

Position Description

Associate Lecturer



Details

Area	Faculty of Health
Team / School	School of Medicine
Employment	1.0 FTE, fixed term to 31/12/2025
Location	Burwood
Classification	Level A
Manager Title	Major Pathways Coordinator for Medical Biotechnology and Infection and Immunity

Deakin

Deakin is a Victorian university with a global impact. We are agile and innovative, and committed to making a positive impact through our excellence in education and research and the contributions we make to the wider community.

Our reputation has been built on the dedication and expertise of our staff. We offer a dynamic, diverse and inclusive working environment with opportunities to grow and develop careers. We believe that a progressive, thriving culture will ensure people choose to come, and stay at Deakin and contribute to our ongoing success.

As one of Australia's largest universities, Deakin has strong global linkages, world-class research and an education portfolio that blends the best of campus and digital delivery into a highly supportive and personalised student experience.

We offer outstanding education founded on the experience we create for our learners and guided by graduate outcomes for successful lives and careers. We undertake globally significant discovery research that benefits our communities through the innovative translation of our ideas into new services, products, policies and capabilities.

At Deakin we value diversity, embrace difference and nurture an inclusive, safe and respectful community. Deakin is an Employer of Choice for Gender Equality, a SAGE Athena SWAN Bronze Award holder, seeking gender equity for Women in STEMM, and a Silver Award holder in the Australian Workplace Equality Index for LGBTQ inclusion. We strongly encourage applications from Aboriginal and Torres Strait Islander people and people of all cultures, abilities, sexualities and genders.

[Strategic Plan – Deakin 2030: Ideas to Impact](#)

[Benefits of working at Deakin](#)

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Overview

This position is located within the undergraduate major pathways in the undergraduate courses the Bachelor of Health Science (H300) and the Bachelor of Biomedical Science (S323). The appointee will be required to teach and undertake administrative duties in the areas of Medical Biotechnology, and Infection and Immunity. The role encompasses curriculum development and review, planning of the timetables, assessment, and coordination of resources to deliver various subjects within the major pathways. The appointee will also be responsible for ensuring that all students are provided with authentic learning experiences, to equip them for future careers in medical biotechnology and infectious disease research; and ensure the implementation and compliance with relevant University policies. In association with more senior academic staff, they will contribute to delivering the teaching and learning program for the major pathways in Medical Biotechnology and Infection and Immunity.

Responsibilities

Education and Employability

- Maintain appropriate discipline knowledge
- Integrate industry and clinical practice to teaching and develop effective learning materials and activities demonstrating ongoing innovation in curriculum design
- Work collaboratively as part of a teaching team, with guidance from Unit Chair.
- Conduct self-evaluation practices, constructively review and refine own teaching practice to help maintain teaching quality standards
- Provide clear assessment criteria and timely feedback to learners to demonstrate learning outcomes
- Constructively contribute to moderation processes and assist in developing effective assessment tasks and rubrics at unit level
- Assist in applying industry, clinical and/or research practice into student learning experiences and resources
- Adapt learning material and practices to support diverse learners
- Demonstrate awareness of student support and services and guides students to them where appropriate
- Demonstrate understanding of and commitment to educational excellence
- Complete professional development programs in Higher Education Learning and Teaching
- Support and assist with teaching scholarship and pedagogical research activity

Research and Innovation

- Conduct high-quality research and scholarship activities generating high impact outputs, with mentorship
- Engage collaboratively to participate in high-quality research and communicate outputs, including as part of team
- Ensure impact of academic activity on the field and the community
- Begin building body of work and reputation and recognition for quality, excellence and impact
- Participate in intra- and inter-disciplinary research collaborations
- Support and may lead in applications for external competitive and other funding
- Begin to build track record of timely delivery of outcomes for industry partners
- Co-supervise honours to timely outcomes with productive high-quality outcomes
- Develop early career research plan with guidance from mentors and supervisors
- Adopt culture of research excellence, innovation and impact

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University Citizenship and Engagement

- Contribute to Deakin community and its effectiveness via local engagement and citizenship activities
- Understand the objectives and outcomes to be delivered by the University's strategic agenda
- Contribute to community beyond Deakin via engagement activities
- Support Deakin community engagement plan

Relationships

- Internal relationships: the Major Pathways Coordinator for Medical Biotechnology and Infection and Immunity. and other teaching and administrative staff in the Medical School, the Faculty of Health and the Faculty of Science.
- External relationships: External stakeholders.

Selection

Qualifications and experience

- PhD in a relevant discipline and/or other relevant qualifications and experience
- emerging research and scholarship through publications, and/or exhibitions as appropriate to the discipline
- ability to make a contribution to communities through research
- capacity to contribute to teaching, research and administration
- excellent interpersonal skills and a proven ability to establish good working relationships with colleagues
- Excellent record of scholarly learning and teaching in UG and/or PG programs, including innovative curriculum design
- Emerging research and scholarship through publications, and/or exhibitions, as appropriate to the discipline
- Ability to make a contribution to community engagement for research and teaching

Capabilities

1. **Learning Agility:** Learns from experiences; applies learnings to perform successfully in new situations
2. **Digital Literacy:** Interprets and distils information; produces clear communications through a variety of digital platforms
3. **Collaboration:** Proactively supports working together, shares ideas and provides constructive feedback; respects and values others
4. **Building Networks and Partnerships:** Identifies and invests in relationships essential for growth and positive outcomes
5. **Communicating with Influence:** Engages and energises others through clear and persuasive communication
6. **Personal Resilience:** Maintains composure and focus under pressure, adapts to changing situations and recovers from setbacks

Special Requirements

- Frequent/Regular/Infrequent travel will be required describe further (e.g., interstate or overseas travel is required or regular travel within Victoria, not including between campuses)
- Drivers Licence
- Working with Children Check (refer to Recruitment Procedure)

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Note

The intention of the position description is to provide an outline of scope and responsibilities, at a point in time. Please note, responsibilities may evolve in accordance with organisational needs.