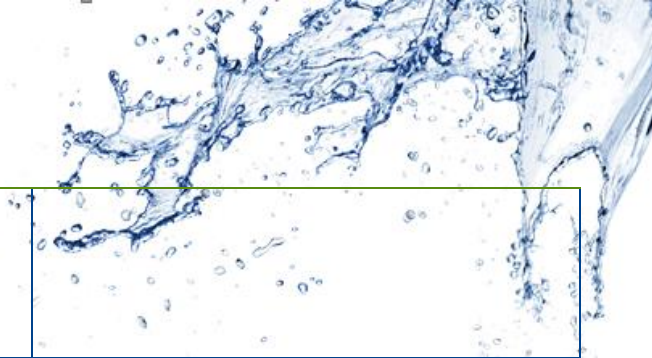


MW ROLE MANDATE - Technical Leader

Date assessed: April 2023

Position	Senior Finance Business Partner	Reports to	Senior Manager Business Performance & Analytics		Group	3
Division	Corporate Services	Span of Control	Direct Reports:	Indirect Reports:	Grade	16
Role Purpose					Measures of success	
The Senior Finance Business Partner is accountable to for providing strategic finance and operational advice to the allocated portfolios to enable informed business decisions and help drive improvement in financial performance.					Time focus: <i>(see detail over page)</i> 5% Influencer 5% Strategist 45% Contributor 45% Driver	
Key individual accountabilities					Qualifications & Experience	
<ul style="list-style-type: none"> • Direct key point of contact for all finance services and ensure compliance with Melbourne Water financial regulations • Deliver high quality management reporting and financial support across TOTEX and Cash Flow • Lead the allocated portfolio senior leadership groups in meeting all internal business group reporting requirements • Manage the monthly forecast and annual budget process for allocated portfolios • Participate in the executive discussions for the development of mid- and long-term strategic initiatives with particular reference to financial sustainability • Provide ongoing financial education to key stakeholders to improve commercial capability in the organisation • Develop strong working relationships to successfully identify and understand the business strategy, goals and identification and embedding of financial efficiencies into budgets and forecasts • Provide highly relevant insight into performance management and assist in the decision making process by providing insightful information and financial analysis 					<ul style="list-style-type: none"> • Tertiary degree in Finance, Commerce, Management, or Accountancy • CPA/CA qualified • Experience in a Finance Business Partner or other senior position in management accounting • Excellent interpersonal and communication skills with a focus on delivering a high level of customer service • Ability to establish and maintain effective working relationships with senior executives & managers 	
Key shared accountabilities					Technical capability	
<ul style="list-style-type: none"> • Our People: <i>Engagement Scores, NNWW, Performance Management, Resource Planning, Team Succession Planning</i> • Financial Sustainability: <i>Overall MW Budget and Business plan</i> • Customer and Community: <i>Divisions internal NPS score as a service; Overall MW Customer Satisfaction and Reputation Scores</i> • Safety Leadership: <i>TRIFR, HPIFR, Claims costs and Safety Scores from C&E survey</i> • Vision and Purpose: <i>Communicates and inspires a shared Team vision and strategic direction</i> • Risk: <i>Ensures proactive oversight, governance and assessment of risk management consistent with the Risk Management framework.</i> 					<ul style="list-style-type: none"> • Strong understanding and application of financial policies, guidelines and internal control procedures, which affect the activities being performed • General understanding of Accounting Standards and Taxation • Strong Financial modelling skills • Strong analytical skills and ability to be a lateral thinker • Must have excellent Microsoft Excel, PowerPoint and Microsoft Word skills. 	
Decision Rights – owns			Decision Rights - influences			
<ul style="list-style-type: none"> • Execution of Strategy and business plan • Team’s operational budget • Approval of financial expenditure (within delegated authority) • Team structure within agreed Corporate Plan FTE & budget • Team succession planning 			<ul style="list-style-type: none"> • People leaders embedding a Safety culture across the organisation • HS&W risk appetite and tolerance settings • External audit program and external accreditation standards 			



MW ROLE MANDATE - Technical Leader

Date assessed: April 2023

<ul style="list-style-type: none"> • Stop work directions • Regulator responses and management 		
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Time Focus			
Influencer	Strategist	Contributor	Driver
<ul style="list-style-type: none"> • Influence change across your teams and organisation to accelerate strategy execution, mindset change and accountability. • Build strategic relationships across business and relevant external markets (peers, partners, govt.). • Ensure Board confidence in division. Support Managing Director 	<ul style="list-style-type: none"> • Position your business and the enterprise for the future (Future Focus), using foresight for innovation 	<ul style="list-style-type: none"> • Leading, coaching and inspiring. Recruiting the right talent to ensure strategy execution 	<ul style="list-style-type: none"> • Focus on efficient operation of business, ensuring risk, compliance and customer outcomes are delivered. • Driving operational effectiveness, process improvement, achieving capital spend targets, and ensure consistent audit outcomes