



Position Description

College/Division:	College of Business and Economics/Charles Darwin University College of Indigenous Futures, Education and the Arts
Position Title:	Lecturer
Classification:	Level B (2 year fixed term)
Responsible to:	TBC

PURPOSE STATEMENT:

This is a joint appointment between The ANU College of Business and Economics (CBE) and the Charles Darwin University (CDU) College of Indigenous Futures, Education and the Arts. It is expected that the occupant will spend time at both campuses in Canberra and Darwin.

The College of Business and Economics (CBE) has responsibility for undergraduate and postgraduate teaching of programs that cross the College's disciplines, including coursework programs for bespoke student cohorts. The occupant will conduct research and make an active and independent contribution to undergraduate and postgraduate education.

KEY ACCOUNTABILITY AREAS:

Position Dimension & Relationships:

The position undertakes a significant role in teaching and supporting staff and students within the courses offered by both ANU and CDU. This position requires an innovative approach to the development of students' experience over the duration of their studies at both universities. The expectation is that the position will provide pastoral care to current students and will assist academic staff in the management and delivery of courses, including those for bespoke student cohorts. The opportunity may also exist for independent delivery of the aforementioned courses.

The CBE values of Excellence, Robustness, Respect, Collegiality and Unity represent what we as a collective care about. We refer to them to guide our behaviours to help ensure that we are treating one another well and are working together in the most effective way possible. Our Values and Behaviours are available [here](#).

Champion and support the delivery of the goals within the CDU Strategic Plan 2021 - 2026.

Role Statement:

Specific duties of a Level B Academic (Lecturer) may include:

Under broad direction, the appointee will:

1. Contribute to teaching courses at undergraduate and postgraduate levels as required. Teaching duties include, but are not limited to, initiation and development of course/subject material, the preparation and delivery of lectures, course coordination, workshops and tutorials, preparation of course materials, marking and assessment, and consultations with students.
2. Contribute to the development of flexible delivery of courses within the College.
3. Undertake original research and present research at academic seminars and conferences and collaborate with other academic staff both within and outside of the University.
4. Undertake administrative tasks within the College. These contributions include, but are not limited to, student administration, attendance and participation in academic staff meetings and participation in committees in the wider university community.

5. Participate in community outreach activities including to prospective students, research institutes, government and industry organisations, and the general public for the broader benefit of the University.
6. Comply with all ANU policies and procedures and in particular those relating to work health and safety and equal opportunity.
7. Other duties as required consistent with the classification level.
8. To adhere to and model the CBE Values and Behaviours of Excellence, Robustness, Respect, Collegiality and Unity

SELECTION CRITERIA:

Criteria for Level B Academic (Lecturer)

1. Record of scholarly achievement within business or economics disciplines is preferred, with completion of a PhD in the relevant field and/or significant and substantial Indigenous Knowledge and Leadership experience in Indigenous contexts.
2. Demonstrated ability to conduct high quality research.
3. Demonstrated ability to conduct high quality teaching, course development, preparation and delivery of lectures, tutorials and assessment, as evidenced by good oral and written communication skills and teaching evaluations.
4. Potential for innovative approaches to foster student learning, including to diverse student cohorts.
5. Demonstrated ability to foster inclusive, respectful and productive working relationships with staff, students and colleagues at all levels.
6. Capacity to undertake effective administration.
7. A demonstrated understanding of OH&S and equal opportunity principles and policies, and a commitment to their application in a university context.

This is an Identified Position for Aboriginal and/or Torres Strait Islander applicants and has been prepared in accordance with the University's [Identified Positions Procedure](#)

The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the Background Checking Procedure which sets out the types of checks required by each type of position.