



PROFESSOR OF MEDICINE AND HEAD, CENTRAL CLINICAL SCHOOL

DEPARTMENT/UNIT	Central Clinical School
FACULTY/DIVISION	Faculty of Medicine, Nursing and Health Sciences
CLASSIFICATION	Level E
WORK LOCATION	The Alfred Centre

ORGANISATIONAL CONTEXT

The **Faculty of Medicine, Nursing and Health Sciences**, is the largest faculty at Monash University, and offers the most comprehensive suite of professional health training in Victoria. We consistently rank in the top 40 universities worldwide for clinical, pre-clinical and health sciences.

We want to improve the human condition. That is our vision - it has no expiration date. Through academic health centres, other translational models and by educating the healthcare workforce of the future, our staff, students and alumni directly improve quality of life.

Setting the global health care agenda, the Faculty aspires to lead in all areas of research activity and influence local, national and international policy to improve health and social outcomes and health inequalities. We've made a major impact in the world of medical research and become globally recognised for our quality education of over 41,000 doctors, nurses, and allied health professionals.

We are ambitious and aim to maintain our position as a leading international medical research university. We're recognised for the breadth and depth of our research, for our commitment to translational research, for the quality and scale of our research capability, and as a thriving biotechnology hub.

To learn more about the Faculty, please visit monash.edu/medicine.

Central Clinical School encompasses the Departments of Anaesthesia and Perioperative Medicine, Clinical Haematology, Immunology and Pathology, Diabetes, Infectious Diseases, Gastroenterology, Allergy and Respiratory Medicine, Neuroscience, Oncology, Medicine, Surgery and Psychiatry. CCS also includes the Melbourne Sexual Health Centre, and the National Trauma Research Institute. It is located at the Alfred Hospital precinct in Melbourne, known as ARA (Alfred Research Alliance). The school is involved in teaching students from both the Faculty of Medicine, Nursing and Health Sciences and the Faculty of Science and its teaching and research is conducted at Alfred Health, Cabrini, Epworth, Peninsula Health and at Clayton.

POSITION PURPOSE

A Level E academic is expected to exercise a special responsibility in providing leadership and in fostering excellence in research, teaching, professional activities and policy development in the academic discipline within the department or other comparable organisational unit, within the University and within the community, both scholarly and general.

As Head of School, the appointee will be expected to:

1. Establish, lead and build research and educational programs to further develop and enhance the school's national and international reputation as a world class centre
2. Develop and encourage a shared vision for the future directions, goals and priorities of the school, which is aligned to the broader mission and goals of the Faculty and University
3. Proactively contribute to faculty wide initiatives
4. Lead the School's strategic and operational planning and manage the school so as to achieve its strategic direction and goals
5. Oversee academic planning and implementation, resource allocation and management for the school
6. Oversee and contribute to the scholarly output of the school in order to ensure that it remains benchmarked within the top Schools across the country in research and education
7. Engage at state, national and international levels with relevant government and non-government organisations to promote the activities of the school and develop strong strategic alliances

As a Professor the appointee will be expected to:

8. Provide leadership and foster excellence in research, education, professional activities and policy development across the school, the Faculty, the University and the community more broadly, both scholarly and general
9. Make an outstanding contribution to all activities of the school and within his or her profession or discipline

Reporting Line: The position reports to Dean, Sub-Faculty of Translational Medicine and Public Health and to the Dean of the Faculty of Medicine, Nursing and Health Sciences. The position is based at the Alfred Hospital, however there is a requirement to attend other campuses

Supervisory Responsibilities: This position provides direct supervision to approximately 24 staff and oversees a team of approximately 218 staff

Financial Delegation: Yes, in accordance with the University delegations schedule, under financial delegation

Budgetary Responsibilities: The position is responsible for managing a budget of up to \$98M

KEY RESPONSIBILITIES

Specific duties required of a Professor and Head of School may include:

1. Provide high-level strategic leadership to the school that is aligned with faculty and university strategic plans by managing, administering and fostering excellence in teaching, research and professional activities
2. Take responsibility for staff leadership and management, including team building, recruitment and selection, performance management and staff development ensuring equitable management of staff workload, including teaching, research and administration
3. Actively engage in a specialist research area in line with the Faculty's research strategy, by maintaining a substantial active publications record (in high-quality refereed journals) and supervising and mentoring early and mid-career researchers and higher degree by research (HDR) students

4. Foster research excellence through procuring competitive research grants, leading significant research projects and working with other staff to develop research links
5. Provide strong and committed leadership in teaching, curriculum development and research training by participating in the Faculty's curriculum planning and development processes, academic committees, and relevant examination processes in addition to monitoring the quality of individual teaching in the relevant discipline
6. Provide innovative and effective leadership for the expansion of the Faculty's HDR program by attracting high quality HDR students
7. Maintain and broaden collaborative partnerships with relevant faculties and departments/schools within the University and community
8. Maintain strong collaborative partnerships with members of the ARA (Alfred Health, Baker Institute, Burnet Institute)
9. Maintain and broaden collaborative partnerships with external agencies both nationally and internationally, making a significant contribution to the profession
10. Exercise strong budget management across the School's entire budget

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
 - A research doctorate in a relevant discipline
 - Full registration as a medical practitioner in the State of Victoria or hold a fully registrable qualification
 - Fellowship of the Royal Australasian College of Physicians
 - The ability to meet Alfred Health credentialing standards for a scope of practice in general medicine and/or relevant specialty area

Knowledge and Skills

2. Evidence of experience and engagement in clinical research
3. Evidence of outstanding scholarly activity of an international standard in the relevant discipline, including significant publications in the highest impact journals, a consistent record of high level research engagement and productivity and a demonstrated continuing commitment to one or more programs of research
4. Highly developed interpersonal and communication skills including the ability to liaise well with other academics, to mentor and develop staff and to represent and advocate for the school/department as a contributing member on various board and committees within the Faculty and the University
5. Demonstrated experience in various facets of academic management including the necessary leadership, strategic planning, financial, human resources and decision-making skills needed to manage a school
6. Evidence of collaborative and interdisciplinary research projects and the ability to foster a research culture with less-experienced researchers
7. Evidence of interdisciplinary research projects and/or projects that are aimed at translational outcomes
8. Demonstrated ability to attract external funding in the form of both national competitive grants and other research income and in building links with industry, government, funding and professional bodies
9. Evidence of innovation in curriculum development, course design and course management and proven excellence in teaching
10. A vision for the future needs and development of Central Clinical School within Australia and internationally, from research and educational perspectives

11. Evidence of ability in, and commitment to, the promotion of Central Clinical School to potential students and the wider community
12. Commitment to delivery of quality services to students

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- The position will require a successful National Police record check
- This position will require a successful Finance check

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.