



Virgin Australia

Position Description

Position Snapshot

Position Title: Senior Finance Partner

Business / Division / Department: VARA Finance

Location: PER

Reports to: Finance Manager

Direct Reports: N/A

Classification:

Employment: Full Time

Date: 30th Jan 2019

Overall Impact Statement

We are passionate about Championing Better and believe who you are and how you show up is as important as what you do.

The objective of the Senior Finance Partner role is to provide input into strategic planning and analysis on all financial aspects relevant to VARA and to provide financial decision support and analysis to the VARA business including reporting of results, insights and advice. The role requires the provision of financial support on strategic projects and commercial contracts and an understanding of processes and systems to support accurate and timely weekly and monthly accounting processes, reporting and budgeting/forecasting. The provision of financial analysis, interpretation of trends and proactive business engagement are expected to support the strategic growth agenda and influence positive Group outcomes.

Organisation Context

Virgin Australia Group is a major Australian airline group which includes Tigerair and operates domestic and international regular passenger services, charter and cargo services and the loyalty program Velocity Frequent Flyer. It is proud of its reputation for exceptional customer service.

The Group employs around 10,000 team members in Australia, New Zealand, the United States and the United Kingdom. We pride ourselves on recruiting the right people into the right roles and we're always looking for team members in all specialties to join our award winning team.

Virgin Australia Group team members are passionate believers in better. When we live our shared values, we can do things that most people would think impossible.

As a result, every person that we come into contact with; our guests, our customers, our colleagues and the community will feel and experience better outcomes, based on the interactions we have with them.

Key Accountabilities

The Senior Finance Partner role reports to the Finance Manager and is responsible for providing input into strategic planning and analysis on all financial aspects relevant to VARA and for providing financial decision support and analysis to the VARA business including reporting of results, insights and advice.

The successful candidate will partner with the business in the provision of financial analysis, commercial strategy, interpretation of trends and proactive business engagement in support of VARA strategy and Virgin Australia Group strategic outcomes. The Senior Finance Partner will also possess the ability to analyse financial and non-financial data and play devil's advocate in order to achieve the best business decisions.

Other key responsibilities will include but not limited to:

- Provision of financial support on strategic projects and commercial contracts and an understanding of policy, processes and systems to support accurate and timely weekly and monthly accounting processes, reporting and budgeting/forecasting.
 - Preparation and production of the monthly management accounts for VARA Senior Management with variance analysis at appropriate level port/price/volume/route to explain business trends
 - Work in collaboration with all members of the VARA Finance team and Virgin Australia Group Finance to produce subsidiary finance result, explaining variances and meeting required timelines
 - Responsible for the production and maintenance of the cash reporting
 - Support and contribute to effective financial and operational processes and controls
 - Perform Cash, Working Capital and Balance Sheet analysis as required.
 - Responsibility to collaboratively work with and support VARA Senior Management and their team members in the preparation of department forecasts and budgets.
 - Proactive and adhoc analysis of critical business areas.
 - Support the preparation of FBT returns, Withholding Tax payments and other legislative requirements
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Key Requirements

Essential

- Ability to think strategically and implement initiatives aligned to targeted business outcomes
- Sound knowledge and understanding of leadership, risk management and implementation of change
- People development / mentoring skills
- CA / CPA or equivalent qualifications
- Excellent computer literacy, including Advanced Excel spreadsheet in financial modelling.
- Excellent written and verbal communication and interpersonal skills, with a positive attitude
- Extensive experience in commercial / finance roles
- Excellent attention to details

Desirable

- Prior exposure in Audit / Taxation role
- Demonstrated experience with Oracle / TM1 systems
- Strong technical accounting knowledge

Virgin Australia Leadership Standards

Standard	Level 2 Behavioural Descriptors
Passionately VA	<ul style="list-style-type: none"> • Initiates customer centric solutions • Supports initiatives to improve policies, processes and customer interactions • Seeks and identifies opportunities to surprise and delight both internal and external customers • Recognises ideas of all stakeholders and encourages innovative approaches • Expresses own point of view and challenges basic assumptions • By example, sets the direction for team members regarding safety performance and following procedures
Desire to be Better	<ul style="list-style-type: none"> • Takes into consideration the impact to customer experience when making decisions • Applies learning from previous experiences to improve future approaches and solutions • Seeks and provides feedback and opportunities to learn, valuing contribution of self and others • Identifies issues in existing systems and processes that may not be obvious to others • Challenges the status quo and offers progressive ideas and solutions • Actively seeks out risks to safety and resolves as a priority
Collaborates	<ul style="list-style-type: none"> • Promotes understanding of VA's purpose and strategy and how the team's work contributes to its achievement • Actively seeks opportunities to partner with others to achieve extraordinary outcomes • Builds trusting, cooperative partnerships, supporting others in challenging situations • Builds rapport and proactively strengthens connections with others • Embraces collaboration by connecting with others across different functions within VA
Inspires Team	<ul style="list-style-type: none"> • Encourages others to bring whole self to work and contribute freely to achieving our vision • Builds empathy and understanding of different people, integrating diverse perspectives into approaches and outcomes • Facilitates interactive discussions, actively listening and reaching agreement through flexibility and compromise • Promotes and encourages excellence, growth and autonomy in self and others • Shows personal accountability for achievement of job-specific outcomes
Creates Future	<ul style="list-style-type: none"> • Embraces change, seeing it as an opportunity to drive business improvement • Acts as a change advocate, sharing information and promoting change to others • Demonstrates persistence and perseverance in the face of obstacles • Considers whether short term goals support long term objectives and consequences • Displays and drives resilience and flexibility, remaining focused on achieving outcomes whilst remaining safe
Drives Results	<ul style="list-style-type: none"> • Recognises the implication of organisational issues, identifying potential impact on achievement of own results • Identifies the processes, tasks and resources required to achieve an outcome and plans accordingly • Communicates key objectives within own area to deliver results aligned to business strategy • Tailors messages for maximum impact • Uses data to drive continuous improvement to processes, outcomes and safety