

Volunteer role description



Red Cross acknowledges
the Traditional Owners
of this land, their ancestors
and Elders, past and present.

the
power of
humanity



Food Security Project Volunteer

Department	Migration Support Program - Emergency Relief
Availability	Wednesday/Thursday mornings
Location	East Perth
Category	Working in our Services and Programs Contributing to our operational work

Building an inclusive, diverse and active humanitarian movement based on voluntary service

Role purpose

Australian Red Cross' Migration Support Programs works to assist migrants in transition to ensure they have their humanitarian needs met and are participating and included in Australian society. We work directly with those seeking help irrespective of their legal status, their background, or how they arrived in Australia. This Emergency Relief project targets migrants in transition who are facing food insecurity.

Role responsibilities

- Contact clients to confirm collection or delivery.
- Facilitating food hamper collection
- Deliver food hampers to families in need around Perth.
- Case noting outcomes on client database

Knowledge, skills and experience

- Comfortable speaking on the phone with a broad range of culturally diverse clients
- Show empathy for the mature aged, disadvantaged and socially isolated clients
- At ease working independently or as part of a team to share the workload
- Basic admin skills and knowledge of Microsoft Office including email
- Be fit and able-bodied to move hampers from the food depot to the collection point
- Valid WA driver's license

Check requirements

(Delete help text before publishing: describe mandatory checks required for the role. Include specific checks required to meet contractual / funding obligations such as police check renewal periods)

- A National Criminal History Check prior to commencement and renewed every five years (Red Cross will arrange this)
- Working with Children's Check relevant to your state / territory location

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- Reference Check
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Learning and development

(Delete help text before publishing: describe learning and development required for the role)

- Complete Red Cross online learning modules as required
 - Attend Red Cross Volunteer Induction, Program Training and ongoing training as required
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General conditions

(Delete help text before publishing: These are organisational requirements and not to be edited)

We act always in accordance with the Australian Red Cross Ethical Framework and Child Protection Code of Conduct

We are a Child Safe organisation and all volunteers are required to comply with relevant State and Territory legislation requirements

We comply with the Red Cross Workplace Health and Safety management system

We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way

We may be required to assist the organisation on occasion, in times of national, state or local emergencies or major disasters

In all activities, our volunteers are guided by the Fundamental Principles of the Red Cross and Red Crescent Movement

Humanity

Impartiality

Neutrality

Independence

Voluntary Service

Unity

Universality
