

## Planner - Biodiversity

### Position Description

<b>Directorate</b>	Planning	<b>Department</b>	Environment and Sustainability Policy and Planning
<b>Reports To</b>	Coordinator Biodiversity Planning	<b>Direct Reports</b>	No
<b>Queensland Local Government Industry Award - State 2017 -Stream</b>	Stream A - Division 2, Section 1 - Administrative, clerical, technical, professional, community service, supervisory and managerial services	<b>Moreton Bay Regional Council Certified Agreement 2022 EBA5 Wage Level</b>	Schedule 1, Level 5 *Graduate Progression

#### Position Purpose

This position will provide routine technical advice and undertake allocated environmental and biodiversity planning and project activities to meet the needs of the organisation and the community within the City of Moreton Bay area.

#### Key Responsibilities and Outcomes

As a Planner - Biodiversity and member of the Environment and Sustainability Policy and Planning you will:

- Provide routine technical policy and planning advice and respond to queries relating to environmental and biodiversity planning matters in accordance with legislative, policy and business requirements.
- Lead and support the delivery of smaller, less complex environmental and biodiversity planning projects to achieve strategic and business outcomes.
- Undertake allocated planning activities to support the delivery of environmental and biodiversity planning project outcomes.
- Conduct research and analysis and contribute to the preparation of strategic plans, costings, reports and associated documents for a range of environmental and biodiversity planning projects.
- Provide technical input into the development, integration and implementation of key strategies and policy relating to environmental, biodiversity and other planning projects.
- Contribute to a positive team environment in order to achieve a high performance, continuous improvement and customer focused culture.
- Support project-based community consultation including representing Council at a range of customer meetings, community and business forums.
- Engage proactively with key stakeholders to ensure projects and services deliverables are achieved.

## Our Values

Our values shape the way we behave, how we interact with each other and our customers. They underpin our decision making and are our guiding principles for how we work every day. As a team member you will take individual accountability for demonstrating the values expectations and behaviours.

SERVICE

TEAMWORK

INTEGRITY

RESPECT

SUSTAINABILITY

## Decision Making

<i>Budget</i>	NA
<i>Delegations</i>	Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

## Knowledge & Experience

- Sound knowledge and experience knowledge and experience in either biodiversity planning, environmental planning, strategic planning and project management.
- Sound knowledge and experience in applying relevant federal, state and local government legislation and environmental planning principles and practices.
- Demonstrated experience providing technical advice on environmental and biodiversity planning matters.
- Well developed research and analysis skills and the ability to prepare technical reports and documentation.
- Well-developed time management skills and the ability to manage conflicting priorities and meet deadlines.
- Well-developed communication skills with an ability to communicate planning concepts and matters in a simple and concise manner (both verbally and in written form) and negotiate sustainable outcomes.

## Qualifications

- Degree qualification necessary to fulfil the position requirements.
- Current "C" Class Driver's Licence.

*Note: This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.*