

DEPARTMENT OF HEALTH

Statement of Duties

Position Title:	Staff Specialist - Anaesthetics
Position Number:	Generic
Classification:	Specialist Medical Practitioner Level I-I I
Award/Agreement:	Medical Practitioners (Public Sector) Award
Group/Section:	Hospitals North/North West North West Regional Hospital and Mersey Community Hospital
Position Type:	Permanent/Fixed-Term/Casual, Full Time/Part Time/Casual
Location:	North West
Reports to:	Clinical Director Anaesthetics
Effective Date:	February 2021
Check Type:	Annulled
Check Frequency:	Pre-employment
Essential Requirements:	<p>Specialist or limited registration with the Medical Board of Australia in a relevant specialty</p> <p><i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i></p>
Desirable Requirements:	Fellowship of the Australian and New Zealand College of Anaesthetists or equivalent as determined in accordance with International Medical Graduates (IMGs) clinical practice assessment requirements of ANZCA
Position Features:	Staff employed against this Statement of Duties as a Visiting Medical Practitioner will be employed in accordance with the <i>Tasmanian Visiting Medical Practitioners (Public Sector) Agreement</i> and remunerated accordingly

NB. The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

Primary Purpose:

The Staff Specialist - Anaesthetics will provide quality specialist anaesthesia services to the:

- North West Regional Hospital (NWRH) and Mersey Community Hospital (MCH) within the limits of specified clinical privileges and supervisory requirements.
- Public patients at offsite locations as determined by the Delegate, i.e. North West Private Hospital (NWPH) within the limits of specified clinical privileges and supervisory requirements.

Duties:

1. Provide specialist anaesthesia services in diagnosis, treatment and care for public and private inpatients and outpatients of the NWRH and to provide specialist anaesthesia at MCH in accordance with Hospital policies. Has prime medico-legal responsibility for anaesthesia provided to allocated patients.
2. Provide specialist anaesthesia services in treatment and care for public patients of the NWPH in accordance with Hospital policies. Has prime medico-legal responsibility for anaesthesia provided to allocated patients.
3. Participate in an out-of-hours on call roster with other specialists.
4. Liaise with specialist colleagues as necessary for the provision of these services and provide a consultative service including pain management to other specialist units.
5. Assist in arranging aeromedical referral (NWRH) or onward referral (MCH) of patients for specialist services not available locally.
6. Participate in the undergraduate and postgraduate teaching programs of the hospital, including both informal and formal tutorials.
7. Teach Junior Medical Staff and Medical Students attached to the specific hospital.
8. Follow recommended practices according to the Australian and New Zealand College of Anaesthetists (ANZCA) policy guidelines and standards as well as NWRH, MCH, NWPH and Department of Anaesthesia guidelines, policies and protocols.
9. Ensure the accurate and comprehensive anaesthesia/intensive care clinical records are maintained on patients treated.
10. Participate in continuous quality improvement activities as approved or required by the Clinical Director.
11. Participate in Department and Hospital committees and other administrative matters as required by the Clinical Director.
12. Participate in approved clinical research.
13. Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives and related training.
14. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

Key Accountabilities and Responsibilities:

- Works independently but liaises closely with professional colleagues and is responsible to the Clinical Director of Anaesthetics.
- Required to perform duties at the NWRH, MCH and NWPH at the discretion of the Clinical Director Anaesthetics and required clinical load in accordance with ANZCA policies.
- Where applicable, exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Comply at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.

Pre-employment Conditions:

It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
 - a. crimes of violence
 - b. sex related offences
 - c. serious drug offences
 - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

Selection Criteria:

1. Demonstrated extensive experience in the provision of anaesthesia for a full range of procedures at a teaching hospital, including obstetric anaesthesia and acute pain management.
2. Sound knowledge of current specialty practice in anaesthesia with recent experience in an acute hospital setting.
3. Demonstrated ability to work within a multidisciplinary team of medical, nursing and allied health staff.
4. Demonstrated effective communication skills dealing with patients, their relatives and professional colleagues.
5. Demonstrated commitment to ensuring and reviewing quality of patient care by participation in quality improvement activities and continuing professional development programs.
6. Ability to undertake and manage research activities.
7. Demonstrated capacity for undergraduate and postgraduate teaching.

Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles](#).