



SCHOLARLY TEACHING FELLOW

DEPARTMENT/UNIT	School of Pharmacy
FACULTY/DIVISION	Pharmaceutical
CLASSIFICATION	Level A
WORK LOCATION	Malaysia

ORGANISATIONAL CONTEXT

Monash University Malaysia is the third largest campus of Australia's largest university. We carry with us the distinction of being the Malaysian constituent of a premier research intensive Australian university ranked among the top 100 universities in the world, and a member of Australia's prestigious Group of Eight.

We have maintained a proud tradition of education and research excellence for 20 years and counting, and are now recognised as a leader in the international higher education sector in Malaysia. Our location in Sunway City, one of the region's industrial hotspots, well positions us for scholarly engagement with Southeast Asia and beyond.

We believe that everyone has the potential to make a positive impact on the world. Throughout the years, we have welcomed more than 20,000 students from over 70 countries who are keen to do so. We provide our students with a supportive learning environment so that they are able to flourish and are empowered to succeed. Every day, we come together to embrace new ideas and devise solutions to address social, political and economic challenges of our communities.

This desire to make a difference and the relentless passion which drives us forward are what define Monash.

For further information see: www.monash.edu.my.

School of Pharmacy

The Bachelor of Pharmacy degree was first offered at the Sunway campus in Semester 1, 1999 when a total of 42 students were enrolled. The Program was accredited by Pharmacy Board of Malaysia in January 2014 and by the Australian Pharmacy Council in 2017. The Bachelor of Pharmacy is the same program taught by the Faculty of Pharmacy and Pharmaceutical Sciences at the Monash Parkville campus in Australia. Hence, there is a close liaison between School of Pharmacy and the Faculty of Pharmacy and Pharmaceutical Sciences in the delivery of the Bachelor of Pharmacy program.

The success of the future School of Pharmacy will depend on sustaining the growth of undergraduate enrolments and the continuing improvement of research productivity in the School, which will attract both research funding as well as postgraduate research students. More information can be found in our School website www.pharm.monash.edu.my.

POSITION PURPOSE

Scholarly Teaching Fellows are expected to make a solid contribution to teaching and learning within their school. They will be principally engaged in teaching delivery and the scholarship of teaching to advance the University's goal of excellence in learning and teaching. The incumbent will be expected to maintain currency with the discipline and/or professional practice, and carry out activities to further develop their scholarly and professional expertise relevant to the discipline.

Reporting Line: The position reports to Head of School

Supervisory Responsibilities: Not applicable

Financial Delegation: Not applicable

Budget Responsibilities: Not applicable

KEY RESPONSIBILITIES

1. Prepare, review and deliver lectures, tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions, seminars and/or studio sessions with a view to implementing strategies designed to improve outcomes for students
2. Marking and assessment connected with subjects in which the academic teaches
3. Foster and promote learning environments that are flexible, student-centred and accessible, utilising appropriate technology including consultation with students
4. Support the development of the Continuing Education Excellence Development Framework, in support of the Better Teaching Better Learning Agenda
5. Collaborate with other staff in course coordination, development of course materials and curriculum
6. Where appropriate, supervise Honours students and (where appropriate) research students at undergraduate level
7. Develop a knowledge of effective discipline-specific pedagogical practices
8. Collaborate in the development of quality projects which explore, test, practice and communicate improved pedagogies and innovation in teaching
9. Share in academic service responsibilities, including contributing to outcomes of the discipline and/or school meetings and/or internal committees and
10. Subject to workload allocation, participate or be mentored in translational research with a view to external collaboration and establishing partnerships with outputs such as commercialisation, improved practice and policy
11. A Scholarly Teaching Fellow shall work with support and direction from academic staff classified at Level B and above and with an increasing degree of autonomy as the academic gains in skill and experience. The most complex levels of subject coordination should not be carried out by a Scholarly Teaching Fellow

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
 - A registered pharmacist with the Pharmacy Board of Malaysia is essential. In many cases a position at this level will require an honours degree or higher qualifications, an extended professional degree; or
 - A three year degree with a postgraduate diploma or a record of distinguished clinical / community / industry experience in pharmacy

- In determining experience relative to qualifications, regard is to have teaching experience, experience outside tertiary education, creative achievement, professional contributions and/or contributions to technical achievement

Knowledge and Skills

2. Demonstrated ability to contribute effectively to the school's undergraduate and postgraduate teaching programs in a manner that influences, motivates, and inspires students to learn
3. Highly developed investigative, conceptual and analytical skills, including expertise to resolve complex operational and service delivery quality issues
4. Excellent planning and organisational skills, including the ability to prioritise multiple tasks and meet deadlines
5. Demonstrated ability to work as an effective member of a team as well as the ability to exercise substantial levels of independence, judgement and initiative
6. A commitment to remaining up-to-date with academic and industry trends and developments and applying these in performing role
7. Advanced computer literacy, particularly with current business management software packages and their various application capabilities
8. Experience in the higher education sector and knowledge of the structure and operations of a university learning, teaching and research is desirable

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted

LEGAL COMPLIANCE

Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.