

DEPARTMENT OF HEALTH

Statement of Duties

Position Title:	Specialist Medical Practitioner - Psychiatrist (Y-HiTH)
Position Number:	528056
Classification:	Specialist Medical Practitioner Level I-I I
Award/Agreement:	Medical Practitioners (Public Sector) Award
Group/Section:	Community, Mental Health and Wellbeing – Statewide Mental Health Services Child and Adolescent Mental Health Services (CAMHS)
Position Type:	Fixed-Term, Full Time
Location:	North West
Reports to:	Statewide Speciality Director - CAMHS and operational reporting to Team Leader - CAMHS
Effective Date:	May 2023
Check Type:	Annulled
Check Frequency:	Pre-employment
Essential Requirements:	Specialist or limited registration with the Medical Board of Australia in a relevant speciality (Psychiatry) Current Working with Children Registration Current Driver's Licence <i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i>
Desirable Requirements:	Supervisor's Certificate or equivalent Certificate of Advanced Training in Child and Adolescent Psychiatry or Certificate of Advanced Training in Adult Psychiatry

Position Features: Participation in the afterhours on call roster and undertake call back work

Hospital in the Home (HiTH) services are highly mobile outreach teams providing treatment in the consumer's home

Staff employed against this Statement of Duties as a Visiting Medical Practitioner will be employed in accordance with the *Tasmanian Visiting Medical Practitioners (Public Sector) Agreement* and remunerated accordingly

NB: The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

Primary Purpose:

As part of a multidisciplinary youth mental health service (16-25 years of age), delivering high quality mental health care and, in accordance with Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Specialist Medical Practitioner - Psychiatrist will:

- Provide a comprehensive youth psychiatric service to the Youth Mental Health Hospital in the Home (Y-HiTH) Unit, within the framework of established medical services practice, recovery focused and trauma informed care.
- Provides clinical leadership in the delivery of intensive home-based care to consumers of the Y-HiTH, within a multidisciplinary team (MDT).
- Acts as a consultant to mental health professionals and health service providers, including general practitioners and other agencies, regarding the assessment and management of individuals with mental health disorders.
- Undertakes supervisory responsibilities with Psychiatric Registrars, students, and other medical staff as required/appropriate.

Duties:

1. Provision of a comprehensive youth psychiatric service to consumers of the Y-HiTH including:
 - Assessment and treatment of youth mental health clients at intake assessment, in a variety of settings including Emergency Department (ED) or Department of Psychiatry and then ongoing in the consumer's own home.
 - Participation in the on-call roster for nights and weekend psychiatric cover as required.
2. Contributes to the effective functioning of the multidisciplinary youth mental health team through participation in clinical reviews and providing consultancy services for other team members of Y-HiTH, and across the treatment settings.
3. Within the context of the Statewide Mental Health Service Clinical Governance Framework, work alongside the Team Leader to ensure clinical governance requirements are met within the Y-HiTH.
4. Promote and maintain close links with Statewide Mental Health Services, general practitioners, other specialists, and service providers to ensure continuity of patient care and the ongoing development of the mental health sector.

5. Participation in teaching and supervision of psychiatric registrars and medical students as required, and the in-service training of other staff.
6. Maintenance of a high standard of care in all respects, including compliance with agency endorsed clinical documentation, and the collection of data as specified by the National Minimal Data Set and the National Outcomes and Case mix Collection documents, using electronic records systems, and within required time frames.
7. Active participation in ongoing quality improvement activities and staff meetings.
8. Representation of the service at intra-agency and inter-agency meetings or forums as appropriate or required.
9. Maintenance of a satisfactory knowledge of major evidence-based practice research findings in area of clinical practice and participation in appropriate formal continuing medical education.
10. Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.
11. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

Key Accountabilities and Responsibilities:

- Provides specialist psychiatric services and is expected to operate with a high level of clinical responsibility and autonomy, and within the model of care for the Y-HiTH.
- Broad administrative and operational direction from the Team Leader - CAMHS and Statewide Specialty Director - CAMHS.
- Clinical and professional accountability to the Statewide Specialty Director - CAMHS.
- Supervision to be provided by participation in the CAMHS Peer Review sessions as appropriate.
- Individually responsible for being aware of all policies, procedures and legislation affecting the duties of the position. These include the Statewide Mental Health Services Strategic Plan, the Statewide Mental Health Services Consumer – Carer Framework, the Mental Health Act 2013, the Children Young Persons and Their Families Act and the Guardianship & Administration Act 1995.
- Champion a child safe culture that upholds the *National Principles for Child Safe Organisations*. The Department is committed to the safety, wellbeing, and empowerment of all children and young people, and expect all employees to actively participate in and contribute to our rights-based approach to care, including meeting all mandatory reporting obligations.
- Where applicable, exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Comply at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.

Pre-employment Conditions:

It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
 - a. crimes of violence
 - b. sex related offences
 - c. serious drug offences
 - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

Selection Criteria:

1. Extensive experience and skill in child and adolescent, youth and/or adult psychiatry in a range of practice settings.
2. Demonstrated high level of oral and written communication skills and demonstrated experience and skill in liaison with General Practitioners and other health service providers.
3. Experience in clinical leadership and demonstrated commitment to multidisciplinary service model and the ability to deal effectively with interpersonal issues.
4. Demonstrated ability to convey psychiatric knowledge effectively to fellow staff, service providers and patients and their significant others.
5. Psychiatric interests in areas relevant to this position including research experience and publications.
6. Understanding of the National and State Mental Health policy frameworks as they impact on the provision of clinical services.

Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department of Health is committed to improving the way we work with vulnerable people, in particular implementing strategies and actions to promote child safety and wellbeing, empower, and prevent harm to children and young people.

The Department upholds the *Australian Charter of Healthcare Rights* in our practice and is committed to the safeguarding and protection of the welfare and rights of all people, particularly those that may be at risk of abuse, neglect, or exploitation. We place emphasis on the provision of culturally safe, respectful, and inclusive care that is responsive to diverse needs.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles](#).