

## DEPARTMENT OF HEALTH

# Statement of Duties

<b>Position Title:</b>	Perfusionist
<b>Position Number:</b>	510486
<b>Classification:</b>	Allied Health Professional Level 4
<b>Award/Agreement:</b>	Allied Health Professionals Public Sector Unions Wages Agreement
<b>Group/Section:</b>	Hospitals South – Royal Hobart Hospital (RHH)
<b>Position Type:</b>	Permanent, Full Time
<b>Location:</b>	South
<b>Reports to:</b>	Head of Clinical Perfusion Services
<b>Effective Date:</b>	August 2020
<b>Check Type:</b>	Annulled
<b>Check Frequency:</b>	Pre-employment
<b>Essential Requirements:</b>	<p>Tertiary qualification/program of study recognised by the Australian and New Zealand Board of Perfusion</p> <p>Holds a Certificate of Clinical Perfusion awarded by the Australian and New Zealand Board of Perfusion</p> <p><i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i></p>

NB: The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

## Primary Purpose:

Assist the Clinical Perfusion Services section of the Tasmanian Cardiothoracic Unit in Cardiothoracic Surgery.

Provide specialist perfusion services conducting perfusion services in cardiopulmonary bypass procedures and

operating associated circulatory support systems.

Provide user maintenance on a range of perfusion equipment.

Contribute to providing clinical perfusion services in an effective and coordinated manner.

Operate as a member of the Cardiac Surgery Team providing a clinical service and specialist activity.

## Duties:

- I. Provide clinical perfusion services in the Tasmanian Cardiothoracic Unit including:
  - a. Set up and operation of cardiopulmonary bypass equipment to provide optimum life support for patients undergoing cardiac surgery, including provision of blood circulation, gas exchange, total body hypothermia and techniques used to protect the unperfused myocardium.
  - b. Operation of equipment used in association with cardiopulmonary bypass eg: Intra Aortic Balloon Pumps, Ventricular Assist devices, thromboelastograph tests, Blood Salvage equipment, Blood Gas Machines and the Medistem Flow Probe machine. The use of this equipment may also be needed in the Cardiac Catheter Lab and ICU and any other areas of the hospital as directed.
  - c. Provision of a blood salvage service for Cardiothoracic patients.
  - d. Ensure the acquisition and storage of human tissue for heart valve allografts.
  - e. Selection of equipment, both hardware and disposable, used for and in association with cardiopulmonary bypass, in liaison with the Director of Cardiac Surgery and the Director of Cardiac Anaesthesia and Perfusion and the Head of Clinical Perfusion Services.
2. Ensure the provision of all disposable equipment used for cardiopulmonary bypass and associated procedures including maintaining records of equipment used and costs.
3. Provision of user maintenance of relevant equipment involving regular calibration of a range of biomedical and monitoring equipment and providing and maintaining records of maintenance information on perfusion equipment.
4. Provide and maintain a record of all relevant perfusion information during cardiopulmonary bypass in accordance with the practices and policies of the hospital.
5. Operate and use biomedical and physiological monitoring equipment in the theatre setting.
6. Undertake data collection, entry and extraction on all cardiothoracic surgery patients.
7. Participate in the on-call roster service for the Tasmanian Cardiothoracic Unit.
8. Participate in ongoing research projects within the Tasmanian Cardiothoracic Unit.
9. Assist in the training of theatre staff in use of blood gas machines.
10. Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.
11. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

## Key Accountabilities and Responsibilities:

The level of impact of decisions made by this position on the patient undergoing cardiopulmonary bypass may be severe and life threatening, calling for the highest degree of discretion and judgment. Under broad policy and direction from the Head of Clinical Perfusion Services, the Perfusionist will be required to:

- Contribute to the quality of service provided in the Tasmanian Cardiothoracic Unit and the Department of Surgery.
- Prepare and operate equipment to be used for cardiopulmonary bypass and associated procedures.
- Participate in maintenance of stocks of disposable goods used for cardiopulmonary bypass and associated procedures.
- Be involved in a maintenance program for the equipment used by perfusion services.
- Be involved in the implementation of perfusion services to meet the needs of the Tasmanian Cardiothoracic Unit.
- Champion a child safe culture that upholds the *National Principles for Child Safe Organisations*. The Department is committed to the safety, wellbeing, and empowerment of all children and young people, and expect all employees to actively participate in and contribute to our rights-based approach to care, including meeting all mandatory reporting obligations.
- Where applicable, exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Comply at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.

## Pre-employment Conditions:

*It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.*

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
  - a. crimes of violence
  - b. sex related offences
  - c. serious drug offences
  - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

## Selection Criteria:

1. Demonstrate current experience and expertise as a trained Clinical Perfusionist.
2. Ability to function effectively as part of a multidisciplinary team, demonstrating a high degree of discretion, judgment and initiative for priority setting, goal achievement and time management.
3. Ability to understand and provide preventative maintenance to all perfusion and associated equipment in accordance with appropriate practices and policies.
4. High level organisational skills regarding the recording and maintenance of perfusion information detailed during operations.
5. Highly developed oral and written communication and interpersonal skills, including problem solving and decision-making skills, with the ability to apply these skills within an environment subject to work pressure and change.
6. Ability to maintain computer databases and other computer-based files for data collection, entry and extraction.

## Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department of Health is committed to improving the way we work with vulnerable people, in particular implementing strategies and actions to promote child safety and wellbeing, empower, and prevent harm to children and young people.

The Department upholds the *Australian Charter of Healthcare Rights* in our practice and is committed to the safeguarding and protection of the welfare and rights of all people, particularly those that may be at risk of abuse, neglect, or exploitation. We place emphasis on the provision of culturally safe, respectful, and inclusive care that is responsive to diverse needs.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles](#).