



## POSITION DESCRIPTION

Melbourne Law School

### Academic Positions (Level A-E): Multiple Positions

<b>POSITION NO</b>	0031405
<b>CLASSIFICATION</b>	Professor / Associate Professor / Senior Lecturer / Lecturer /Assistant Lecturer (multiple positions)
<b>SALARY</b>	\$195,618.00 p.a. (Professor Level E) \$151,868 - \$167,312 p.a. (Associate Professor Level D) \$126,128 - \$145,431 p.a. (Senior Lecturer Level C) \$102,967 - \$122,268 p.a. (Lecturer Level B) \$72,083 - \$97,812 p.a. (Assistant Lecturer Level A)
<b>SUPERANNUATION</b>	Employer contribution of 17%
<b>WORKING HOURS</b>	Full time (1 FTE)
<b>BASIS OF EMPLOYMENT</b>	Continuing positions
<b>OTHER BENEFITS</b>	<a href="http://about.unimelb.edu.au/careers/working/benefits">http://about.unimelb.edu.au/careers/working/benefits</a>
<b>HOW TO APPLY</b>	Online applications are preferred. Go to <a href="http://about.unimelb.edu.au/careers">http://about.unimelb.edu.au/careers</a> , select the relevant option (‘Current Staff’ or ‘Prospective Staff’), then find the position by title or number.
<b>CONTACT FOR ENQUIRIES ONLY</b>	Professor Matthew Harding Tel +61 3 8344 1117 Email <a href="mailto:law-hr@unimelb.edu.au">law-hr@unimelb.edu.au</a>  <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our website:  
[about.unimelb.edu.au/careers](http://about.unimelb.edu.au/careers)

## ***Position Summary***

Successful applicants will be expected to contribute to the work of the Melbourne Law School in teaching and learning, research, and leadership and service. They may be expected to:

- Teach in one or more of the Melbourne Juris Doctor (JD) programme, the Melbourne Law Masters (MLM) programme, and law-related subjects in other faculties including breadth subjects
- Supervise research at JD, LLM or PhD level, depending on their own research qualifications and experience
- Undertake research of national and international significance, publish the outcomes of their research in leading journals and with leading publishers, and apply for grants in their area of research expertise
- Contribute to engagement linked to their teaching and/or research activities through, for example, dissemination of their research or programs and partnerships at a local, national and/or global level
- Contribute to leadership and service to the Law School or University, either by serving on a committee or by undertaking some other responsibility, as directed by the Deputy Dean.

Successful applicants will work in one or more of the following fields: intellectual property law; the intersection of law and technology (especially cybersecurity); Indigenous peoples and law; and criminal law. Successful applicants may also be teaching specialists with a focus on curriculum and assessment design and digital technology.

We especially welcome applications from early career researchers and Aboriginal and Torres Strait Islander Australians.

Appointments may be made from Level A (Assistant Lecturer) to Level E (Professor).

### ***1. Key Responsibilities***

#### **Assistant Lecturer Level A:**

At the Assistant Lecturer level, specific duties required may include the following:

- ▶ Teach in the Melbourne JD and/or Melbourne Law Masters, or in law breadth subjects taught to undergraduate students or other university-related teaching programme, including using digital technology;
- ▶ Prepare materials for the subject's assessment tasks;
- ▶ Contribution to the development of subject material;
- ▶ Meet with and report to the teaching team on a regular basis
- ▶ The conduct of research and contribution to knowledge through scholarship;
- ▶ Participation in leadership and service.

#### **Lecturer Level B:**

At the Lecturer level, specific duties required may include the following:

- ▶ Teach in the Melbourne JD and/or Melbourne Law Masters, or in law breadth subjects taught to undergraduate students or other university-related teaching programme, including using digital technology;
- ▶ Consultation with students;
- ▶ Initiation and development of subject material;
- ▶ Acting as subject coordinator;
- ▶ Supervision of the program of study of undergraduate, graduate or postgraduate students engaged in coursework or smaller research projects;
- ▶ The conduct of research and contribution to knowledge through scholarship, publications in leading journals and with leading publishers, and presentations;
- ▶ Engagement in teaching and research beyond the university;
- ▶ Participation in leadership and service, whether through membership of a MLS or university committee, or by assuming some other responsibility (such as student liaison officer).

