

Strategic Sourcing Manager

Position Detail			
Reports To	Commercial Support Manager	Group	Air Navigation Services
Classification	ASA 8	Location	Canberra
Reports – Direct Total	2		

Organisational Environment

Airservices is a government owned organisation providing safe, secure, efficient and environmentally responsible services to the aviation industry.

Each year we manage over four million aircraft movements carrying more than 140 million passengers, and provide air navigation services across 11 per cent of the world's airspace.

Airservices has two major operating centres in Melbourne and Brisbane and a corporate office in Canberra. We operate 29 air traffic control towers at international and regional airports, and provide aviation rescue fire fighting services at 26 Australian airports.

Primary Purpose of Position

The **Strategic Sourcing Manager** is a key member of the **Commercial Support Team**, responsible for the long term planning of sourcing activities, managing the development of category strategies and ultimately developing channels of supply at the lowest total cost. The Strategic Sourcing Manager will manage a small team of sourcing professionals to provide a broad range of strategic sourcing services and assist in developing commercial acumen within the business.

Accountabilities and Responsibilities

Position Specific Accountabilities

1. Manage a small team of sourcing professionals to provide a broad range of strategic sourcing services and develop commercial acumen within the business.
2. Develop a five year sourcing plan for the group and imbed long term planning activities into normal business practice.
3. Continuously improve and evaluate the purchasing activities of the business group, leveraging consolidated purchasing power to find the best possible values in the marketplace.

4. Manage the development of detailed category strategies which document and retain category knowledge and prioritise the activities that will deliver value for the organisation over the short, medium and longer term.
5. Provide direction in respect of strategic sourcing activities to ensure sourcing activities are conducted in accordance with the category strategy and procurement processes.
6. Manage all sourcing activities that are identified as strategically important or critical to business operations.
7. Ensure that strategic procurement processes are streamlined and co-ordinated, best practice purchasing is maintained and productivity is promoted.
8. Manage the development of a supplier review schedule, tools and processes to track and measure supplier performance and assess supplier capability to ensure that suppliers deliver against agreed targets.
9. Provide expert advice and guidance to key stakeholders on acquisition processes to associated activities to ensure compliance with the relevant frameworks whilst delivering effective and efficient commercial outcomes.
10. Actively engage and manage internal and external stakeholders through effective and regular communication to promote increased business engagement.

Key Performance Indicators

- Supplier reviews and assessments
- Consolidation opportunities
- Consolidation activities
- Value and efficiency achieved
- Compliance metrics
- Strategic activities completed
- Stakeholder engagement indicators
- Team engagement indicators

Key Relationships

- ANS Executive and Leadership Team.
- ATM Project and Program Managers
- Finance & Commercial Community
- ANS Commercial Support Team
- External Suppliers and Market Participants

Skills Competencies and Qualifications

- Tertiary qualification in a Business or Commerce or related discipline.
- Proven experience in a senior management or team leader position.
- Sound understanding of and ability to apply strategic planning principles to sourcing activities.
- Proven ability to adapt to changing business environments and apply flexible thinking.
- Proven ability to interpret and apply complex organisational and / or Government frameworks, and policies.
- Proven ability to apply both commercial and critical thinking to solve problems and increase the efficiency within an organisation.
- Proven ability to source, interpret and present information from within an organisation, across industries and from different markets.
- Strong analytical skills with ability to interpret financial data, assess expenditure trends and analyse lifecycle costs.
- Comprehensive experience and understanding of assurance activities, with an ability to manage first line assurance activities.
- Strong interpersonal, communication, negotiation and influencing skills.

Performance Standards and Behaviours

As a member of Airservices, you will consistently demonstrate performance standards and behaviours that meet our Code of Conduct. This includes:

- Treating everyone with dignity, respect and courtesy
- Acting with honesty and integrity
- Acting ethically and with care and diligence
- Complying with all Airservices' policies and procedures, and applicable Australian laws
- Disclosing and taking reasonable steps to avoid any actual, potential or perceived conflict of interest
- Behaving in a way that upholds our vision, mission and values, and promotes the good reputation of Airservices.