

DEPARTMENT OF HEALTH

Statement of Duties

Position Title:	Senior Physiotherapist - Community Outreach
Position Number:	502785
Classification:	Allied Health Professional Level 3
Award/Agreement:	Allied Health Professionals Public Sector Unions Wages Agreement
Group/Section:	Hospitals North West - Primary Health Services Community Physiotherapy
Position Type:	Permanent, Full Time
Location:	North West
Reports to:	Manager - Physiotherapy Services
Effective Date:	June 2020
Check Type:	Annulled
Check Frequency:	Pre-employment and Recurrent
Essential Requirements:	<p>Tertiary qualification/program of study approved by the Physiotherapy Board of Australia</p> <p>Registered with the Physiotherapy Board of Australia</p> <p><i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i></p>
Desirable Requirements:	Current Driver's Licence
Position Features:	<p>Required to fully participate in the manual handling of clients and equipment</p> <p>Required to wear uniform as designated</p> <p>May be required to participate in an oncall roster</p>

NB: The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

Primary Purpose:

Promote, provide and maintain optimal specialist physiotherapy care to community clients across Primary Health Services North West, including follow up post discharge 'at risk' clients.

Provide a consultancy and advisory service in addition to "hands on" physiotherapy.

Service provision is provided in homes or may be centre-based throughout the North West Region.

Duties:

1. Assess, plan and implement treatment programs for individual clients according to the referring diagnosis in a community context.
2. Provide adequate training to clients, family members, carers and other health professionals for the successful implementation of physiotherapy programs.
3. Maintain accurate treatment records for all clients, including written management programs, patient care statistics and transfer/discharge summaries as and when required.
4. Liaise with other service providers, both within and outside North West, to promote a quality, client-focused Physiotherapy Service.
5. Assist service providers both within and outside the district, regarding ongoing client care.
6. Supervise, educate and assess undergraduate physiotherapy students.
7. Create a safe working environment by ensuring all clinical practice complies with Work Health and Safety policies and procedures.
8. Participate in health promotion and education programs created for clients, carers and other members of the health care team.
9. Attend and participate in departmental staff meetings and continuing education programs, professional development, quality assurance and relevant research projects as required.
10. Responsible for ordering stock and maintaining stores and equipment.
11. Attend regular performance review meetings with the Manager - Physiotherapy Services.
12. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

Key Accountabilities and Responsibilities:

The Senior Physiotherapist - Community Outreach reports to the Manager - Physiotherapy Services, and is responsible for:

- Exercising professional judgement when solving complex problems and managing cases where procedures, techniques and methods require adaptation or modification.
- Providing professional leadership and direction; set standards; evaluate performance and interpret policy applicable to the Community Physiotherapy Service.
- Challenging caseloads in an environment that is isolated from immediate professional support.

- Maintaining any workplace under their control to a standard that complies with the Work Health and Safety (WH&S) Act, with overall responsibility for the health and safety of those under their direction.
- Being a physiotherapy resource person to a range of health professionals, clients and community groups.
- Professional supervision for new graduates and undergraduate physiotherapy students and general supervision of technical and other personnel in an efficient, effective and safe manner.
- Where applicable, exercising delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Complying at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.
- Actively participating in and contributing to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.

Pre-employment Conditions:

It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. *The following checks are to be conducted:

1. Conviction checks in the following areas:
 - a. crimes of violence
 - b. sex related offences
 - c. serious drug offences
 - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

*As required by the Commonwealth Home Support Program and/or the Aged Care Act, occupants of this role are required to undertake a conviction check assessment every three years.

Selection Criteria:

1. Demonstrated experience in, or the ability to, effectively work, plan and organise own caseload within a community based physiotherapy practice setting, and in the absence of clinical line management.
2. Demonstrated understanding of primary health care and a commitment to health promotion, with knowledge of current resources available in physiotherapy including health promotion and health education programs.
3. High level interpersonal skills, including communication, liaison, conflict resolution, motivation and presentation skills, with the ability to lead and facilitate training and educational programs to individuals and groups.
4. Ability to assist with the review, development and implementation of policy and procedures relating to the delivery of physiotherapy services.
5. Demonstrated organisational skills, with the ability to plan, develop, and address complex workloads.
6. Proven ability and commitment to ongoing education, both personal and relating to student and junior staff supervision.
7. Demonstrated understanding of continuous improvement and research processes, and their application in the clinical environment.
8. Sound knowledge of all Work Health and Safety Legislation and Codes of Practice.

Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles](#).