



Australian
National
University

Position Description

College/Division:	ANU College of Arts and Social Sciences
Faculty/School/Centre:	Research School of Social Sciences
Department/Unit:	Centre for Arab and Islamic Studies (the Middle East and Central Asia)
Position Title:	Post-doctoral Fellow in Central Asian Studies
Classification:	Academic Level B
Position No:	
Responsible to:	Director, CAIS

PURPOSE STATEMENT:

The Centre is seeking to appoint a Postdoctoral Fellow who will contribute to the research profile, public policy and outreach activities in the area of Central Asia Studies at the Centre for Arab and Islamic Studies (the Middle East and Central Asia). The postdoc will also help with the teaching program of the institution, particularly at undergraduate and/or graduate coursework level and will carry out activities to develop his/her scholarly, research and/or professional expertise relevant to Central Asia Studies, including the submission of research grant applications in collaboration with senior colleagues at the Centre.

KEY ACCOUNTABILITY AREAS:

The position is located within the ANU Centre for Arab and Islamic Studies (the Middle East and Central Asia), which is a leading interdisciplinary research and teaching Centre in the area studies in Australia. The Postdoctoral Fellow will work under the supervision of senior colleagues specialising in Central Asia, and in collaboration with other members of staff at the Centre. The overall aim of the appointment is to bolster the field of Central Asia Studies and contribute to the active research culture, social impact and pedagogy in this fast-growing area at the Centre.

Position Dimension & Relationships:

A person in this two-year fixed term appointment (which may be extended to three-year term depending on available funding) will work with colleagues within the Centre, across the Research School of Social Sciences, the College of Arts and Social Sciences and the wider University community to deliver strategic outcomes in research and education in the area of Central Asia Studies.

The appointee will be required to maintain and further the Centre's research and education programs, and will be expected to apply for competitive grants and cultivate disciplinary and policy networks to enhance the Centre's position both globally and nationally.

Role Statement:

Specific duties required of a **Postdoctoral Level B Academic** may include:

- In their role as Postdoctoral Fellow the appointee's duties will include:
- the conduct of research either as a member of a team or independently, and the production of conference and seminar papers and refereed publications from that research;
- collaboration with senior staff to actively seek and secure external funding, assistance in preparing and submitting research proposals to external funding bodies as appropriate; guidance in the research effort of junior members of research academic staff in his/her research area;
- involvement in professional activities including, subject to availability of funds, attendance at conferences and seminars;
- the preparation and delivery of tutorials, lectures, practical classes, demonstrations, workshops, seminars, and/or studio sessions provided that skills and experience demonstrate this capacity;
- marking and assessment primarily connected with subjects in Central Asia Studies
- co-supervision, or, where appropriate, supervision, of Honours or postgraduate research projects within the field of the staff member's area of research;

- administrative functions primarily connected with the staff member's area of research and the Centre overall, including attendance at Centre meetings, School meetings and/or membership of a limited number of committees;
- mentoring of undergraduate and postgraduate students as relevant;
- attendance at meetings, school meetings and/or membership of a limited number of committees;
- other duties as allocated by the supervisor, CAIS Director, or Vice-Chancellor consistent with the classification of the position.

SELECTION CRITERIA:

Selection criteria specific to **Postdoctoral Fellow, Level B Academic**:

1. Completion of a PhD in Central Asia Studies is essential, with demonstrated expertise in the fields of political science, international relations, and/or security studies related to the region.
2. A track record of independent research as evidenced by publications in peer reviewed journals.
3. A track record of research grant activity and commitment to contribute to bids for competitive external funding to support individual and collaborative research activities.
4. Evidence of an ability to work to deadlines, and to work as part of a collegial team.
5. Demonstrated ability to communicate and interact effectively with a variety of staff and students and the proven ability to promote develop and maintain strong collaborative relationships both nationally and internationally.
6. A demonstrated understanding of equal opportunity principles and policies and a commitment to their application in a university context.

Supervisor Signature:		Date:	
Printed Name:	Associate Professor Karima Laachir	Uni ID:	U5105717

References:

[Academic Minimum Standards](#)