coordination with key stakeholders

Other duties as directed

**Your specific work capabilities (selection criteria)**

Relevant Trade qualifications in Electrical, Mechanical or Building systems and instrumentation

Knowledge of current technical/trade regulations

Substantial relevant technical experience in the full range of building engineering services

Substantial in-depth knowledge in the full range of building engineering services including safety and compliance issues

Demonstrated ability to work independently and apply judgement and innovation in the solution of complex operational problems.

Demonstrated ability to use initiative to resolve problems and/or suggest alternatives.

Excellent organisational skills and demonstrated ability to set priorities and to meet deadlines.

Excellent written and verbal communication skills and a demonstrated commitment to client service

Ability to work productively as part of the team to get the job done

Proficiency in a range of computing skills

Project management skills desirable

**Special requirements (selection criteria)**

Follow rosters for being On-Call for handling alarms and callouts outside business hours, and attend site as required to act on those alarms and summons

Current C Class drivers’ licence

**Compliance**

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including:

The University’s Code of Conduct [hr.uwa.edu.au/policies/policies/conduct/code/conduct](https://www.hr.uwa.edu.au/policies/policies/conduct/code/conduct)

Inclusion and Diversity [web.uwa.edu.au/inclusion-diversity](https://www.web.uwa.edu.au/inclusion-diversity)

Safety, health and wellbeing [safety.uwa.edu.au/](https://www.safety.uwa.edu.au/)