

POSITION DESCRIPTION

Position Title:	Lecturer in Accounting
Business Unit:	Canberra Business School, Faculty of Business, Government & Law
Appointment Level:	Level B
Reporting To:	Head of Canberra Business School
Number of Direct Reports:	0
Delegation Band:	7
Position Number:	tba

THE UNIVERSITY OF CANBERRA

The University of Canberra is a young University anchored in the national capital and works with government, business, and industry to serve our communities and nation. The University of Canberra challenges the status quo; always pursuing better ways to teach, learn, research, and add value – locally and internationally.

Our purpose is to provide education which offers high quality transformative experiences; to engage in research which makes a difference to the world around us; and to contribute to the building of just, prosperous, healthy, and sustainable communities.

The University of Canberra has recently established its long-term ambitions through its decadal strategy: *Connected*. Through its three objectives (Connected to Canberra, Connected for life and Connected UC), the University of Canberra aims to build sustainable communities through deep collaborations that are locally focused and globally relevant, partner for life with our students to shape our economic, social and cultural futures and deliver an outstanding, digitally connected experience that removes barriers to accessing higher education.

OUR PURPOSE AND VALUES

Our [purpose and values](#) are the heart of this university. They describe our core identity: who we are and how we behave at the University of Canberra. They were developed by our people for our people.

GALAMBANY

Together we work to empower, connect and share knowledge with our people, cultures and places



BUSINESS UNIT OVERVIEW

The Canberra Business School is located within The Faculty of Business, Government & Law, which is home to over 2500 students, including higher degree by research student. The faculty is also host to the Canberra Law School, School of Politics, Economics & Society, and two research centres being the Centre for Deliberative Democracy and Global Governance, and the Centre for Environmental Governance. The faculty's students, academics, professionals and stakeholders are recognised as key voices on the critical issues and decisions of business, society and government that shape the ACT, Australia and the World. Being in the heart of the nation, the faculty is committed to shaping tomorrow's leaders in business, government and law. The faculty has many international linkages, collaborating with universities around the globe.

POSITION PURPOSE

This is a full-time continuing Level B position within the Canberra Business School, under the University of Canberra Enterprise Agreement. As a Lecturer in Accounting, you will be expected to make significant, high-quality contributions to the teaching activities across the schools accounting program, with the flexibility and willingness to take new challenges when opportunities arise. For appointment at Level B applicants should possess:

- A PhD or equivalent in accounting or a closely related area by the time they commence the role desired.
- A growing profile in teaching and research in accounting within the primary sub-discipline areas of financial accounting, management accounting and/or audit.
- Evidence of a strong research potential demonstrated through a developing pipeline of working papers targeting high-quality refereed journals and conferences and/or published high-quality journal articles.
- Evidence of a high level of quality teaching at undergraduate or postgraduate level.
- The demonstrated ability to obtain external research funding.
- Experience and engagement in internal service roles in conjunction with active contributions to external activities.

You will be committed to student learning, through the development, coordination and delivery of accounting and related units. As an innovative teacher, you will develop links with relevant domestic and international stakeholders, as well as industry and professional bodies within the accounting discipline.

You will be expected to contribute to the scholarly and collegial community within the accounting discipline, School, the Faculty, and beyond. You will report to the Head of School and maintain excellent working relationships with colleagues at the Faculty and University levels.

PRIMARY RESPONSIBILITIES

The occupant of this position will be required to:

- Design, deliver and coordinate innovative and engaging lectures, tutorials, workshops and work integrated learning opportunities at undergraduate and postgraduate levels.
- Undertake accounting related research, that is presented at conferences and published within high-quality refereed journals within the discipline.
- Apply for external research funding within an accounting or related field.
- Engage with program managers and the digital learning team to ensure ongoing educational transformation and growth.
- Develop strong industry-engagement links with relevant networks to develop and benefit research, teaching and student learning outcomes.

- Increase student engagement with learning using active and enquiry-based learning activities, LearnOnline activities, assignment feedback and turnaround times, etc.
- Coordinate and convene units in the discipline and managing unit-specific online learning sites.
- Mark, and assess materials at the undergraduate and postgraduate levels.
- Initiate and develop course and unit materials.
- Engage in student consultation and mentoring.
- Attend Discipline and School meetings and, when required, other faculty meetings.
- Undertake administrative duties as appropriate and agreed with the Discipline Lead or Head of School.
- Carry out other relevant duties by negotiation with the Discipline Lead or Head of School

KEY CAPABILITIES

Key Capabilities	Descriptors
1. Leadership	<p>1.1 Proactively addresses challenging issues and takes responsibility for seeing issues through. Assist team members to recognise barriers and overcome them.</p> <p>1.2 Connects the University Strategic Plan with the Portfolio and reinforces connections with other staff.</p> <p>1.3 Builds and communicates a clear and compelling path for others to choose to be committed and engaged.</p> <p>1.4 Champions and role models effective change while working to engage and enthuse others to embrace a vision of change.</p>
2. Effective Communication	<p>2.1 Adjusts message and delivery appropriate to audience.</p> <p>2.2 Listens to others and effectively communicates ideas.</p> <p>2.3 Produces accurate and effective information in a timely and efficient manner.</p> <p>2.4 Influences and negotiates persuasively.</p>
3. Collaboration	<p>3.1 Creates opportunities for communities of work colleagues.</p> <p>3.2 Looks beyond self and immediate team to add value to the whole University.</p> <p>3.3 Develops relationships with external parties. Seeks and acts on opportunities to connect external parties and partners to the University.</p>
4. Delivers results	<p>4.1 Delivers on agreed outcomes and escalates issues as appropriate.</p> <p>4.2 Identifies opportunities to improve processes and takes opportunities to problem solve to deliver outcomes.</p> <p>4.3 Responds effectively to changing circumstances and prioritises.</p>
5. Business Acumen	<p>5.1 Understands the purpose of own position and how this contributes to the objectives of the University.</p> <p>5.2 Manages resources effectively.</p> <p>5.3 Understands the commercial context the University operates in.</p>
6. Service	<p>6.1 Delivers seamless customer focused service underpinned by simplified and efficient processes.</p> <p>6.2 Understands and anticipates the needs of our students and partners and can convert these into commercial outcomes.</p>
7. Digital Literacy and Innovation	<p>7.1 Demonstrates the ability to work fluently across a range of tools platforms and applications to achieve complex tasks.</p>

7.2 Demonstrates the capacity to adopt and develop new practices with digital technology in different settings; to use digital technologies in developing new ideas, projects, and opportunities.

7.3 Incorporates digital literacy skills into own learning and the learning of others e.g., students, peers, supervisees.

7.4 Appreciates the legal, ethical and security guidelines in the management, access and use of data.

While at work, you must take reasonable care that your actions or omissions do not adversely affect the health and safety of other persons. This includes:

- comply, so far as you are reasonably able, with any reasonable instruction that is given by the University to comply with the WHS Legislation
- cooperate with any reasonable policy or procedure of the University relating to health or safety at the workplace that has been notified to workers
- assume any additional duties as outlined in the WHS Procedure: Resources, Responsibility and Accountability

Note: This position requires a skill level that assumes knowledge or training equivalent to graduate qualifications, or extensive relevant experience, or an equivalent combination of relevant experience and/or education/training.