#### **Senior Lecturer Level C:**

In addition to the above, responsibilities for Senior Lecturer will include:

- ▶ Supervision of major undergraduate, graduate or postgraduate research projects;
- ▶ Taking a significant role in research projects including, where appropriate, leadership of a research team;
- ▶ Taking a significant role in engagement beyond the university;
- ▶ Taking on a major role in administrative or committee work.

#### **Associate Professor Level D:**

In addition to the above, responsibilities for Associate Professor will include:

- ▶ Supervision of major postgraduate research projects;
- ▶ Taking a significant role in research projects including, where appropriate, leadership of a research team;
- ▶ Making a significant contribution to the profession and/or discipline;
- ▶ High level administrative functions.

#### **Professor Level E:**

- ▶ Key responsibilities in addition to the above are outlined in the document “The Leadership Roles of Melbourne Professors.”

## ***2. Selection Criteria***

- A valid Working With Children Check (WWCC) is required.

In addressing the selection criteria below, your application should include a statement that identifies the role and academic level for which you are applying and in particular:

- What your published research to date has contributed to your field and why it is significant or innovative or demonstrates outstanding potential. Please do not send copies of your research work
- Your research plans (and what that future research will contribute to the field)
- Your teaching interests and experience and how you approach your teaching, including any evidence of teaching quality (such as student evaluation results, teaching awards, peer review reports or teaching courses undertaken)
- The nature and impact of your contribution (both current and future) to engagement (if any) through dissemination of your research and engagement to the community at a local, national and/or global level
- Your contributions to service or leadership

## 2.1 ESSENTIAL

### **Assistant Lecturer Level A:**

- ▶ A good first degree in law;
- ▶ Capacity to teach effectively, including the capacity to deliver seminars and lecturers and contribute to other teaching activities;
- ▶ Excellent oral and written communication skills;
- ▶ Ability to coordinate and work with a team, including academic subject specialists and learning technology specialists;

### **Lecturer Level B:**

- ▶ A good first degree in law;
- ▶ A PhD or equivalent. Exceptionally, professional experience in a relevant area of law in addition to a Masters of Law qualification may be considered a substitute for a PhD;
- ▶ Potential to achieve the highest levels of scholarship in legal research, demonstrated at least in part by several publications of high quality;
- ▶ Capacity to teach effectively across a range of subjects, including the capacity to develop and deliver seminars and lecturers and contribute to other teaching activities;
- ▶ Excellent oral and written communication skills;
- ▶ Demonstrated ability to work as part of a team.

### **Senior Lecturer Level C:**

At Senior Lecturer Level C, the successful applicant must demonstrate all of the above, and additionally must demonstrate:

- ▶ A stronger publication record than a candidate for a lectureship and clear potential to undertake research of international significance;
- ▶ Evidence of high quality teaching experience.

### **Associate Professor Level D:**

At Associate Professor Level D, the successful applicant must demonstrate all of the above and additionally must demonstrate:

- ▶ Academic excellence evidenced by an outstanding contribution to teaching and research;
- ▶ Usually, a record of attracting competitive research funding and/or leading research projects involving others;
- ▶ Leadership in the development of academic programs.

#### **Professor Level E:**

At Professor Level E, the successful applicant must demonstrate all of the above and additionally must demonstrate:

- ▶ International reputation as a leading legal scholar;
- ▶ Capacity to provide academic leadership in the Law School, University and wider community;
- ▶ Capacity to enhance the international activities, links and standing of the Law School and the University;
- ▶ Usually, a record of attracting competitive research funding and/or leading research projects involving others.

### ***3. Equal Opportunity, Diversity and Inclusion***

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous deserve to service for excellence and reach the targets of Growing Esteem.

### ***4. Occupational Health and Safety (OHS)***

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/topics/responsibilities/>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

## ***5. Other Information***

### **5.1 BUDGET DIVISION**

[www.law.unimelb.edu.au](http://www.law.unimelb.edu.au)

Melbourne Law School is Australia's first all-graduate law faculty. Melbourne Law School was the first faculty in Australia to teach law, and awarded this country's first law degrees. The Law School is now fully graduate with its Juris Doctor for admission to practice recognised as a high level qualification in Australia and beyond. Coupled with the unrivalled excellence of the Melbourne Law Masters and its excellent Research Higher Degree programs, the Law School offers a unique opportunity for the integration of scholarship and teaching.

