



THE UNIVERSITY OF
MELBOURNE

POSITION DESCRIPTION

Melbourne Dental School

Faculty of Medicine, Dentistry and Health Sciences

Clinical Lecturer

POSITION NO	0059163
CLASSIFICATION	Level B
SALARY	Level B: \$110,236 - \$130,900 pa (pro-rata for part-time)
SUPERANNUATION	Employer contribution of 17%
WORKING HOURS	Part-time (0.2-0.4 FTE)
BASIS OF EMPLOYMENT	12 months fixed term
OTHER BENEFITS	https://about.unimelb.edu.au/careers/staff-benefits
HOW TO APPLY	Online applications are preferred. Go to http://about.unimelb.edu.au/careers , select the relevant option ('Current Opportunities' or 'Jobs available to current staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Lindsay Guy l.guy@unimelb.edu.au <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our website:
about.unimelb.edu.au/careers

Acknowledgement of Country

The University of Melbourne acknowledges the Traditional Owners of the unceded land on which we work, learn and live: the Wurundjeri Woi Wurrung and Bunurong peoples (Burnley, Fishermans Bend, Parkville, Southbank and Werribee campuses), the Yorta Yorta Nation (Dookie and Shepparton campuses), and the Dja Dja Wurrung people (Creswick campus).

The University also acknowledges and is grateful to the Traditional Owners, Elders and Knowledge Holders of all Indigenous nations and clans who have been instrumental in our reconciliation journey.

We recognise the unique place held by Aboriginal and Torres Strait Islander peoples as the original owners and custodians of the lands and waterways across the Australian continent, with histories of continuous connection dating back more than 60,000 years. We also acknowledge their enduring cultural practices of caring for Country.

We pay respect to Elders past, present and future, and acknowledge the importance of Indigenous knowledge in the Academy. As a community of researchers, teachers, professional staff and students we are privileged to work and learn every day with Indigenous colleagues and partners.

Position Summary

This is a part-time fixed-term position, with the possibility of extension. The Clinical Lecturer will actively contribute to clinical learning and teaching activities in the Melbourne Dental School, providing clinical supervision and teaching of students, primarily in the Doctor of Clinical Dentistry (Endodontics) program. Principal teaching duties will relate to clinical practice subjects, where the incumbent will support students in developing specialist clinical skills in patient-centered evidence-based dentistry. Some delivery of lectures and tutorials, and other teaching and administration duties may also be required. This position reports to the Head of Endodontics within the Melbourne Dental School.

We foster a values-based culture of innovation and creativity to enhance the research performance of the University and to achieve excellence in teaching and research outcomes.

We invest in developing the careers and wellbeing of our students and staff and expect all our leaders to live our values of:

- Collaboration and teamwork
- Compassion
- Respect
- Integrity
- Accountability

1. Key Responsibilities

1.1 TEACHING AND LEARNING

- ▶ Provide clinical practice leadership and education to coursework students in the Melbourne Dental School
 - ▶ Deliver lectures, tutorials and seminars, and other learning and teaching duties, as required to meet operational needs
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- ▶ Actively contribute to high quality curriculum development, evaluation, and review
 - ▶ Contribution to the assessment process and provision of student feedback
 - ▶ Involvement in the organisation of clinical teaching
 - ▶ Participate in continued professional development in learning and teaching

12 LEADERSHIP AND SERVICE

- ▶ Actively participate in School meetings and training
- ▶ Actively participate in activities relating to research and the scholarship of teaching and learning
- ▶ Provide mentorship and support the professional development of junior colleagues
- ▶ Effective liaison with internal and external partners to foster collaborative relationships
- ▶ Participation in School activities such as student orientation, information sessions, and Open Day.

