

Team Leader - Fleet Workshop Operations

Position Description

Directorate	Projects and Asset Services	Department	Asset Maintenance
Reports To	Coordinator Fleet Services	Direct Reports	Yes
Queensland Local Government Industry Award - State 2017 - Stream	Stream A - Division 2, Section 1 - Administrative, clerical, technical, professional, community service, supervisory and managerial services	Moreton Bay Regional Council Certified Agreement 2022 EBA5 Wage Level	Schedule 1, Level 7

Position Purpose

To provide senior leadership and supervision to the workshop supervisors and the broader workshop operations team including the suite of tradespersons and apprentices, ensuring safe, effective and efficient workshop service delivery and contributing the broader departmental objectives.

Key Responsibilities and Outcomes

As a Team Leader - Fleet Workshop Operations you will:

- Provide senior leadership, guidance, and technical advice to the workshop supervisors and the broader workshop operations team including the suite of tradespersons and apprentices, ensuring quality service outcomes whilst providing optimal customer focused service.
- Develop and build leadership capacity within the Fleet workshops maintenance teams, ensuring quality service delivery outcomes are achieved.
- Identify and resolve potential operational performance and financial performance issues for workshops operations service delivery model including managing the workshops operational budgets accordingly.
- Contribute to the active identification, development and implementation of continuous improvement opportunities relating to workshop management processes and practices that provide benefits for Council and its stakeholders in relation to optimal service delivery.
- Build a high performing and customer focused team by overseeing the safe, efficient and effective delivery of all workshops related activities including the timely delivery of workshop related operations of the team, supervision and workforce management of staff, with a view for continuous improvement opportunities.
- Build high level relationships across a range of diverse internal and external stakeholders to ensure quality service delivery outcomes are achieved.
- Develop a team cultural that promotes safety and training initiatives that contributes to the ongoing development of the team and ensuring all processes, procedures and tasks are undertaken in line with safety controls and documentation.

Additional Information:

- Participate in after-hours fleet services on-call roster as an escalation officer to the fleet on-call officers.

Our Values

At Moreton Bay Regional Council, we are on a journey to creating a great culture. Our values shape the way we behave and how we interact with each other to deliver the best service to the community. The safety of you and the community is our number one priority and we are all responsible for creating an inclusive, safe workplace and protecting our environment. As a leader of leaders, you will shape the culture of the organisation by consistently role modelling the values, expectations and behaviours and empower your leaders to do the same.

SERVICE

TEAMWORK

INTEGRITY

RESPECT

SUSTAINABILITY

Decision Making

<i>Budget</i>	\$5M
<i>Delegations</i>	Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

Knowledge & Experience

- High level experience and comprehensive industry skills in the application of heavy fleet workshop operation activities.
- Strong experience in the leadership and development of individual and team capabilities.
- Well-developed experience in maintenance and repair/overhaul of light, medium, heavy vehicles, plant and equipment with experience in diagnostics on hydraulic, pneumatic, and electrical systems.
- Well-developed people and day to day management skills with demonstrated ability to work within broader teams and drive a positive and well-connected team environment.
- Demonstrated knowledge and experience in applying workplace health and safety legislation and practices within a workshop environment.
- Well-developed experience in a range of technology solutions complemented with sound written and verbal communication skills to undertake a range of duties relevant to this position.

Qualifications

- Minimum of a recognised trade certificate as a heavy vehicle motor mechanic/diesel fitter.
- Highly desirable, Cert 3 or 4 in Front Line Management.
- Possession or willingness to obtain within 6 months of appointment, the Queensland recognised Approved Examiners and Nominees Accreditation for Heavy Vehicles up to 16T, Heavy Trailers up to 10T, Light Commercial and Passenger Vehicles and Light Trailers up to 4.5T.
- Current HR driver's licence.

Note: This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.