Its faculty is a vibrant community of creative scholars, committed to a highly collegial, research-intensive institutional life. The Law School has particular strengths in comparative analysis. It aims to integrate teaching with research and engagement activities and to engage with local, national and global communities.

The Law School is a single department faculty located in a custom designed building in University Square. The Law School has approximately 2,200 graduate students (including JD, Melbourne Law Masters and Research High Degrees).

#### **School Management**

The Dean of Melbourne Law School is Professor Pip Nicholson.

The Law School operates as a single department Faculty with the Dean as the Head of Department. The Dean is assisted by a Deputy Dean and seven Associate Deans.

#### **Staffing**

At present, the academic staff of the Law School comprises professors, readers/associate professors, senior lecturers and lecturers, together with a number of professorial fellows, research fellows and senior fellows drawn from other faculties and the legal profession.

A professional staff of approximately 67 FTE support teaching and research activities in the Law School.

#### **Finance**

The Law School has an operating budget of more than \$50 million a year.

#### **Teaching**

The Law School offers a range of programs including:

#### **The Melbourne JD (Juris Doctor)**

In 2008, the Melbourne Law School began the transition to a fully graduate law school and now the Melbourne JD (Juris Doctor) is the sole degree to be offered by the School that leads to admission to legal practice. The JD is a three year graduate qualification, in line with the global standard. Selection of students into the JD is rigorous and highly competitive with the aim of producing an intellectually engaged, highly motivated and diverse student body.

**The Melbourne Law Masters (MLM)** offers one of the largest ranges of postgraduate qualifications in the world including General and Specialist Graduate Diplomas, with over 30 interlinked coursework programs to choose from, and more than 160 postgraduate coursework subjects offered annually. Specialisation is encouraged within the following areas:

Asian Law	Health and Medical Law
Banking and Finance Law	Human Rights Law
Commercial Law	Intellectual Property Law
Communications Law	International Economic Law
Competition and Consumer Law	International Law
Construction Law	Law and Development
Corporations and Securities Law	Private Law
Dispute Resolution	Public and International Law
Employment and Labour Relations	Sports Law
Energy and Resources Law	Tax Law
Government Law	

### **The Melbourne Law Doctorates (MLD)**

This program includes the Doctor of Philosophy (PhD) and the Master of Philosophy (MPhil). It attracts students of exceptional ability from a diverse range of countries who are highly valued for the contribution that they make to the Law School's research culture and activities.

### **Research**

The international reputation of the School is closely linked to the range and quality of its research programs.

The School has several research institutes, centres and groups which provide a focus for scholarly interaction, including:

<b>Centre / Institute</b>
ARC Laureate Program in Constitutional Law
ARC Laureate Program in International Law
Asian Law Centre (ALC)
Asia Pacific Centre for Military Law (APCML)
Centre for Comparative Constitutional Studies (CCCS)

Centre / Institute
Centre for Corporate Law and Securities Regulation (CCLSR)
Centre for Employment and Labour Relations Law (CELRL)
Centre for Indonesian Law, Islam and Society (CILIS)
Centre for Media & Communications Law (CMCL)
Competition Law and Economics Network (CLEN)
Centre for Resources Energy and Environmental Law (CREEL)
Civil Justice Research Group
Digital Citizens Network
Electoral Regulation Research Network (ERRN)
Global Economic Law Network
Health Law and Ethics Network
Institute for International Law and the Humanities (IILAH)
Intellectual Property Research Institute of Australia (IPRIA)
Obligations Group
The Tax Group
Transactional Law

### Building and Resources

The Law School operates from a single building providing modern and attractive accommodation for all of Melbourne Law School's teaching and research programs, and incorporates specially-designed teaching facilities, computer laboratories, a Law Library, a Moot Court, and excellent student facilities.

The Law Library has an extensive collection of legal resources. It holds over 180,000 volumes of reports, legislation, legal journals and treatises, and subscribes to major Australian and international legal databases. The Law Library has Australia's first Law Faculty Research Service, which provides reference and research expertise for Melbourne Law School academic staff working on grant applications, publications, teaching materials and knowledge transfer projects. Law Library staff also provide legal research tutorials for students and teach legal research components in the Law School's coursework programs.

