



# Job Description Form



Community | Compassion | Quality



Integrity | Equity | Curiosity



## Position Title

Position number: Various

### Health Service Medical Practitioner South of 26<sup>th</sup> Parallel

#### WA Country Health Service

*Our mission is to deliver and advance high quality care for country communities.*

*We are here to improve country people's health and well-being, to care for the sick and to ensure that country communities can access high quality healthcare.*

*We aim to deliver services that meet or exceed standards and advance health outcomes for country communities. While we are proud of the services staff deliver, we know that there is scope for us to grow and improve. We want to be at the forefront of the new wave of healthcare, establishing ourselves as a global leader in regional and remote healthcare.*

## About the WA Country Health Service

### Our Strategic Priorities



### Our Values

#### Community

We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

#### Compassion

We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

#### Quality

We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

#### Integrity

We bring honesty, collaboration and professionalism to everything that we do.

#### Equity

We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

#### Curiosity

We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

### Our Vision

To be a global leader in rural and remote healthcare.

### Our Mission

To deliver and advance high quality care for country WA communities.

## Position Details

Position Number:	Various	Registration Date:	13/08/2024
Classification:	Health Service Medical Practitioner Yr 1-3	Location:	Great Southern, South West, Midwest, Wheatbelt and Goldfields
Award / Agreement:	AMA Industrial Agreement 2022		
Organisational Context:	Medical Services		

## Position Overview

Works as part of the multidisciplinary team at designated hospital providing a high standard of medical care under the supervision of Specialists and Senior Medical Practitioners. Provides assessments, management advice and care of emergency cases and works with in-patients as required. Provides leadership, training, supervision and education for Medical Interns and Registrars in consultation with the Specialists and senior staff.

## Reporting Relationships

### Responsible to:

Operations Manager  
HSU G-11

### Responsible to:

Consultant – Emergency Medicine - MP Year 1-9  
Senior Medical Practitioner Year - MP 1 - 3



### This position:

Health Service Medical Practitioner  
HSMP Year 1 - 3

### Other positions reporting to this position:

Senior Medical Practitioner - Multiple  
Registrar – Serv – Unallocated – Multiple  
RMO – Emergency Medicine – Multiple  
Administrative Assistant – Medical - Multiple



## Key Duties/Responsibilities

### 1. Clinical

- 1.1. Works within the multidisciplinary team, and provides assessment and ongoing management to patients with medical, surgical, paediatric, obstetric, emergency and psychiatric disorders as well as providing reports and liaising closely with other team members.
- 1.2. Manages patients in emergency, outpatient and inpatient settings care in accordance with regional policies, procedures and site instructions.
- 1.3. Provides medical outreach services to other clinics as directed by the Senior Medical Practitioner.
- 1.4. Liaises and consults with Consultants, Medical Officers, General Practitioners, and other service providers concerning overall patient management.
- 1.5. Liaises with patients, family, community services and other representatives as required to facilitate patient management.
- 1.6. Brings any administrative or medical concerns to Consultant's, Senior Medical Practitioners, Unit Nurse Manager and if appropriate, to the Clinical Director or Regional Manager.
- 1.7. Participates in the after hours, weekend and public holiday on call roster with other Medical Officers.
- 1.8. Supports colleagues in the performance of their clinical duties using telephone and videoconferencing (Telehealth) facilities as required.
- 1.9. Supports nurses and other health professionals in the performance of their clinical duties.

### 2. Clinical Administration

- 2.1. Maintains quality patient medical records according to health service protocols.
- 2.2. Promptly writes discharge summaries on inpatients that have been under their care.
- 2.3. Participates in clinical policy development and review.
- 2.4. Participates in doctors' clinical meetings, Patient Safety and Quality activities and quality improvement activities.
- 2.5. Participates in hospital and doctors committee meetings as required or invited.
- 2.6. Participates in performance development activities.
- 2.7. Liaises with external agencies and Community Services, including Royal Flying Doctor Service, Police, St John Ambulance, etc, as required.

### 3. Education

- 3.1. Develops and maintains the skills necessary to provide safe medical practice.
- 3.2. Participates in continuing medical education (CME) activities.
- 3.3. Participates and assists in the continued medical education/in service training of nurses, health professionals and health workers.
- 3.4. Participates fully in the hospital's preventative health and primary care programs.



3.5. Participates in research as appropriate.

#### 4. Leadership

4.1. Provides leadership, training, supervision and education for Medical Students, Interns and Doctors in Training in consultation with Consultant.

#### 5. Other

5.1. Other duties as directed.

### Work Related Requirements

The following criteria are to be read together with the Brief Summary of Duties and considered in the context of the WACHS Values.

#### Essential

1. Eligible for registration by the Medical Board of Australia.
2. Recognised current clinical experience in generalist medical practice.
3. Highly developed communication and interpersonal skills.
4. Ability to work as an effective team member.
5. Demonstrated understanding and knowledge of Aboriginal Cultural respect framework.
6. Current C Class Drivers Licence and an ability and willingness to travel including overnight stays away from home.

#### Desirable

1. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.
2. Post graduate qualification at certificate or diploma level in Emergency Medicine.
3. Experience in/or commitment to public health medicine and primary health care.
4. Experience working in a cross-cultural environment particularly with Aboriginal people.
5. Sound understanding of remote area health service provision.

### Appointment Pre-requisites

Where applicable – District Allowance, Annual Leave Travel Concession, one-week additional annual leave for above the 26th parallel, air-conditioning subsidy.

Appointment is subject to:

- Provision of the minimum identity proofing requirements
- Completion of training for Mandatory Reporting of Child Sexual Abuse
- Successful Criminal Record Screening Clearance
- Successful Pre-Employment Health Assessment
- Successful WA Health Integrity Check
- Evidence of a current C or C-A Class driver's
- Ability to travel across the WA as required including overnight stays

