Volunteer role description

Volunteer Pillowcase Project Presenter – Cairns

Department	**Emergency Services**
Availability	**8am- 4pm (School Hours)**
Location	**Cairns**
Category	Working in our Service Programs

Building an inclusive, diverse and active humanitarian movement based on voluntary service

Role purpose

To deliver engaging educational workshops to build student knowledge and capacity in disaster preparedness. This role is instrumental in targeting our work towards people who may be more at risk from the impacts of emergencies.

Role responsibilities

- Present one hour disaster resilience education workshops to ages 8-10 (Years 3-4) and facilitate discussion with children about emergency preparedness
- Tailor approved Red Cross presentations to suit your presentation style and the needs of the audience
- Support required monitoring, evaluating, and reporting for the program
- Travel to schools in a designated region
- Report and document all incidents or service delivery concerns in accordance with procedures
- Immediately notify State or Territory Coordinators if you cannot attend your rostered session
- Pick up/return equipment and supplies to/from Red Cross offices as needed
- Participate in relevant training sessions
- Attend team meetings as required.

Knowledge, skills and experience

- Ability to engage with large and small groups of children and/or young people
- Willingness to teach new ideas and concepts, such as mindfulness activities
- Ability to problem solve and be flexible in the field
- Ability to be sensitive towards, and respond to, the diverse backgrounds, beliefs, cultures and attitudes of members of the audience
- Basic admin skills and knowledge of Microsoft Office including email

Check requirements

- A National Criminal History Check prior to commencement and renewed every three years (Red Cross will arrange this)
- Working With Children Check required

Learning and development

- Complete Red Cross online learning modules as required
- Attend Red Cross Volunteer Induction, Program Training and ongoing training as required

General conditions

We act always in accordance with the Australian Red Cross Ethical Framework and Child Protection Code of Conduct

We are a Child Safe organisation and all volunteers are required to comply with relevant State and Territory legislation requirements

We comply with the Red Cross Workplace Health and Safety management system

We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way

We may be required to assist the organisation on occasion, in times of national, state or local emergencies or major disasters

In all activities, our volunteers are guided by the Fundamental Principles of the Red Cross and Red Crescent Movement

Humanity
Impartiality
Neutrality
Independence
Voluntary Service
Unity
Universality