### External Relations



The Melbourne Law School has academic staff and student exchange arrangements with a large number of universities in Asia, Europe and North America. It has degree partnership arrangements with Cambridge, New York University (JD/JD and JD/LLM), Oxford University (JD/BCL), Chinese University of Hong Kong (JD/LLM) and University of British Columbia (JD/LLM). JD students have an opportunity to study in London at the Centre for Transnational Legal Studies and members of the Law School also teach into that program. The Law School also has close working relationships with international agencies providing opportunities for student internships.

Members of the academic staff of Melbourne Law School are frequently engaged as consultants or advisors to governments, parliamentary committees, professional bodies, companies, law firms and non-government organisations. The Law School encourages academic staff and students to participate in law reform programs.

## 5.2 THE UNIVERSITY OF MELBOURNE

The University of Melbourne is a leading international university with a tradition of excellence in teaching and research. With outstanding performance in international rankings, Melbourne is at the forefront of higher education in the Asia-Pacific region and the world. The University of Melbourne is consistently ranked among the world's top universities. Further information about our reputation and global ranking is available at

<http://futurestudents.unimelb.edu.au/explore/why-choose-melbourne/reputation-rankings>.

Established in 1853, shortly after the founding of Melbourne, the University is located just a few minutes from the centre of this global city. The main Parkville campus is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide range of knowledge-based industries.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded. Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>

## 5.3 GROWING ESTEEM, THE MELBOURNE CURRICULUM AND RESEARCH AT MELBOURNE: ENSURING EXCELLENCE AND IMPACT TO 2025

While the University of Melbourne is preparing to launch its new university-wide policy in 2020, Growing Esteem describes Melbourne's strategy to achieve its aspiration to be a public-spirited and internationally-engaged institution, highly regarded for making distinctive contributions to society in research and research training, learning and teaching, and engagement. <http://about.unimelb.edu.au/strategy-and-leadership>

The University is at the forefront of Australia's changing higher education system and offers a distinctive model of education known collectively as the Melbourne Curriculum. The new educational model, designed for an outstanding experience for all students, is based on six broad undergraduate programs followed by a graduate professional degree, research higher degree or entry directly into employment. The emphasis on academic breadth as well as disciplinary depth in the new degrees ensures that graduates will have the capacity to succeed in a world where knowledge boundaries are shifting and reforming to create new frontiers and challenges. In moving to the new model, the University is also aligning itself with the best of emerging European and Asian practice and well-established North American traditions.

The University's global aspirations seek to make significant contributions to major social, economic and environmental challenges. Accordingly, the University's research strategy *Research at Melbourne: Ensuring Excellence and Impact to 2025* aspires to a significant

advancement in the excellence and impact of its research outputs.

<http://research.unimelb.edu.au/index.html#home>

The strategy recognises that as a public-spirited, research-intensive institution of the future, the University must strive to make a tangible impact in Australia and the world, working across disciplinary and sectoral boundaries and building deeper and more substantive engagement with industry, collaborators and partners. While cultivating the fundamental enabling disciplines through investigator-driven research, the University has adopted three grand challenges aspiring to solve some of the most difficult problems facing our world in the next century. These Grand Challenges include:

Understanding our place and purpose – The place and purpose grand challenge centres on understanding all aspects of our national identity, with a focus on Australia's 'place' in the Asia-Pacific region and the world, and on our 'purpose' or mission to improve all dimensions of the human condition through our research.

Fostering health and wellbeing – The health and wellbeing grand challenge focuses on building the scale and breadth of our capabilities in population and global health; on harnessing our contribution to the 'convergence revolution' of biomedical and health research, bringing together the life sciences, engineering and the physical sciences; and on addressing the physical, mental and social aspects of wellbeing by looking beyond the traditional boundaries of biomedicine.

Supporting sustainability and resilience – The sustainability and resilience grand challenge addresses the critical issues of climate change, water and food security, sustainable energy and designing resilient cities and regions. In addition to the technical aspects, this grand challenge considers the physical and social functioning of cities, connecting physical phenomena with lessons from our past, and the implications of the technical solutions for economies, living patterns and behaviours.

Essential to tackling these challenges, an outstanding faculty, high performing students, wide collaboration including internationally and deep partnerships with external parties form central components of Research at Melbourne: Ensuring Excellence and Impact to 2025.

## 5.4 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <http://www.unimelb.edu.au/governance>