



# RESEARCH FELLOW

**DEPARTMENT/UNIT**

Cochrane Australia, School of Public Health and Preventive Medicine

**FACULTY/DIVISION**

Faculty of Medicine, Nursing and Health Sciences

**CLASSIFICATION**

Level B

**DESIGNATED CAMPUS OR LOCATION**

553 St Kilda Road, Melbourne

## ORGANISATIONAL CONTEXT

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Everyone needs a platform to launch a satisfying career. At Monash, we give you the space and support to take your career in all kinds of exciting new directions. You'll have access to quality research, infrastructure and learning facilities, opportunities to collaborate internationally, as well as the grants you'll need to publish your work. We're a university full of energetic and enthusiastic minds, driven to challenge what's expected, expand what we know, and learn from other inspiring, empowering thinkers. Discover more at [www.monash.edu](http://www.monash.edu)

The **Faculty of Medicine, Nursing and Health Sciences**, is the largest faculty at Monash University, and offers the most comprehensive suite of professional health training in Victoria. We consistently rank in the top 40 universities worldwide for clinical, pre-clinical and health sciences.

We want to improve the human condition. That is our vision - it has no expiration date. Through academic health centres, other translational models and by educating the healthcare workforce of the future, our staff, students and alumni directly improve quality of life.

Setting the global health care agenda, the Faculty aspires to lead in all areas of research activity and influence local, national and international policy to improve health and social outcomes and health inequalities. We've made a major impact in the world of medical research and become globally recognised for our quality education of over 41,000 doctors, nurses, and allied health professionals.

We are ambitious and aim to maintain our position as a leading international medical research university. We're recognised for the breadth and depth of our research, for our commitment to translational research, for the quality and scale of our research capability, and as a thriving biotechnology hub.

To learn more about the faculty, please visit [www.monash.edu/medicine](http://www.monash.edu/medicine).

**Monash School of Public Health and Preventive Medicine** is a teaching and research unit of the Faculty of Medicine, Nursing and Health Sciences and is centred at the Alfred Hospital Campus. It plays a prominent role in public health medicine and works closely with the major Monash affiliated hospitals, research institutes and public health units within Victoria. It plays a prominent role in public health medicine in Australia and has a strong record for training individuals with the capacity and skills to assume leadership roles in Australia in this field. We

work closely with the major Monash affiliated hospitals, research institutes and public health units within Victoria. Our skills provide a key resource underpinning translational research within our Faculty.

**Cochrane Australia** is one of 50 centres worldwide that coordinate the activities of Cochrane at national and regional levels. Cochrane Australia promotes the use of evidence in healthcare decision-making and supports contributors to Cochrane, and others, who want to produce independent, high-quality evidence in the form of systematic reviews, guidelines and other research syntheses.

In addition to its role in providing a national profile, Cochrane Australia also has a research agenda relating to the production, use and implementation of evidence at both a policy and clinical level, and regularly undertakes commissioned reviews and other evidence services. Cochrane Australia is located at one of the School's sites at 553 St Kilda Road. For more information about our work, please visit [australia.cochrane.org](http://australia.cochrane.org).

## POSITION PURPOSE

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A Level B research-only academic is expected to carry out independent and/or team research within the field in which they are appointed and to carry out activities to develop their research expertise relevant to the particular field of research.

The Research Fellow will work with members of the Cochrane Australia team and the Australian Living Evidence Consortium to undertake research to investigate, and prepare manuscripts describing, the methods of development of 'living' (continually updated) evidence syntheses and clinical practice guidelines.

**Reporting Line:** The position reports to Senior Research Fellow, Cochrane Australia

**Supervisory Responsibilities:** Not applicable

**Financial Delegation:** Not applicable

**Budgetary Responsibilities:** Not applicable

## KEY RESPONSIBILITIES

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Specific duties required of a Level B research-only academic may include:

1. The conduct of research either as a member of a team or independently and the production of conference and seminar papers and publications from that research
2. Contribution to the preparation or, where appropriate, individual preparation of research proposal submissions to external funding bodies
3. Administrative functions primarily connected with their area of research
4. Occasional contributions to the teaching program within the field of the staff member's research
5. Co-supervision or, where appropriate, supervision of major honours or postgraduate research projects within the field of the staff member's area of research
6. Attendance at meetings associated with research or the work of the organisational unit to which the research is connected and/or at departmental, school and/or faculty meetings and/or membership of a limited number of committees
7. Other duties as directed from time to time

## KEY SELECTION CRITERIA

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### Education/Qualifications

1. The appointee will have:
  - A doctoral qualification in a relevant discipline area or equivalent qualifications or research experience

### Knowledge and Skills

2. Demonstrated manuscript and research proposal preparation skills; including a solid track record of refereed research publications
3. The ability to work both independently in a research environment and as part of an inter-disciplinary research team
4. High level organisational skills, with demonstrated capacity to establish and achieve goals
5. Excellent written and oral communication skills
6. A demonstrated capacity to work in a collegiate manner with other staff in the workplace
7. Advanced computer skills with experience using Microsoft Word, Excel and PowerPoint; specific experience in working with a range of analytical software, including those used to undertake evidence synthesis and guideline development
8. Substantial experience with undertaking systematic evidence syntheses, including both systematic review and clinical practice guideline development, ideally, but not necessarily using living evidence approaches
9. Familiarity with GRADE guideline development methods and NHMRC Guideline Approval requirements

## OTHER JOB RELATED INFORMATION

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- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted

## GOVERNANCE

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Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.