2. Selection Criteria

To be considered for interview by the Selection Panel, applicants must address the following Criteria in their application. Please visit the University website how to address [Essential Selection Criteria](#)

21 ESSENTIAL

- ▶ A specialist dental qualification in Endodontics registrable with the Dental Board of Australia and current AHPRA registration
- ▶ A minimum of 5 years' clinical experience
- ▶ Excellent communication and interpersonal skills, with the ability to work with diverse students and patients
- ▶ Clinical Practice skills supported by contemporary evidence-based dental practice
- ▶ A proven record of success in ongoing extra-mural clinical practice and continuing professional development
- ▶ Highly motivated to develop skills consistent with teaching excellence
- ▶ Demonstrated ability to work independently and collaboratively within a team in a coordinated teaching environment

22 DESIRABLE

- ▶ Clinical Teaching experience in dental student education
- ▶ Demonstrated experience with student assessment and feedback.
- ▶ Familiarity with learning management systems

23 SPECIAL REQUIREMENTS OF THE ROLE

- ▶ Criminal Records Check with Victoria Police and "Working with Children" Check.
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- ▶ Possession of, or eligible for, an Operator Licence for Irradiating Apparatus for Dental Radiography, issued by the State Government of Victoria.
 - ▶ Clinical Credentialling with Dental Health Services Victoria (to be obtained on appointment)
 - ▶ No previous or current AHPRA notifications
 - ▶ Operational requirements of the School may influence approval of Annual Leave

3. Equal Opportunity, Diversity and Inclusion

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification, and victimisation. The University makes decisions on employment, promotion, and reward based on merit.

The University is committed to all aspects of equal opportunity, diversity, and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability, and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Advancing Melbourne.

4. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<https://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

5. Other Information

51 ORGANISATION UNIT

<http://www.dent.unimelb.edu.au/>

The Melbourne Dental School has a strong tradition in dental research and an established international reputation in several research areas. Research in the School is an integral component of staff and student activities underpinning both the undergraduate and

graduate curricula. The major research activities of the school are conducted via three Divisions and four major research groups, which range translational biomedical science to clinical studies, pedagogical research. The Head of School joined the University of Melbourne in 2020 and is leading a programme of change within the School focusing on strategic reviews of education, research and organisational structure, known as MDS'25.

52 FACULTY OF MEDICINE, DENTISTRY AND HEALTH SCIENCES

www.mdhs.unimelb.edu.au

The Faculty of Medicine, Dentistry & Health Sciences has an enviable research record and is the University of Melbourne's largest faculty in terms of management of financial resources, employment of academic and professional staff, teaching of undergraduate and postgraduate (including research higher degree) students and the conduct of basic and applied research. The Faculty's annual revenue is \$628m with approximately 55% of this income related to research activities.

The Faculty has a student teaching load in excess of 8,500 equivalent full-time students including more than 1,300 research higher degree students. The Faculty has approximately 2,195 staff comprising 642 professional staff and 1,553 research and teaching staff.

The Faculty has appointed Australia's first Associate Dean (Indigenous Development) to lead the development and implementation of the Faculty's Reconciliation Action Plan (RAP), which will be aligned with the broader University – wide plan. To enable the Faculty to improve its Indigenous expertise knowledge base, the Faculty's RAP will address Indigenous employment, Indigenous student recruitment and retention, Indigenous cultural recognition and building partnerships with the Indigenous community as key areas of development.

53 THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>

54 ADVANCING MELBOURNE

The University's strategic direction is grounded in its purpose. While its expression may change, our purpose is enduring: to benefit society through the transformative impact of education and research. Together, the vision and purpose inform the focus and scale of our aspirations for the coming decade.

Advancing Melbourne reflects the University's commitment to its people, its place, and its partners. Our aspiration for 2030 is to be known as a world-leading and globally connected Australian university, with our students at the heart of everything we do.

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- ▶ We will offer students a distinctive and outstanding education and experience, preparing them for success as leaders, change agents and global citizens.
 - ▶ We will be recognised locally and globally for our leadership on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration.
 - ▶ We will be empowered by our sense of place and connections with communities. We will take opportunities to advance both the University and the City of Melbourne in close collaboration and synergy.
 - ▶ We will deliver this through building a brilliant, diverse and vibrant University community, with strong connections to those we serve.

The means for achieving these goals include the development of the University of Melbourne's academic and professional staff and the capabilities needed to support a modern, world-class university. Those means require a commitment to ongoing financial sustainability and an ambitious infrastructure program which will reshape the campus and our contribution to the communities we engage with. This strategy, and the priorities proposed, is centred around five intersecting themes; place, community, education, discovery and global.

55 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <https://about.unimelb.edu.au/strategy/governance>
