Educational Developer

Position Number: XXXXXX Position Title: Educational Developer Date Written: July 2017	Faculty / Division: UNSW Art and Design School / Unit: UNSW Art & Design Position Level: Level 8

ORGANISATIONAL ENVIRONMENT

UNSW is currently implementing a ten year strategy to 2025 and our ambition for the next decade is nothing less than to establish UNSW as Australia's global university. We aspire to this in the belief that a great university, which is a global leader in discovery, innovation, impact, education and thought leadership, can make an enormous difference to the lives of people in Australia and around the world.

Following extensive consultation in 2015, we identified three strategic priority areas. Firstly, a drive for academic excellence in research and education. Universities are often classified as 'research intensive' or 'teaching intensive'. UNSW is proud to be an exemplar of both. We are amongst a limited group of universities worldwide capable of delivering research excellence alongside the highest quality education on a large scale. Secondly, a passion for social engagement, which improves lives through advancing equality, diversity, open debate and economic progress. Thirdly, a commitment to achieving global impact through sharing our capability in research and education in the highest quality partnerships with institutions in both developed and emerging societies. We regard the interplay of academic excellence, social engagement and global impact as the hallmarks of a great forward-looking 21st century university.

To achieve this ambition we are attracting the very best academic and professional staff to play leadership roles in our organisation.

UNSW BEHAVIOURS

UNSW recognises the role of employees in driving a high performance culture. The behavioural expectations for UNSW are below.

Please refer to the UNSW Behavioural Indicators for the expectations of your career level.

Demonstrates Excellence	Drives Innovation	Builds Collaboration	Embraces Diversity	Displays Respect
Delivers high performance and demonstrates service excellence	Thinks creatively and develops new ways of working. Initiates and embraces change	Works effectively within and across teams. Builds relationships with internal/external stakeholders to deliver outcomes	Values individual differences and contributions of all people and promotes inclusion	Treats others with dignity and empathy. Communicates with integrity and openness

OVERVIEW OF RELEVANT AREA AND POSITION SUMMARY

UNSW Art & Design leads Australia with a focus on media innovation and emerging technologies. The Faculty's approach is interdisciplinary, advancing tradition and challenging existing thinking. UNSW Art & Design is an internationally recognised centre for arts-led transdisciplinary research in science and technology, our strengths span Art Theory and Criticism; Film, Television and Digital Media; Visual Arts and Crafts. The Faculty is comprised of renowned practitioners, researchers and thinkers spanning contemporary visual arts, creativity and culture, design and innovation.

The Educational Developer is responsible for supporting the design, development, implementation and evaluation of learning, teaching and assessment. The Educational Developer works closely with experts to provide advice and support on the design and development of programs and courses, instructional strategies and learning activities, assessment and feedback strategies, and the creation of engaging and supportive learning environments.

The Educational Developer reports to the Education Support Manager and has nil direct reports.

The role works closely with the Associate Dean (Education), program directors and academics to achieve the delivery of program, course and resource development and delivery.

RESPONSIBILITIES

- Design, develop or enhance programs and/or courses to meet the specific learning outcomes through face-to-face, blended or virtual learning environments, in collaboration with academic staff

- Ensure that programs and courses meet UNSW standards regarding strategic intent, course content, learning objectives and assessment

- Contribute to the design and facilitation of professional development activities, self-directed training and support material

- Manage projects to ensure that they are fit for purpose, delivered within agreed timeframes, within budget and resource parameters and deliver desired outcomes

- Assist with and engage staff in the implementation of quality assurance and enhancement processes

- Drive the development of staff capabilities for high quality blended and online learning lifecycle processes (design, development, implementation and evaluation)

- Build capability for blended and online learning through piloting and trialling new technologies and pedagogies

- Cooperate with all health and safety policies and procedures of the university and take all reasonable care to ensure that your actions or omissions do not impact on the health and safety of yourself or others.

SELECTION CRITERIA

- Relevant degree and substantial relevant experience or equivalent competency gained through another combination of education, training and experience

- Demonstrated experience in the design, development, review and constructive alignment of courses.

- Demonstrated experience in planning, developing, facilitating and reviewing professional development programs, activities and services to build individual capability in face-to-face, blended and online learning and teaching

- Demonstrated ability to think strategically and identify, trial, assess and implement new technologies and pedagogies to improve blended and online learning and teaching

- Superior written and verbal communication skills and the proven ability to consult, influence and negotiate with diverse stakeholders to achieve successful outcomes

- Proven skills and experience in project management, including resource planning, goal setting tracking budgets to project delivery and evaluation.

- Advanced level of computer literacy with excellent skills in Microsoft Office applications, educational technologies, including web-based learning management systems (LMS)

- Demonstrated ability to interpret and support implementation of legislation, policy, procedure and guidelines.

- Knowledge of health and safety responsibilities and commitment to attending relevant health and safety training.

> *It is not the intention of the position description to limit the scope or accountabilities of the position but to highlight the most important aspects of the position. The aspects mentioned above may be altered in accordance with the changing requirements of the role.*