

Volunteer role description



Red Cross acknowledges
the Traditional Owners
of this land, their ancestors
and Elders, past and present.

the
power of
humanity



Trauma Teddy Coordinator – Central Coast

Department	NSW Trauma Teddy
Availability	Weekdays (Flexible)
Location	Gosford and covering Central Coast LGA
Category	Working in our Services and Programs

Building an inclusive, diverse and active humanitarian movement based on voluntary service

Role purpose

The Trauma Teddy Group Co-ordinator works with the Trauma Teddy community on the Central Coast. The role can include organising and visiting Trauma Teddy knitting groups, as well as collecting and distributing Trauma Teddies across the coast. Over 1 million children have cuddled a colourful, comforting Trauma Teddy since we first started hand-knitting them back in 1990. Trauma Teddies provide care in so many ways:

- comfort to children fleeing the Summer Bushfires
- a warm welcome to refugee children
- company in a speeding ambulance
- friendly security in hospital
- a happy face in a lonely time

Role responsibilities

- Follow up occasional Trauma Teddy knitting enquiries
- Distribute Trauma Teddy knitting patterns, when requested
- Connect with existing Trauma Teddy knitters and groups
- Support new knitting groups with start up
- Collect Trauma Teddies from individual knitters and groups
- Quality control incoming Trauma Teddy stock for distribution
- Control stock-take of Trauma Teddies
- Coordinate distribution of Trauma Teddies to organisations across the Central Coast
- An ability to work within the fundamental principles of Red Cross

Knowledge, skills and experience

- Effective interpersonal skills and communication skills
- Computer literacy (desirable)
- Current driver's licence and own vehicle
- Current first aid certificate (desirable)

Check requirements

- A National Criminal History Check prior to commencement and renewed every five years (Red Cross will arrange this)
- Working with Children's Check relevant to your state / territory location

Learning and development

- Complete Red Cross online learning modules as required
- Attend Red Cross Volunteer Induction, Program Training and ongoing training as required
- Attend scheduled volunteer meetings, a minimum two per year

General conditions

We act always in accordance with the Australian Red Cross Ethical Framework and Child Protection Code of Conduct

We are a Child Safe organisation and all volunteers are required to comply with relevant State and Territory legislation requirements

We comply with the Red Cross Workplace Health and Safety management system

We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way

We may be required to assist the organisation on occasion, in times of national, state or local emergencies or major disasters

In all activities, our volunteers are guided by the Fundamental Principles of the Red Cross and Red Crescent Movement

Humanity

Impartiality

Neutrality

Independence

Voluntary Service

Unity

Universality
