

World class water services for a better life

Position Title	Manager Procurement IT		
Position Number(s)	006483	Manager Title	Senior Manager Procurement
Business Group	Business Services	MoR Title	General Manager Business Services
Business Unit	Procurement	Direct Report's Title(s)	<ul style="list-style-type: none"> Category Specialist (x2) Category Lead (x2) Category Officer (x1)

What is the unique purpose of the role?

What is the reason for the role's existence and the key contribution to SA Water's success?

Perform as an active member of the Procurement Leadership Team to develop and deliver the procurement team business plan and longer term strategy to optimise supply from external sources to ensure all of SA Water's desired outcomes are met with specific focus on the IT category. To lead a team of specialists within a prescribed category to optimise supply from external sources in order to develop and deliver procurement requirements in line with SA Water's strategy.

What does the role do?

The key accountabilities unique to this role are (3-6 required):

Key Accountabilities	Accountability Details (2-8 per accountability)
Build and lead a high performing IT procurement team that works collaboratively toward achieving the organisation's goals	<ul style="list-style-type: none"> Build and maintain a strong, constructive working relationship with staff and peers, focussed on achieving business goals and enabling staff to work safely to their full potential. Set effective baseline conditions for productive work by completing important people management processes of selection, induction, assessment and recognition of performance. Ensure performance goals of team members are aligned to the procurement business plan, ensuring accountabilities and authorities are clear and that direct reports have the authorities needed to be able to achieve their work. Hold regular, quality conversations providing relevant and timely feedback and invest in the development of our people to build team capability. Identify and implement opportunities for continuous improvement to build a culture of service excellence. Active participation in own and direct reports' personal development.
Perform as an active and effective member of the Procurement Leadership Team	<ul style="list-style-type: none"> Provide leadership, guidance, mentoring and development to the wider Procurement function to build and manage the capability and expertise of the whole procurement team to achieve SA Water goals. Support flexible use of whole of team resources to deliver the greatest value to the whole of SA Water within the Procurement operating budget.

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Key Accountabilities	Accountability Details (2-8 per accountability)
	<ul style="list-style-type: none"> Proactively identify issues, risks, opportunities and solutions for the whole procurement function. Contribute to the development, monitoring and delivery of the procurement team long term vision and annual business plan through.
Drive the development and implementation of category management for all technology related areas	<ul style="list-style-type: none"> Achieve value for money outcomes from the IT supply chain contributing to the shared team goal of 5% savings per annum across the organisation's addressable spend. Drive commercial capability across all areas interacting with the IT/digital markets supply chain. Leverage supply chain capability and intelligence to identify and deliver better digital/technical outcomes for SA Water. Ensure that all legislative and regulatory obligations are met in the efficient spending of public money: <ul style="list-style-type: none"> Perform duties consistent with a delegated procurement approval authority of \$1M. Manage the development and delivery of detailed category management plans and category action plans for all technology related areas: <ul style="list-style-type: none"> demonstrate a deep knowledge of relevant supply markets, identify and implement opportunities for innovation and continuous improvement for specific categories. Ensure effective supplier management for all strategic critical suppliers.
Maintain effective working relationship with broader business and the supply chain to deliver specialised services	<ul style="list-style-type: none"> Achieve a high level of business satisfaction and effectively manage internal relationships, ensuring that procurement is a key part of internal business planning processes. Establishment and ongoing management of strong relationships with all levels of stakeholder including authoring papers for the SA Water Board and Government as required. Maintain strong and effective supplier relationships built on trust and outcomes with a focus on innovation and creating competitive advantage for SA Water. Ensure contractor adherence to SA Water's core safety values in all contracted activities.
Provide internal consultancy services on strategic, complex and high value cross-corporation initiatives that involve the external market	<ul style="list-style-type: none"> Identify and recognise opportunities for change for positive business impact and implement such changes. Utilise commercial acumen, procurement analytical tools and market knowledge to advise the business on right-sourcing (insource/outsource) opportunities that support customer and strategic outcomes. Lead the development and implementation of negotiation plans for complex, business critical, multi-million dollar third party engagements (e.g. alliances, joint ventures) to realise the best outcome for SA Water. Selectively draw on external consultants to prudently compliment internal capability during high risk, strategic procurement activities.

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Knowledge, skills and experience the role requires

Criteria which will be used for recruitment and selection for this role (maximum of 6):

Foundation Knowledge, Skills, Experience and Qualifications	Essential or Desirable
Formal qualifications in Commerce, Economics, Management, Procurement, Information Technology, other related commercial discipline or equivalent demonstrated experience in related roles	Essential
Demonstrated extensive experience in understanding market capability and matching with future business requirements along with commercial negotiations and up to executive level supplier relationship management	Essential
Demonstrated strategic planning ability	Essential
Ability to lead, work in and contribute to multi-disciplinary team	Essential
Highly developed interpersonal and relationship building skills, demonstrating excellent behaviours with all stakeholders	Essential
Chartered Institute of Purchasing and Supply (CIPS) or equivalent qualification	Desirable

Who you work with

Key Stakeholder Relationships critical to the success of this role (maximum of 6):

- SA Water Procurement Leadership Team
- Key existing and potential supplier senior contacts
- SA Water Senior Leadership Team
- Industry counterparts
- Other Government Agencies and relevant comparable organisations
- Procurement Team

Special conditions

Does the role have any unique requirements?

- Flexible hours and some after hours as required, some intra and interstate travel (mandatory)

Your PD outlines what the requirements of your role are. The behaviours you demonstrate are equally as important and form part of your PD.

Template: Position Description Version 1.0 01/08/17

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