



POSITION DESCRIPTION

Australian Broadcasting Corporation

Label	Description
Position Title:	MCR OPERATOR
Position no:	30002624
Team:	[Product & Content Technology]
Department:	Radio MCR Operators Melbourne
Location:	Southbank
Reports to:	MCR COORDINATOR (RADIO) VIC & TAS 30003714
Classification:	Content Maker
Schedule:	[Schedule A]
Roster cycle	[2 Week Rostered]
Band/level:	[Band 5-6]
HR Endorsement:	11/02/2022

Purpose

Operate the Master Control to support local program and network needs by monitoring and maintaining production, distribution and program delivery systems.

Key Accountabilities

- Under limited direction of the MCR Coordinator (Radio) VIC/TAS, operate Master Control to support program production and network needs by:
 - Operating and monitoring local/state transmission, production and related equipment;
 - Recognising and addressing conflicting scheduling instructions; and
 - Compiling and editing switching schedule, and other scheduling systems as required.
- Maintain technical quality of programs and network by:
 - Providing first line maintenance of transmission path e.g. program restoration;
 - Locating and logging faults and providing diagnostic support to Technology Support staff to resolve generally complex faults; and
 - Maintaining broadcast and associated systems by performing highly advanced maintenance tasks to meet department and broadcast standards; and
 - Maintaining and developing standard operating procedures.

- Contribute considerably to projects to support program and network needs by undertaking generally complex project work, including planning, scoping, installing and commissioning small to medium size projects.
- Maintain and develop proactive client relationships by providing specialist technical advice and consulting to clients as required to support program and network needs.
- Actively participate in and facilitate learning and development activities and identify learning and development needs of the work area.
- Provide guidance, training and development to less experienced employees.
- Provide effective administration and record keeping of the local work area to ensure efficient and effective communication.
- Actively promote the ABC values and apply all relevant workplace policies and guidelines.
- Cooperate with any reasonable instruction, procedure or policy relating to safety and take reasonable care for your own safety and that of other people who may be affected by your conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Team Directors, and other Officers.

Key Capabilities/Qualifications/Experience

1. Relevant tertiary qualifications or equivalent skills, knowledge and experience.
2. Operational expertise and highly advanced knowledge of technical operations and maintenance in an on-air broadcasting/production environment.
3. Comprehensive and broad-based knowledge of on-air transmission operations, scheduling systems and new technologies, both current and emerging.
4. Highly advanced ability to deliver generally complex switching requirements with limited direction.
5. Highly advanced ability to take a pro-active approach in maintaining transmission quality, including checking and reporting generally complex faults to ensure equipment is maintained and operating to broadcast specifications.
6. Excellent organisational, communication and problem-solving skills with the ability to diagnose and solve generally complex problems.
7. Demonstrated ability and willingness to train, mentor and develop less experienced colleagues.
8. Strong ability to interpret and apply standards, including standard operating procedures.
9. **ABC Principles:** Demonstrated commitment to the ABC Principles of We are ABC, Straight Talking, People Focused, Accountable and Open & Transparent.
10. **ABC Policies:** Understanding of the relevance and scope of ABC policies and the ABC Principles and a commitment to adhere to these; particularly in relation to complying with health, safety and wellbeing requirements in the workplace and acting in accordance with the ABC Principles.
11. **Diversity and Inclusion:** Ability to communicate effectively and build relationships with people from a range of diverse backgrounds.

Special Requirement

- Willingness and ability to work to a 24/7 roster.

