**POSITION DESCRIPTION – ACADEMIC**

**POSITION INFORMATION**

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| **Position Title** | Research Fellow (Gender and Women’s History) |
| **Faculty** | Faculty of Education and Arts |
| **Institute** | Institute for Humanities and Social Sciences |
| **Nominated Supervisor** |  Director, Gender and Women’s History Research Centre | **Campus/Location** | St Patrick’s, Melbourne  |
| **Academic Level** | B  | **Academic Career Pathway** | Research Only |
| **CDF Achievement Level** | #***HR to assign*** 1 All Staff|2 Management (Line)|2 Management (Middle)|2 Management (Senior)|3 Executive Leadership# | **Work Area Position Code** |  |
| **Employment Type** | Fixed-Term 5-years or Continuing  | **Date reviewed** |  |

**ABOUT AUSTRALIAN CATHOLIC UNIVERSITY**

Mission Statement:Within the Catholic intellectual tradition and acting in Truth and Love, Australian Catholic University is committed to the pursuit of knowledge, the dignity of the human person and the common good.

ACU offers a welcoming environment for everyone. At the same time, we are committed to standing for something clear. We stand up for people in need and causes that matter. ACU’s Mission is central to the University: we seek to integrate the dignity of the human person, the common good, and ethical and social justice considerations into our core activities of student learning and teaching, research, and service.

We are a publicly-funded university that has grown rapidly in recent years. We’re young, but we are making our mark: ranking among the top universities worldwide in selected areas of research priority. We have seven campuses in Australia, more than 200 partner universities on six continents, and a campus in Rome, Italy.

We know that our people make us a university like no other. It’s your values, action and passion that makes the difference. Whatever role you may play in our organization, it’s what you do that defines who we are.

We value staff, offering excellent leave and employment conditions, and we foster work environments where staff have the ability to grow and develop. We continue to invest in our facilities and workplaces, and involve staff in shaping the future direction of the organisation.

In order to be agents of change in the world, we all need to see life through the eyes of others. We believe that our role as a university is to inspire and equip people to make a difference – and that means cultivating their ability to act and think empathetically.

We hope that you might champion these values, and work with us to create a place of learning that is not only the envy of the world, but the making of it.

The structure to support this complex and national University is headed by the Vice-Chancellor and President, who is supported by a Senior Executive Group comprised of

* Provost
* Chief Operating Officer & Deputy Vice-Chancellor
* Deputy Vice-Chancellor, Research
* Deputy Vice-Chancellor, Education and Innovation
* Vice-President
* Deputy Vice-Chancellor Coordination

In 2013 ACU developed a research intensification strategy designed to achieve excellence in a selected number of areas of strategic priority. The outcome has been a remarkable transformation in the research standing of the University. In the 2019 Times Higher Education World University Rankings, ACU has risen to the 401-500 band and specifically to the 201-250 band in Arts and Humanities . Our investment in core disciplines in in the Humanities and Social Sciences is designed to achieve research excellence as measured through external assessments such as the Excellence in Research for Australia (ERA) outcomes and world university rankings (Shanghai ARWU; Times Higher Education), particularly the subject rankings.

**ABOUT THE INSTITUTE FOR HUMANITIES AND SOCIAL SCIENCES**

Under Director Professor Joy Damousi, the recently-established Institute for Humanities and Social Sciences will support ACU’s continued growth and success in the humanities and the social sciences. The Institute will consist of a number of research centres across the disciplines of History, Literature, Political Science and Sociology.

The Institute is currently recruiting Research Fellows to fixed-term 5 year or continuing, research only positions within the Gender and Women’s History Research Centre. \* (see explanation note).The Gender and Women’s History Research Centre delivers new research energy and critical visibility to the University’s core commitment to equity, diversity, accessibility, wellbeing and sustainability, by signalling the importance of gender research and the recovery of experiences of a diverse array of women and men in times past.

The research of applicants should therefore encompass gender and/or women's history, in any geo-cultural context, from the early modern period to the modern era.

Applications are welcome from outstanding scholars working in one or more of the Centre's three key strands of research:

* Political and civic participation: how gender ideologies inform women and men’s participation in historic civic and political cultures.
* Global circulations: investigating the role of gender ideologies in the circulation of peoples, materials and ideas across the world.
* Environment and the natural world: how populations in times past understood their relationships to the natural world, the need to manage natural resources, and how they did so in practice, through gendered assumptions.

Fellows may also be expected to supervise Higher Degree Research candidates, as appropriate.

.\*Explanation note: These positions are either fixed-term (5 years) or continuing. In the Australian context, continuing means there is no end date and would normally continue until such time as the staff member resigns or retires.

