|  |  |
| --- | --- |
|  | Position Description |

|  |  |
| --- | --- |
| **College/Division:** | College of Business and Economics |
| **Faculty/School/Centre:**  | Research School of Economics |
| **Department/Unit:**  |  |
| **Position Title:**  | Associate Professor |
| **Classification:** | Academic Level D |
| **Position No:** |  |
| **Responsible to:** | Director of the Research School |

|  |
| --- |
| **PURPOSE STATEMENT:**The Research School of Economics (RSE) has an excellent representation in all economic fields and is seeking to maintain and nurture its reputation for excellence in research and research informed teaching.**KEY ACCOUNTABILITY AREAS:****Position Dimension & Relationships:** The appointees will make outstanding contribution to the intellectual life of RSE; they will need to work collegially with other members of the School, College and ANU community of economists. The academics will make original and innovative contributions to the advancement of scholarship, research, undergraduate and graduate teaching and research supervision. **Role Statement:**Under the broad direction of the Research School Director, the appointees will:* undertake research with a view to publishing in leading journals in Economics, to present research at academic seminars and national and international conferences and collaboration with other academic staff both within and outside of the University;
* seek external funding including the preparation of research proposal submissions to external funding bodies;
* contribute to teaching at undergraduate and postgraduate levels as required. Teaching duties include, but are not limited to the preparation and delivery of lectures and tutorials, course design and coordination, preparation of online material, marking and assessment and consultations with students;
* develop and be responsible for curriculum/programs of study;
* outreach to the community including prospective students, research institutes, government, the media and the public;
* supervise student research at undergraduate, Honours, graduate coursework and postgraduate (PhD) levels
* undertake high-level administrative tasks and professional practice within the School, the College and the wider ANU community. These contributions include, but are not limited to, attendance and participation in academic staff meetings and participation in committees in the wider university community;
* provide leadership through team development, mentoring and career development of academic staff and the performance management process;
* comply with all ANU policies and procedures and in particular those relating to work health and safety and equal opportunity; and,
* other duties as allocated by the supervisor, Research School Director or the Vice-Chancellor, consistent with the classification of the position.
 |

|  |
| --- |
| **SELECTION CRITERIA:**The candidate must have:1. a PhD degree in economics;
2. an outstanding record of research in the field of economics, evidenced by a nationally or internationally recognised publication record and success in attracting competitive external research funding;
3. the ability to teach in two out of the following three areas at the undergraduate level is essential: macroeconomics, microeconomics or econometrics; and,
4. a demonstrated high level of understanding of equal opportunity (EO) principles and policies and a commitment to the application of EO policies in a university context.
 |
| **Supervisor Signature:** |  | **Date:** |  |
| Printed Name: | Rabee Tourky | **Uni ID:** | 5214515 |

|  |
| --- |
| **References:** |
| [Academic Minimum Standards](https://services.anu.edu.au/human-resources/enterprise-agreement/schedule-4-minimum-standards-for-academic-levels-msal) |

|  |  |
| --- | --- |
|  | Pre-Employment Work Environment Report |

# Position Details

|  |  |  |  |
| --- | --- | --- | --- |
| **College/Div/Centre** | CBE | **Dept/School/Section** | Research School of Economics |
| **Position Title** |       | **Classification** |       |
| **Position No.** |       | **Reference No.** |       |

In accordance with the Work Health and Safety Act 2011 (Cth) the University has a duty to provide a safe workplace.

1. This form must be completed by the Supervisor of the advertised position and forwarded with the job requisition to Recruitment and Appointments Branch, Human Resources Division. Without this form jobs cannot be advertised.
2. This form is used to advise potential applicants of work environment hazards prior to application.
3. Once an applicant has been selected for the position consideration should be given to their inclusion on the University’s Health Surveillance Program where appropriate – see [Health Surveillance Procedure](https://policies.anu.edu.au/ppl/document/ANUP_000504)
4. Enrolment on relevant Work, Health and Safety (WHS) training courses should also be arranged – see [WHS Training & Induction](http://hr.anu.edu.au/staff-health-and-wellbeing/ohs/training-and-induction)
5. Consideration should be given as to whether ‘Regular’ hazards identified below should be listed as ‘Essential’ in the Selection Criteria

# Potential Hazards

|  |
| --- |
| 1. Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a **regular** or **occasional** part of the duties.
 |
| **TASK** | **regular** |  | **occasional** |  | **TASK** | **regular** |  | **occasional** |
| keyboarding | [x]  |  | [ ]  |  | laboratory work | [ ]  |  | [ ]  |
| lifting, manual handling | [ ]  |  | [ ]  |  | work at heights | [ ]  |  | [ ]  |
| repetitive manual tasks | [ ]  |  | [ ]  |  | work in confined spaces | [ ]  |  | [ ]  |
| catering / food preparation | [ ]  |  | [ ]  |  | noise / vibration | [ ]  |  | [ ]  |
| fieldwork & travel | [ ]  |  | [ ]  |  | electricity | [ ]  |  | [ ]  |
| driving a vehicle | [ ]  |  | [ ]  |  |  |  |  |  |
| **NON-IONIZING RADIATION** |  |  |  |  | **IONIZING RADIATION** |  |  |  |
| solar | [ ]  |  | [ ]  |  | gamma, x-rays | [ ]  |  | [ ]  |
| ultraviolet | [ ]  |  | [ ]  |  | beta particles | [ ]  |  | [ ]  |
| infra-red | [ ]  |  | [ ]  |  | nuclear particles | [ ]  |  | [ ]  |
| laser | [ ]  |  | [ ]  |  |  |  |  |  |
| radio frequency | [ ]  |  | [ ]  |  |  |  |  |  |
| **CHEMICALS** |  |  |  |  | **BIOLOGICAL MATERIALS** |  |  |  |
| hazardous substances | [ ]  |  | [ ]  |  | microbiological materials | [ ]  |  | [ ]  |
| allergens | [ ]  |  | [ ]  |  | potential biological allergens | [ ]  |  | [ ]  |
| cytotoxics | [ ]  |  | [ ]  |  | laboratory animals or insects | [ ]  |  | [ ]  |
| mutagens/teratogens/carcinogens | [ ]  |  | [ ]  |  | clinical specimens, including blood | [ ]  |  | [ ]  |
| pesticides / herbicides | [ ]  |  | [ ]  |  | genetically-manipulated specimens | [ ]  |  | [ ]  |
|  |  |  |  |  | immunisations | [ ]  |  | [ ]  |
| **OTHER POTENTIAL HAZARDS (please specify):** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Supervisor’s Signature:**  |  | **Print Name:** |  | **Date:** |  |