



Position Description

Position Title:	Finance Business Partner (Research)
Position Classification:	Level 10 Grade 1
Position Number:	319909
School/Division:	Finance
Centre/Section:	Financial Performance
Supervisor Title:	Head of Financial Performance
Supervisor Position Number:	315255

Your work area

The role of Finance is to support the appropriate stewardship of the University's finance through the provision of a strategic financial advice, establishment of a financial management framework, financial management tools, procurement, management of the University's Investment and Endowment portfolio, as well as financial oversight and accountability for finance and human resources administrative and transactional operations.

Finance undertakes this role through three core pillars: Financial Compliance, Financial Performance and Procurement.

In undertaking this role, Finance operates support across the University, from advising the Vice-Chancellery, Executive and Senior leadership team on strategy and performance to supporting staff and students in their purchases and travel arrangements.

Reporting structure

Reports to: Head of Financial Performance

Dotted line reports: Senior Management Accountants

Your role

The Finance Business Partner (Research) will provide expert advice, guidance and support to the University Executive and Finance Executive with respect to a full scope of strategic financial matters in the development and executive of the Research Strategy.

As the appointee you will be expected to business partner with Executives and senior decision makers and provide critical insights in the Research strategy, including but not limited to, research growth opportunities and research outcome reviews.

The role will lead the integration of finance and research strategies, performance outcomes and their translation into effective policies, processes and systems across the University. As such you will be required to work collaboratively as part of a holistic finance partnering team and lead multi-disciplinary finance teams in the development, execution and communication of successful financial outcomes that are reflective of the overall research strategy.

Your key responsibilities

Lead in the provision of strategic financial advice on the Research Strategy and work with the relevant Executive, CFO and other senior personnel to develop financial plans and KPIs in support of both the University and the Research Strategy.

Lead the establishment of evidence based financial modelling, analysis and advice ensuring sound financial outcomes are delivered consistently to support decision making by providing perceptive and constructive insights and integration into finance strategies, policies, processes and systems.

Facilitate and drive financial understanding in the development, execution and communication of financial outcomes of research strategy, plans and contractual agreements, including contribution to business case development to advise the University in the evaluation of research strategies, plans and partnerships.

Lead and direct outcomes by establishing holistic multi-disciplinary finance teams and specialists and managing these resources and deadlines to partner with stakeholders in support of end to end strategic finance advisory services.

Lead, direct and collaborate across the Financial Performance Team and key Finance stakeholders to ensure the timely and accurate preparation of financial data, reports, advice and presentations for a broadest of internal stakeholders, including budget holders, University Executive and governing committees.

Develop stakeholder engagement plans to build financial literacy and promote proactive business practices and mitigate financial risks.

Build trusted and collaborative relationships and partnerships cultivating an environment of excellent stakeholder and staff engagement.

Lead, as required, specific projects and internal reviews, as identified by the Finance Executive, to improve service delivery and contribute to the continuous improvement of finance processes, procedures and policy to deliver services of excellence

Other duties as required

Your specific work capabilities (selection criteria)

A degree or other tertiary qualification, with over 10 years of experience in financial performance management or related disciplines.

Full professional member of a recognized Australian or International equivalent accounting body.

Substantial leadership experience in strategic planning, financial analysis, budgeting, financial planning and management reporting, with a strong governance and partnership orientation.

Demonstrated ability to develop financial models and their use in scenario planning to inform decision making.

Demonstrated ability to understand and articulate complex business and financial strategies to find innovative solutions to improve financial performance outcomes of organisations.

Excellence developed organisational and time management skills in managing and executing multi-finance disciplinary work streams and resources in providing holistic strategic finance advisory services, with the ability to set priorities and meet deadlines to ensure strategies and objectives are met.

Excellent written and verbal communication and interpersonal skills, with a proven record of providing high quality and responsive specialist advice on finance strategy and management related matters

Substantial experience in process improvements made to enhance delivery of accounting insight, advice and support to stakeholders.

Excellent research, analytical, interpretative skills and problem-solving skills with successful record of addressing identified problems/issues with practical solutions and outcomes.

A commitment to lead and drive a high level of quality stakeholder management and demonstrated ability to partner with clients to deliver outcome and achieve strategic direction.

Special requirements (selection criteria)

Current Police Clearance

Compliance

Workplace Health & Safety

All supervising staff are required to undertake effective measures to ensure compliance with the Occupational Safety and Health Act 1984 and related University requirements (including Safety, Health and Wellbeing Objectives and Targets).

All staff must comply with requirements of the Occupational Safety and Health Act and all reasonable directives given in relation to health and safety at work, to ensure compliance with University and Legislative health and safety requirements. Details of the safety obligations can be accessed at <http://www.safety.uwa.edu.au>

Inclusion & Diversity

All staff members are required to comply with the University's Code of Ethics, Code of Conduct and Inclusion and Diversity principles. Details of the University policies on these can be accessed at <https://www.uwa.edu.au/policy/home#Code>, <http://www.web.uwa.edu.au/inclusion-diversity>.