

DEPARTMENT OF HEALTH

# Statement of Duties

<b>Position Title:</b>	Child and Adolescent Psychiatrist
<b>Position Number:</b>	Generic
<b>Classification:</b>	Specialist Medical Practitioner Level I-I I
<b>Award/Agreement:</b>	Medical Practitioners (Public Sector) Award
<b>Group/Section:</b>	Community, Mental Health and Wellbeing - Statewide Mental Health Services Child and Adolescent Mental Health Services
<b>Position Type:</b>	Permanent/Fixed-Term/Casual, Full Time/Part Time/Casual
<b>Location:</b>	South, North, North West
<b>Reports to:</b>	Statewide Specialty Director - Child and Adolescent Mental Health Services
<b>Effective Date:</b>	April 2022
<b>Check Type:</b>	Annulled
<b>Check Frequency:</b>	Pre-employment
<b>Essential Requirements:</b>	Specialist or limited registration with the Medical Board of Australia in a relevant specialty (Psychiatry) Current Working with Children Registration <i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i>
<b>Desirable Requirements:</b>	Current Driver's Licence Supervisor's Certificate or equivalent Certificate of Advanced Training in Child and Adolescent Psychiatry

- Position Features:**
- Participate in an Oncall Roster and undertake call-back work as required
  - Work outside normal hours and weekend work, which may include ward rounds, as required
  - Intrastate travel will be required

*NB. The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.*

## Background:

The Child and Adolescent Mental Health Service (CAMHS) encompasses the Community and Extended Treatment Teams that deliver several clinical streams statewide across Tasmania. Extended Treatment Teams are dedicated services for Youth (16-25 years of age), Out-of-home-care children and the Youth Forensic Team.

## Primary Purpose:

The Child and Adolescent Psychiatrist will specialise in one of the CAMHS statewide clinical streams and works as part of a multidisciplinary mental health service team in delivering high quality mental health care and, in accordance with Mental Health Services principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the occupant will:

- Provide a comprehensive child and adolescent Community, Extended and/or inpatient psychiatric service for the assigned CAMHS statewide clinical stream.
- Act as a consultant to mental health professionals and health service providers including general practitioners and other agencies regarding the assessment and management of individuals with mental health disorders.
- Undertake supervisory responsibilities with Psychiatric Registrars and other medical staff as required/appropriate.

## Duties:

1. Provision of a comprehensive child and adolescent, or youth community or extended psychiatric service including:
  - Assessment and treatment of community mental health clients at various sites across the region including outreach clinics and client's homes.
  - Assessment and treatment of young people who present to Hospital and who are subsequently admitted.
2. Contribute to the effective functioning of the child and adolescent community multidisciplinary mental health team through participation in clinical reviews and providing consultancy services for other team members.
3. Within the context of the Statewide Mental Health Service Clinical Governance Framework, work alongside the regional Team Leader(s) to ensure clinical governance requirements are met across the clinical stream.
4. Promote and maintain close links with other specialists, general practitioners and service providers to ensure continuity of patient care and the ongoing development of the mental health sector.
5. Participation in teaching and supervision of psychiatric registrars as required/appropriate.
6. Maintenance of a high standard of care in all respects, including compliance with agency endorsed documentation and data collation requirements as specified by the National Minimal Data Set (NMDS) and the National Outcomes and Casemix Collection (NOCC) documents.

7. Active participation in mental health service ongoing quality improvement activities and staff meetings.
8. Represent the service at intra and inter-agency meetings or forums as appropriate or required.
9. Via adult learning principles, maintain an adequate knowledge of major evidence-based practice research findings in clinical practice, and participate in appropriate formal continuing medical education, and actively support and engage in opportunities through the Centre for Mental Health Service Innovation (Tas).
10. Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.
11. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

## Key Accountabilities and Responsibilities:

- Provides specialist psychiatric services and is expected to operate with a high level of clinical responsibility and autonomy.
- Clinical and professional accountability to the Statewide Specialty Director - CAMHS.
- Broad administrative and operational reporting direction from the Team Leader - CAMHS and the Statewide Specialty Director - CAMHS as required.
- Supervision to be provided by participation in the CAMHS Peer Review sessions, as appropriate.
- Individually responsible for being aware of all policies, procedures and legislation affecting the duties of the position. These include the Statewide Mental Health Services Strategic Plan, the Statewide Mental Health Services Consumer - Carer Framework, the *Mental Health Act 2013*, the *Children Young Persons and Their Families Act* and the *Guardianship & Administration Act 1995*.
- Champion a child safe culture that upholds the *National Principles for Child Safe Organisations*. The Department is committed to the safety, wellbeing, and empowerment of all children and young people, and expect all employees to actively participate in and contribute to our rights-based approach to care, including meeting all mandatory reporting obligations.
- Where applicable, exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Comply at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.

## Pre-employment Conditions:

*It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.*

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
  - a. crimes of violence
  - b. sex related offences
  - c. serious drug offences
  - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

## Selection Criteria:

1. Extensive experience and skills in child and adolescent psychiatry, in a range of practice settings.
2. Demonstrated high level oral and written communication skills, with demonstrated experience and skills in liaising with General Practitioners and other health service providers.
3. Experience in clinical leadership and demonstrated commitment to a multidisciplinary service model with the ability to deal effectively with interpersonal issues.
4. Demonstrated ability to convey psychiatric knowledge effectively to fellow staff, service providers and patients/clients.
5. Psychiatric interests in areas relevant to this position, including research experience and publications.
6. Understanding of the National and State Mental Health policy frameworks as they impact on the provision of clinical services.

## Working Environment:

- Staff employed against this Statement of Duties as a Visiting Medical Practitioner will be employed in accordance with the *Tasmanian Visiting Medical Practitioners (Public Sector) Agreement* and remunerated accordingly.

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department of Health is committed to improving the way we work with vulnerable people, in particular implementing strategies and actions to promote child safety and wellbeing, empower, and prevent harm to children and young people.

The Department upholds the *Australian Charter of Healthcare Rights* in our practice and is committed to the safeguarding and protection of the welfare and rights of all people, particularly those that may be at risk of abuse, neglect, or exploitation. We place emphasis on the provision of culturally safe, respectful, and inclusive care that is responsive to diverse needs.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles](#).