



# LECTURER (EDUCATION-FOCUSED) WORK INTEGRATED LEARNING

DEPARTMENT/UNIT	Business and Economics Faculty Office
FACULTY/DIVISION	Faculty of Business and Economics
CLASSIFICATION	Level B
WORK LOCATION	Caulfield campus

## ORGANISATIONAL CONTEXT

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Everyone needs a platform to launch a satisfying career. At Monash, we give you the space and support to take your career in all kinds of exciting new directions. You'll have access to quality research, infrastructure and learning facilities, opportunities to collaborate internationally, as well as the grants you'll need to publish your work. We're a university full of energetic and enthusiastic minds, driven to challenge what's expected, expand what we know, and learn from other inspiring, empowering thinkers. Discover more at [www.monash.edu](http://www.monash.edu).

The **Monash Business School**, in the **Faculty of Business and Economics**, undertakes education, research, consultancy and community engagements across all the main business and economics disciplines. It offers a comprehensive selection of awards including bachelor degrees, specialist master degrees by coursework, MBA degrees, masters by research, and the PhD.

The Monash Business School operates across four Australian campuses (Berwick, Caulfield, Clayton and Peninsula), and together with business schools in Malaysia and South Africa, makes up Monash University's Faculty of Business and Economics.

The Monash Business School is structured into seven discipline based departments (Accounting, Banking and Finance, Business Law and Taxation, Econometrics and Business Statistics, Economics, Management, and Marketing) as well as a leadership and executive education team and a number of research centres in specialist areas such as development economics and sustainability, global business, health economics, and financial studies.

Further information is available from the School's website at [business.monash.edu](http://business.monash.edu).

## POSITION PURPOSE

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Education-focused staff (as a subset of the Teaching and Research category of employment) at Monash are an elite category of the academy who focus on and contribute to the innovation of education and leading the design and delivery of education at the University. The Lecturer (Education focused) is expected to make a solid contribution to the teaching effort within their department, school or faculty and will be on a trajectory towards leadership in educational design and delivery.

This position is a Level B education-focused academic role within the Work Integrated Learning (WIL) Team. The WIL Team contributes to Monash Business School's capstone portfolio, which includes student placements, projects, degree capstone units and study tours. Level B education-focused academics will engage in educational scholarship, and/or play a leadership role in educational innovation, curriculum design and review.

This position is based at Caulfield however may be required to attend other campuses.

**Reporting Line:** This position reports to the Associate Dean (Learning and Teaching)

**Supervisory Responsibilities:** Not applicable

**Financial Delegation:** Not applicable

**Budgetary Responsibilities:** Not applicable

## KEY RESPONSIBILITIES

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This position is a Level B education-focused academic. Level B education-focused academics must demonstrate potential to become leaders and innovators in educational practice and design.

Some of the duties of a Level B education-focused academic include:

1. Teaching into any area of the capstone portfolio
2. Marking and assessment
3. Consultation with students
4. Contributing to a range of activities associated with the development and delivery of curriculum
5. Developing skills in all aspects of teaching and learning, including curriculum design and development of teaching resources and teaching innovations
6. Maintaining currency in the discipline and increasing knowledge of discipline-specific pedagogical practice
7. Systematically collecting and using feedback on student learning, and using it to self-reflect and adjust teaching approaches to improve student learning outcomes
8. Potentially engaging in collaborative design or implementation of cross-faculty or cross-campus teaching activities or projects
9. Level B education-focused academics will be expected to devote the majority of their time and effort to teaching and education-related endeavours with the remainder on scholarship and administrative-related activities
10. Level B education-focused academic will be expected to contribute to scholarship-related activities in teaching and learning

## KEY SELECTION CRITERIA

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### Education/Qualifications

1. The appointee will have:
  - Qualifications and/or experience recognised by the University as appropriate for the relevant discipline area. A position at this level may require a doctoral qualification or equivalent research and teaching experience. In determining experience relative to qualifications, regard is had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or contributions to technical achievement

### Knowledge and Skills

2. Possess a high level of interpersonal skills and demonstrated ability to work independently and as part of a team across both the education and service sectors

3. Ability to work positively and cooperatively with students, internal and external teams and agencies
4. Demonstrated strong record of teaching experience in a tertiary environment
5. Demonstrated ability to stimulate, actively engage and educate a given audience
6. Proven ability, commitment and passion for engaging in scholarly and research activities
7. Demonstrated ability to motivate, actively engage and educate a given audience
8. Proven ability, commitment and passion for engaging in scholarly and research activities
9. A demonstrated capacity to work in a collegiate manner with other staff in the workplace
10. Demonstrated statistical analysis and manuscript preparation skills; including a solid track record of refereed research publications

## **OTHER JOB RELATED INFORMATION**

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- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- A current satisfactory Working With Children Check is required

## **LEGAL COMPLIANCE**

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Ensure you are aware of and adhere to legislation and University policy relevant to the duties undertaken, including: Equal Employment Opportunity, supporting equity and fairness; Occupational Health and Safety, supporting a safe workplace; Conflict of Interest (including Conflict of Interest in Research); Paid Outside Work; Privacy; Research Conduct; and Staff/Student Relationships.