

## Aboriginal Student Adviser

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| <b>College/Division</b> | Academic Division                    |
| <b>School/Section</b>   | Riawunna                             |
| <b>Location</b>         | Launceston / Hobart                  |
| <b>Classification</b>   | HEO6                                 |
| <b>Reporting line</b>   | Reports to Head of Service, Riawunna |

### Position Summary

**This is an Identified position appointed in accordance with the University of Tasmania Aboriginal and Torres Strait Islander Identified Position Procedure.**

The University of Tasmania is building a vision of a place-based University with a mission to enhance the intellectual, economic, social and cultural future of Tasmania, and from Tasmania, contribute to the world in areas of distinctive advantage. The University recognises that achieving this vision is dependent on the people we employ as well as creating a people-centred University that is values-based, relational, diverse, and development-focused.

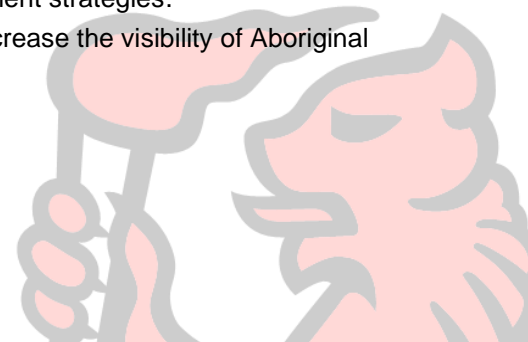
We are seeking to appoint an Aboriginal Student Adviser in the [Riawunna Centre for Aboriginal Education](#) which is part of the Academic Division.

The Aboriginal Student Adviser is responsible for supporting the transition of students into the University environment and providing targeted specialist advice at key times in the student lifecycle for students who have been admitted into a pathway, undergraduate and postgraduate coursework program. The Aboriginal Student Adviser will also support their designated College to design and implement strategies and support interventions which create the optimal environment for Aboriginal students to feel welcomed, to thrive and progress successfully through their studies.

**We are an inclusive workplace committed to ‘working from the strength that diversity brings’ reflected in our Statement of Values. We are dedicated to attracting, retaining and developing our people and are committed to inclusive principles. We celebrate the range of diverse assets that gender identity, ethnicity, sexual orientation, disability, age and life course bring. Applications are encouraged from all sectors of the community. Tell us how we can make this job work for you.**

### What You'll Do

- Provide specialist advice and support to Aboriginal and Torres Strait Islander students to enable a seamless transition into the University environment, including connecting students to scholarship opportunities, supplementary support services and cultural supports.
- Informed by evidence base and data analysis, work in collaboration with key university partners to design and deliver academic support initiatives which are college and student cohort specific.
- Work with College and Divisional partners to ensure Orientation programs, curriculum and co-curricular experiences and student resources are appropriate to the needs of Aboriginal students.
- Work with College partners to ensure Aboriginal student retention and progression is supported, monitored and appropriate early interventions facilitated, and that all interactions are appropriately recorded to enable ongoing, high quality and personalised support and continuous improvement.
- Work in collaboration with Future Student and College based teams to develop prospective student information and resources to support school and community engagement strategies.
- Deliver targeted Riawunna programs and cultural experiences that increase the visibility of Aboriginal people, history and culture at the University.
- Undertake other duties as assigned by the supervisor.



### What We're Looking For (success criteria)

- This is an Identified position. The appointee will be an Aboriginal or Torres Strait Islander person (refer to Aboriginal and Torres Strait Islander Identified Position Procedure required documentation to be provided with application; please email [aboriginal.employment@utas.edu.au](mailto:aboriginal.employment@utas.edu.au) for details).
- Completion of a tertiary level degree and experience working in a support or equivalent people-centred role.
- Demonstrated ability to communicate effectively and in a culturally sensitive manner with Aboriginal and Torres Strait Islander people.
- Excellent verbal and written communication, interpersonal, negotiation and presentation skills and capacity to build rapport and partnerships with academic and professional staff.
- Demonstrated ability to develop, implement and evaluate an evidence-based program of activities to address identified needs within an academic or similar environment.
- Competent information technology skills and capacity to adapt to and work with new technologies and systems.
- Demonstrated ability to acquire an understanding of new and complex information, including University courses and course structures and study plans, and capacity to instruct and guide students in these areas.
- Demonstrated high level interpersonal and networking skills, with the capacity to engage with a variety of internal and external stakeholders, including key Aboriginal and Torres Strait Islander organisations and the Tasmanian Aboriginal Community.
- Demonstrated ability to work cooperatively in a team environment and the ability to use discretion, initiative, judgement and confidentiality.

### Other position requirements

- Current Working with Vulnerable People registration or to be obtained
- Travel may be required between campuses

### University of Tasmania

The University of Tasmania is an institution with an enduring commitment to our state and community, and a strong global outlook. We are committed to enhancing the intellectual, economic, social and cultural future of Tasmania. Our [Strategic Direction](#) strongly reflects the University community's voice that our University must be place based but globally connected as well as regionally networked and designed to deliver quality access to higher education for the whole State.

We believe that from our unique position here in Tasmania we can impact the world through the contributions of our staff, students and graduates. We recognise that achieving this vision is dependent on the people we employ, as well as creating a university that is values-based, relational, diverse, and development-focused.

More information:

<https://www.utas.edu.au/jobs>

<https://www.utas.edu.au/careers/our-people-values-and-behaviours>

*The intention of this position description is to highlight the most important aspects, rather than to limit the scope or accountabilities of this role. Duties above may be altered in accordance with the changing requirements of the position.*