**POSITION PURPOSE**

The successful applicants will be outstanding scholars working in one or more of the Centre’s areas of research focus. The successful applicants will publish high-quality research in leading scholarly outlets that strengthens ACU’s research reputation and positions the University as a sector leader in the discipline of History. Applicants will work collegially and collaboratively both to build their own research profiles and to contribute to team projects within their area of specialistation and within the broader Institute.

**POSITION RESPONSIBILITIES**

**Introduction**

A number of frameworks and standards express the University’s expectations of the conduct, capability, participation and contribution of staff. These are listed below:

* ACU Strategic Plan 2015-2020
* Catholic Identity and Mission
* Learning For Life Framework 2014-2017
* ACU Teaching Criteria and Standards Framework
* Research Quality Standards
* Academic Performance Matrices and Evidence Framework
* ACU Capability Development Framework
* Minimum Standards for Academic Levels (MSALs)
* Higher Education Standards Framework
* ACU Service Delivery Model
* ACU Staff Enterprise Agreement including provisions in relation to Performance Excellence and Academic Career Pathways.

The following two frameworks in particular are important in understanding the expectations of an academic position and the required qualifications and capability of a position holder:

* The [Academic Performance Matrices and Evidence Framework](http://www.acu.edu.au/apme) which describes the performance standards in areas of academic activity.
* The [Capability Development Framework](http://www.acu.edu.au/cdf) which describes the core competencies needed in all ACU staff to achieve the University’s strategy and supports its mission.

All academic staff are allocated workload comprising a range of academic duties/activities that fall within the following three broad areas of academic activity in line with the relevant academic career pathway and academic level.

|  |  |
| --- | --- |
| * Teaching, Curriculum Development and Scholarship of Teaching
 | * Research
 |
| * Academic leadership/service.
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The position of Research Fellow within the Institute for Humanities and Social Sciences will undertake academic actitvity in line with the research academic career pathway and academic level.

**Key responsibilities**

| **Broad area of academic activity** | **Key responsibilities specific to this position** | **Relevant Core Competencies (**[**Capability Development Framework**](http://www.acu.edu.au/cdf)**)** |
| --- | --- | --- |
| **Research** | * Conduct high-quality research of an outstanding international standard through peer-reviewed publications, including, where appropriate, jointly-authored publications;
* Consult on and, as appropriate, submit research grant applications;
* supervise Higher Degree Research students as appropriate;
* Contribute to the intellectual and collegial life of the Gender and Women’s History Research Centre and the broader Institute for Humanities and Social Sciences, including through interdisciplinary research and team projects, and by fostering and sustaining conversations across the different areas of the Institute.
* Other duties as required appropriate to the level of appointment.
 | * Be responsible and accountable for achieving excellence.
* Communicate with impact.
* Collaborate effectively.
* Adapt to and lead change.
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**QUALIFICATIONS AND CAPABILITY OF THE POSITION HOLDER**

This section sets out the qualifications, skills, knowledge, experience, and competencies expected of the position holder, collectively referred to as ‘qualifications and capability’. These are informed by the evidence and performance standards for the relevant academic career pathway and academic level drawn from the [Academic Performance Matrices and Evidence Framework](http://www.acu.edu.au/apme) and the core competencies set out in the [Capability Development Framework](http://www.acu.edu.au/cdf).

Opportunities to develop capability are provided through the development programs coordinated by internal providers of professional development. See the [Training and Development website](http://www.acu.edu.au/staff/our_university/training_and_development) for more information.

In recruiting and selecting a candidate for the position, a subset of the qualifications and capability will form the Selection Criteria, **to a maximum of 10**.

| **Qualifications and Capability** | **SelectionCriteria?** |
| --- | --- |
| **Qualifications and other Research credentials**  |
|  | A PhD in History in any geo-cultural context from the early modern to the modern period | Yes |
|  | An outstanding publication track record, commensurate with career stage, focused on leading scholarly outlets. | Yes |
|  | Demonstrated capacity to supervise Higher Degree Research students | Yes |
|  | Ability to work effectively both individually and as part of a collaborative research team. | Yes |
| **Core Competencies** |
|  | Demonstrate confidence and courage in achieving ACU’s Mission, Vision and Values by connecting the purpose of one’s work to ACU’s Mission, Vision and Values. | Yes |
| **Other attributes** |
|  | Demonstrated commitment to cultural diversity and ethical practice principles and demonstrated knowledge of equal employment opportunity and workplace health and safety, appropriate to the level of the appointment. | Yes |
|  |  |  |