



Registrar – Service - Psychiatry
Medical Practitioners Agreement: MP Year 1-7
Position Number: various
Mental Health Division
Royal Perth Bentley Group/East Metropolitan Health Service

Reporting Relationships

Executive Director
Royal Perth Bentley Group



Medical Co-Director/Clinical Leads
Mental Health Division
Royal Perth Bentley Group
Position Number: Various



This Position



Directly reporting to this position

Title	Classification	<u>FTE</u>
Resident Medical Officer	MP Year 1-3	
Intern	MP Year 1	

← Also reporting to this supervisor:

- Consultants
- Senior Registrars/Fellows
- Registrars
- Resident Medical Officers

Key Responsibilities

Provides and promotes high quality and patient centred care to inpatients and outpatients of the specialty under the supervision of consultant psychiatrists. Provides training, supervision and education for Resident Medical Officers (RMOs) and Interns. In collaboration with the interdisciplinary team, works to achieve National, State and East Metropolitan Health Service (EMHS) performance standards and the National Safety and Quality Healthcare Standards.

EMHS Vision and Values

Our Vision

***Healthy people, amazing care.
Koorda moort, moorditj kwabadak.***

Healthy people refers to the commitment we have as an organisation to ensure our staff, patients and the wider community have access to comprehensive healthcare services, in order to maintain healthy lives.

Amazing care reflects the sentiment of those consumers accessing our healthcare services from feedback provided to us. This common statement resonates with the health service, and reflects our intentions in our practice and work every day.

As a health service which celebrates diversity of culture and languages, it is also important that our vision is shared in the Noongar language.

Our Values

Our Values reflect the qualities that we demonstrate to each other and our community every day. Our staff make a difference every day to the patients, families and consumers they provide care, advice and support to. The EMHS values capture the shared responsibility that we uphold as most important, which are:

- **Kindness** – kindness is represented in the support that we give to one another. This is how we demonstrate genuine care and compassion to each and every person.
- **Excellence** – excellence is the result of always striving to do better. This is represented by constant improvements to the way in which we deliver our services, which results in a high performing health service.
- **Respect** – we demonstrate respect through our actions and behaviours. By showing each other respect, in turn we earn respect.
- **Integrity** – integrity is doing the right thing, knowing it is what we do when people aren't looking that is a true reflection of who we are.
- **Collaboration** – collaboration represents working together in partnership to achieve sustainable health care outcomes for our community with a shared understanding of our priorities.
- **Accountability** – together we have a shared responsibility for ensuring the best health care outcomes for our community. This is a reminder that it is not only our actions, but also the actions we do not do, for which we are accountable.



Royal Perth Hospital staff share a strong sense of pride in the longstanding principles of Servio, Latin for 'to serve' which adorns our historic crest. The principles of this statement, adopted in 1937 bear testimony to the longstanding tradition of excellence in service that we strive to perpetuate into the future.

Brief Summary of Duties (in order of importance)

1. General

- 1.1 Under the supervision of a consultant psychiatrist, and as part of a multidisciplinary mental health team, to provide an excellent standard of psychiatric care for patients of the Royal Perth Bentley Group.
- 1.2 To contribute to the culture and esteem of the hospital by upholding high professional standards and participating actively in education, training and research.

2. Clinical

- 2.1 Undertakes clinical shifts and on call duties as directed by the Clinical Leads/or Director Mental Health Division.
- 2.2 Oversees the care of inpatients and outpatients including clinical evaluation, formulating a differential diagnosis, arranging appropriate investigations and referrals, and instituting a documented management plan in conjunction with the supervising consultant.
- 2.3 Reviews inpatients daily and at the request of medical staff, nursing staff, patients or families. Keeps the supervising consultant informed of any patient whose condition is not improving, or who is causing concern. Requests assistance from consultants when necessary.
- 2.4 Supervises, supports, mentors and teaches RMOs, Interns and medical students at all times. Actively intervenes to reduce delays in patient investigation, management, transfer or discharge.
- 2.5 Where appropriate, assists consultants to undertake operative and other procedures. Performs procedures and/or diagnostic interventions within their scope of practice as agreed with the supervising consultant for the patient. Takes patients to procedural suites only with the express permission of a consultant who is responsible for the patient and for assisting the registrar if necessary.
- 2.6 Responds to consultation requests from other specialties within 24 hours.
- 2.7 Promotes patient engagement in their care through clear communication with patients/families (at their level of understanding) regarding their condition, options for treatment and progress. Agrees the management plan with the patient/family. Promotes healthy lifestyle choices and preventative health care.
- 2.8 Works within the multidisciplinary team and attends multidisciplinary team meetings to ensure coordinated timely care.
- 2.9 Facilitates emergency and elective admissions for patients. This includes assisting consultant staff to ensure there are adequate beds available for new admissions; facilitating discharges before 10am and when rostered to be in the hospital for emergency admissions, being available to review patients in the emergency department within 30 minutes of request or when the patient arrives on the ward.
- 2.10 Ensures that the medical record (including discharge summaries) is accurately updated daily and that all medical diagnoses, comorbidities, procedures and complications are clearly listed.
- 2.11 Participates in departmental and other meetings as required to meet organisational and service objectives.

3. Education/Training/Research

- 3.1 Participates and engages in continuing professional development and educational activities
- 3.2 Prepares case presentations for grand rounds, hospital and departmental meetings, clinical reviews and other relevant activities as required.
- 3.3 Participates in relevant clinical governance activities including regular clinical meetings, adverse event investigations and morbidity/mortality reviews as required and participates in the implementation of endorsed recommendations.

- 3.4 Participates in the education and training of medical students, interns, resident medical officers and other members of the interdisciplinary team through ward rounds, formal presentations, tutorials and other modalities.
- 3.5 Completes a beginning-of-term planning and end-of-term professional development review of their performance with the Clinical Lead or delegated consultant and required reviews with their Supervisor.

4. EMHS Governance, Safety and Quality Requirements

- 4.1 Participates in the maintenance of a safe work environment.
- 4.2 Participates in an annual performance development review.
- 4.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 4.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 4.5 Performs duties in accordance with Government, WA Health, East Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 4.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

5. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration with the Medical Board of Australia.
2. Demonstrated clinical and procedural experience sufficient to undertake the safe care of patients of the specialty.
3. Demonstrated ability to provide medical education, teaching, supervision, training and support to Resident Medical officers and Interns.
4. Demonstrated verbal, written communication and interpersonal skills to interact effectively with patients, their families and staff at all levels.
5. Demonstrated organisation and time management skills to provide safe, timely patient centred care.
6. Demonstrated participation in continuing medical education activities including regular performance reviews to maintain and upgrade knowledge and skills.

Desirable Selection Criteria

1. Knowledge of Mental Health Act and other related legislation.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- This position is subject to Successful Criminal Record Screening Clearance, Pre-Employment Integrity Check and Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

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Manager / Supervisor

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Signature or

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HE Number

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Date

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Dept. / Division Head Name

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Signature or

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HE Number

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Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

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Occupant Name

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Signature or

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HE Number

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Date

.....
Effective Date

HCN Registration Details (to be completed by HCN)

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Created on

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Last Updated on