

CATHOLIC EDUCATION
Archdiocese of Canberra & Goulburn

POSITION DESCRIPTION

Communities of hope, joy and wonder where all are welcome.

English as an Additional Language or Dialect Teacher (EAL/D)

Position Level	Teacher (Schools) (Averaged – 40 weeks per year)
Salary Range (Full-time)	$69,348 to $116,220 (based on skills and experience)
Reports To	Principal
Location	Mother Teresa School - Harrison ACT
Employment Type	Part-Time
Employment Status	Temporary
Employment Term	19 April 2021 to 17 December 2021
Hours Per Fortnight	30.4

Who Are We?

Catholic Education, Canberra & Goulburn (CE) plays an integral role in education both in the ACT and NSW, covering 88,000 square kilometres covering the whole of the ACT and extending from Pambula on the south coast, to Crookwell in the North, through to the western point of Lake Cargelligo. Operating 56 Schools and 8 Early Learning Centres, CE is key to the education of over 21,000 students within the Diocese and employing over 2,100 professionals. At CE, our people are the engine that drives our system.

Our Vision

Jesus Christ, our greatest teacher, calls us to share and witness to our Catholic Faith and Tradition, build inclusive communities and deliver contemporary quality learning opportunities for every person.

Position Purpose	This position is a temporary part time position commencing on 19 April 2021 until 17 December 2021. Our School has four classes per grade from Kindergarten to Year Six. The successful applicant must be capable of working collaboratively in a team environment. Students from Year Four onward are involved in a BYOD program so experience with iPads is essential. Mother Teresa School prides itself on the diverse range of activities it offers the students and this is due to the generosity and expertise of the staff. An ability to contribute in any area would be beneficial. The curriculum focus for 2021 will revolve around Mathematics, English, Religious Education and Integrated units. A coaching model operates in the school to help promote profession growth. Our school mission outlines what we believe as a learning community. *As a Catholic learning community, all at Mother Teresa School are called to care, to dream, to innovate, to inspire!*

Position Duties	As a Classroom Teacher: • Demonstrate, at all times, active support of Catholic Education and school policies and procedures. • Create a learning environment which stimulates learning and promotes excellence. • Communicate in a clear, respectful and professional way in order to optimise each student's development. • Identify learner needs, by analysing data and collaborating with specialist staff to create teaching and learning programs. • Designs and implements lessons using learning intentions and success criteria. • Acknowledges and encourages the needs of students to be both challenged and supported. • Provide timely and useful feedback about completed assessment items to students. • Fulfil all requirements relating to assessment and its documentation. • Attend all lessons and be punctual to class. • Maintain professional confidentiality on information about students. • Be proficient in the use of IT as a teaching and administrative tool. • Other duties within your capabilities as directed.
Skills, Attributes and Experience	We are looking for committed professionals with: 1. A commitment to Catholic education and the promotion of the mission of the Catholic Church. 2. Well-developed self-awareness and the ability to reflection on your own performance, integrity, and resilience. 3. The passion and expertise to work individually and collectively with students, to maximise the learning outcomes for each one, including those with additional learning needs. 4. Demonstrated high-level teaching skills, particularly in Literacy and Numeracy across all key learning areas. 5. An ability to engage learners in lessons and units of work that inspire curiosity and problem solving. 6. Excellent interpersonal and communication skills including the capacity to develop productive and caring relationships with students, parents and staff. 7. The passion and expertise to work individually and collectively with students, to maximise the learning outcomes for each one, including those with additional learning needs. 8. Demonstrated capacity and willingness to develop students' unique capabilities through extra-curricular activities.

Qualifications	• Must hold a relevant Working with Children registration and Teaching Accreditation. • Must have completed relevant Education/Teaching tertiary qualification.

Application Requirements

All applications must be submitted online via the online recruitment system. You can apply using the 'Apply Now' button found in the job advertisement. Your application must include a resume and cover letter (separate documents) outlining your suitability for the position based on the requirements set out in the position description. E.g. why would you be the best person for the position?

Working with Children

In the course of your employment, you will have direct contact with children, and it is, therefore, child-related work in accordance with:

a) in the ACT, Working with Vulnerable People (WWVP) (Background Checking) Act 2011; and/or
b) in NSW, Child Protection (Working with Children Check) (WWCC) Act 2012.

Employment with CE is conditional upon successful applicants having or obtaining a valid and current working with children registration, appropriate to the state and/or territory in which they will work. NSW and ACT require different working with children registrations.

Religious Education

All CE staff are required to attend religious accreditation designed to acquaint you with the vision and mission of Catholic Education. For more information regarding religious education - Click here

Employment Information Collection Notice CE's Privacy Policy - Click here

Application Enquires: CE Recruitment Team

Phone: 02 6234 5427 | Email: recruitment@cg.catholic.edu.au

Teaching Registration and Accreditation

Commencement is conditional upon applicants having valid teaching registrations and/or accreditations appropriate to the state and/or territory in which they will work.

NSW and ACT require different registrations and accreditations. If you are required to perform work or access information that is deemed to be working with children in both the ACT and NSW, you will be required to have valid registrations for both regions.

- ACT – Teaching Quality Institute (TQI).
- NSW – NSW Education Standards Authority (NESA).