

HOME BASED CARE SUPPORT WORKER FOSTER CARE PROGRAM SOUTHERN REGION

At Anglicare Victoria our focus is on transforming the futures of children, young people, families and adults. Our work is based on three guiding pillars: Prevent, Protect and Empower.

We strive to create an environment where employees feel valued and rewarded.

By living the Anglicare Victoria values and actively fostering fairness, equality, diversity and inclusion, our people make Anglicare Victoria a truly great place to work.

So come and join us at Anglicare Victoria where there is a rewarding career ready for you in a dedicated, professional team where respecting each other; leading with purpose; working together; and creating a positive difference are valued, and learning and creativity are encouraged.



Position details

Position	Support Worker – Home Based Care
Program	Foster Care
Classification	SCHADS Award Level 3 (Youth Worker Class 2)
Hours	Casual
Location	Southern
Reporting Relationship	Team Leader, Out of Home Care
Effective date	December 2021

Overview of program

Anglicare Victoria provides foster care for children and young people who are temporarily unable to live at home. Anglicare Victoria is the State's largest provider of foster care and plays a vital role in protecting children and young people by ensuring they have a safe and nurturing home while their family cannot care for them.

Our foster care program provides a stable home environment for children and young people aged between 0 and 18 years. Children enter foster care for a number of reasons and can stay with our carers for as short as one night or several years.

Position Objectives


1.	Provide support and direct care to children and young people who reside in foster care placements.
2.	Ensure that you work collaboratively with the foster care team members and broader care team to ensure the children's needs are being met.
3.	Be a role model and demonstrate positive attributes that allow children and young people to learn and feel safe.
4.	Ensure that practice procedures, as documented in program Referral Guidelines, Practice and Policy Manuals, including Department of Health and Human Services Minimum Out of Home Care Standards are followed.
5.	Other duties as required.

Key responsibilities

The key responsibilities are as follows but are not limited to:

1.	This position will mostly entail transport duties for children residing in foster care placements.
2.	Engage with carers, school staff and other professionals during appointments for children and at pick up and drop off times.
3.	Work collaboratively with the foster care team to ensure efficient service.
4.	To case note important visits and provide these notes to the foster care case manager linked to the child.

Key Selection Criteria

 <p>Role Specific</p>	Ability to communicate effectively with a range of people, including clients, caregivers and professional staff.
	An understanding of the Department of Health and Human Services with a particular emphasis on the Child Protection function and the Home Based Care stream.
	Must have own vehicle (5 or more seats) and comprehensive insurance. Vehicle will require anchor points for child safety and booster seats that adhere to current Victorian standards.
	Demonstrates reliability, accountability and punctuality.
	Driver accreditation certification is highly desirable.
	VicRoads driving history may be requested prior to employment.

Occupational health & safety (OHS)

Anglicare Victoria is committed to ensuring the health and safety of its employees and any other individuals present in our workplaces.

In achieving and maintaining workplace health and safety, Anglicare Victoria will apply best practice in OHS in accordance with statutory obligations at all times.

All Anglicare Victoria employees, contractors and volunteers are required to:

- take reasonable care for their own health and safety and for that of others in the workplace by working in accordance with legislative requirements and the company's OHS policies and procedures
- take reasonable care their actions or omissions do not adversely affect the health and safety of themselves and others
- cooperate with any reasonable directions, policies and procedures relating to health and safety in the workplace
- report all injuries, illness or 'near misses' to their Supervisor or Manager
- participate in relevant health and safety training based on roles and responsibilities
- as required, participate in the development and implementation of specific OHS hazard and risk management strategies.

In addition to the above, positions with supervision or management responsibility are required to ensure a safe and healthy work environment for all employees, clients, contractors and visitors. This can be achieved by ensuring all people are aware of and have access to OHS policies, procedures, training and reporting systems

Cultural Safety in the Workplace

Anglicare Victoria recognizes the important and unique contribution Aboriginal and Torres Strait Islander employees make by bringing their unique skills, knowledge and experience to the workplace. They also contribute important insight into how Anglicare Victoria can provide for and engage with Indigenous clients and communities more effectively.

Our Reconciliation Action Plan (RAP) and Workforce Strategy outlines Anglicare Victoria's commitment to leading and facilitating sustainable employment, training, retention and career development opportunities for Aboriginal and Torres Strait Islanders people.

Conditions of employment

- Salary and conditions are in accordance with the Social, Community, Home Care and Disability Services Industry Award (SCHADS) 2010. Salary packaging is offered with this position.
- All offers of employment at Anglicare Victoria are subject to a six month probationary period. The staff member will be asked to participate in an annual performance review linked to objectives set out for the position.
- All offers of employment are subject to a satisfactory Criminal History Check, a current Driver's License and an Employment Working with Children Check prior to commencement.

Please note that on Friday 7 October the Victorian Government's Chief Health Office issued COVID-19 Mandatory Vaccination (Workers) Directions. As an Employer AV is required to comply with the terms of these Directions

AV employees are required to either: (depending on the date of the advertisement)

- Be fully vaccinated (First and second vaccination) by 26 November 2021 to work outside of their ordinary place of residence or have a medical exemption
- Please be aware that in order to perform this role you will be required to adhere to the Directions issued by the Chief Health Officer and provide evidence of your vaccination status in order to perform the inherent requirements of this role.

Acceptance of Position Description requirements

To be signed upon appointment

Employee

Name:

Signature:

Date:
