

Position Description

Outdoor Education Associate Lecturer – (Teaching Focussed)

Position No:	TBA
Department:	Department of Education
School:	School of Education
Campus/Location:	Bendigo Campus
Classification:	LEVEL A– Associate Lecturer
Employment Type:	Fixed Term
Position Supervisor: Number:	Head of Department, School of Education 50099903

Other Benefits: <http://www.latrobe.edu.au/jobs/working/benefits>

Further information about:

La Trobe University - <http://www.latrobe.edu.au/about>

College of Arts, Social Sciences and Commerce – <http://www.latrobe.edu.au/assc>

For enquiries only contact:

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Position Description

Level A – Associate Lecturer – (Teaching Focussed)

A Level A academic with a teaching focussed appointment will work under supervision and is expected to contribute to the development of curriculum, assist in the coordination of subjects, teach and support students as they learn, particularly at undergraduate level. In addition, a teaching focussed academic will support the administrative functions of the discipline as well as undertake scholarly work relevant to the development of learning and teaching in their discipline or professional field. A teaching focussed academic is expected to demonstrate teaching excellence in keeping with the La Trobe Teaching Excellence Principles and maintain a track record of excellence as evidenced by Student Feedback on Teaching (SFT) surveys, peer-feedback on teaching and through other evidence-based measures.

A teaching focussed academic is expected to participate regularly in gathering and monitoring of student feedback through Student Feedback on Teaching surveys and will normally receive high teaching results relative to their peers. At least once a year they will also undertake to have their teaching peer-reviewed as part of a commitment to scholarly teaching practice.

Position Context

The College of Arts, Social Sciences and Commerce is comprised of 4 Schools and 12 Departments across La Trobe's multi-campus operations. The College offers a range of general and specialist undergraduate and postgraduate courses that are rigorous and attuned to meeting the needs of students in ensuring their readiness to work in changing environments. Our courses are appropriately linked to emerging trends and critical global issues. The College has an outstanding reputation for research excellence, for research translation and for building strong relationships with industry partners.

The School of Education has a long and distinctive history of progressive and socially engaged teaching and research in education. The School provides for the professional preparation of teachers and educators in early childhood, primary, secondary, community, vocational and higher education, and outdoor environmental education.

The School of Education is a period of renewal and has adopted an ambitious strategic plan that is intended to reinvigorate the School's research and coursework portfolio and connectivity with stakeholder groups and industry.

The position is expected to make contributions to the teaching and research objectives of the School of Education. Leadership in areas such as student experience, academic staff development, teaching and learning innovation and initiatives, research innovation and projects is an essential element of the work of the School in achieving its strategic goals. In conjunction with this, leadership and research into innovation in flexible delivery and on-line learning approaches is critical to the future of the School across all campuses.

The position holder will work with coordinators to deliver high-quality learning experiences that assist other teaching staff with delivery of teaching in Outdoor Education. They will participate in La Trobe curriculum, teaching and learning projects and contribute to curriculum review and development at subject or course level with appropriate guidance from the course co-ordinator. The position holder will participate in innovative subject level curriculum design, development and review.

The position holder will be required to undertake travel to other La Trobe University campuses.

For all duties and key selection criteria, candidates must demonstrate the necessary experience and capability, at the appropriate level, for the role as described in the position context.

Duties at this level may include:

- Develop an evidence-based approach to evaluate learning and teaching initiatives.
- Develop a scholarly approach to learning and teaching by contributing to La Trobe's SOLT including sharing of good practice.
- Under the guidance of subject coordinators, teach subjects providing a high-quality learning experience that engages students through the conduct of lectures, tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and/or other sessions in online, blended or face-to-face modes.
- Provide constructive, fair and timely feedback on learning to students.
- Work with subject or course coordinators on innovative subject and course level curriculum design, development and review in areas such as, but not restricted to, online and blended delivery, and assist in taking an evidence-based approach to evaluate how these initiatives improve the student experience.
- Participate in La Trobe Learning and Teaching conferences, colloquia or workshops.
- Assist in obtaining funding from internal or external sources for teaching improvement projects.
- Supervise undergraduate and/or graduate diploma class activities, e.g. field trips, labs or practical work.
- Continue to develop professional practice skills, knowledge and expertise.
- Contribute to knowledge transfer and to building relationships at a local level.
- Perform allocated administrative functions effectively and responsibly.
- Undertake other duties commensurate with the classification and scope of the position as required by the Head of Department or Head of School.

Key Selection Criteria

ESSENTIAL

- Recognised qualification in an outdoor leadership area: bushwalking, rock-climbing, paddling, cross country skiing.
- Professional knowledge in teaching in outdoor environments, leading groups and knowledge of safety protocols
- Completion of a Bachelor's degree in the relevant discipline, and evidence of participation in higher level study relevant to discipline or professional area. The AQF requires teachers to have a qualification at least one level higher than the qualification they are teaching. There is an exemption for people working under supervision, which will be implemented according to policy where required.
- Demonstrated ability to be effective in teaching and curriculum development in face-to-face, blended and/or online modes, as evidenced by, for example, high results on student feedback on teaching surveys relative to their peers, or through other forms of evidence.
- Evidence of innovative initiatives undertaken in the last three years that have improved the student experience.
- Ability to engage with the Scholarship of Learning and Teaching.

- Effective oral and written communication skills, including the ability to interact effectively, collaboratively and productively with staff and students from a diverse range of backgrounds.
- Demonstrated ability to work as a team member in a collaborative and collegial manner..

DESIRABLE

- Progress made towards the Graduate Certificate in Higher Education or similar evidence of professional preparation for higher education teaching.

Other relevant information:

- The position description is indicative of the initial expectation of the role and subject to changes to University goals and priorities, activities or focus of the job.

Essential Compliance Requirements

To hold this La Trobe University position the occupant must:

- hold, or be willing to undertake and pass, a Victorian Working with Children Check; AND
- take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

La Trobe Cultural Qualities

Our cultural qualities underpin everything we do. As we work towards realising the strategic goals of the University we strive to work in a way which is aligned to our four cultural qualities:

- We are **Connected**: We connect to the world outside — the students and communities we serve, both locally and globally.
- We are **Innovative**: We tackle the big issues of our time to transform the lives of our students and society.
- We are **Accountable**: We strive for excellence in everything we do. We hold each other and ourselves to account, and work to the highest standard.
- We **Care**: We care about what we do and why we do it. We believe in the power of education and research to transform lives and global society. We care about being the difference in the lives of our students and communities.

For Human Resource Use Only

Initials: Date: October 2018