POSITION DESCRIPTION

Australian Broadcasting Corporation

Label	Description
Position Title:	REGIONAL TRAINEE
Position no:	50052339
Team:	[Regional & Local]
Department:	Regional Newcastle
Location:	Local Office
Reports to:	CHIEF OF STAFF, NEWCASTLE 50046518
Classification:	Content Maker
Schedule:	[Schedule B]
Roster cycle	[2 Week Rostered]
Band/level:	[Band 2]
HR Endorsement:	21/10/2022

Purpose

A 12-month trainee program to learn, develop and build skills across the range of content making roles in a regional bureau, creating multiplatform content that attracts and builds audiences in line with ABC Regional & Local's goals and strategies.

Key Accountabilities

- Under close direction of the Chief of Staff, develop the skills to create content for multiple platforms to engage and inform local, state, national and international audiences.
- Produce digital and social media content including taking, editing and uploading photos and videos.
- Pre-record straightforward interviews, voice reports and packages.
- Program production, recording and editing skills.
- Key aspects of reporting including writing basic feature stories.
- Proficiency in the use of electronic studio and field recording, replay & editing equipment.
- Develop skills in television reporting and production.
- Suggest content, research and compile stories that are interesting, accurate and of appropriate duration for radio programs

- Identify content to be shared with other ABC content teams for broader reach.
- Support local community activities, such as outside broadcasts
- Take part in and complete training modules as assigned throughout the program.
- Actively promote the ABC values and apply all relevant workplace policies and guidelines.
- Cooperate with any reasonable instruction, procedure or policy relating to safety and take reasonable care for your own safety and that of other people who may be affected by your conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Team Directors, and other Officers.

Key Capabilities/Qualifications/Experience

1. Some training or qualifications in journalism, or relevant industry experience, with demonstrated ability to learn and gain skills and knowledge in the field.
2. Detailed understanding of rural and/or regional issues that affect and interest local audiences.
3. A sound news sense and developing understanding of how to generate original story ideas, and confidence to pitch them in a clear and compelling way.
4. Developing proficient editorial skills and ability to source and analyse information and exercise sound judgement, meet deadlines and pay attention to detail.
5. Experience publishing content on social media in a personal or professional capacity and familiarity with social media to connect with audiences and as a research tool.
6. An interest in broadcast, digital and social media technology, including the aptitude to create video, photo and other online content.
7. Demonstrated creative ability, imagination and resourcefulness; willing to share information and learn from others; participates effectively as part of a team and established good working relationships.
8. Demonstrated passion to source and create authentic content which represents the broad diversity of the Australian community, including stories that reflect a range of cultural and linguistic backgrounds and Indigenous communities where editorially relevant.
9. ABC Principles: Demonstrated commitment to the ABC Principles of We are ABC, Straight Talking, People Focused, Accountable and Open & Transparent.
10. ABC Policies: Understanding of the relevance and scope of ABC policies and the ABC Principles and a commitment to adhere to these; particularly in relation to complying with health, safety and wellbeing requirements in the workplace and acting in accordance with the ABC Principles.
11. Diversity and Inclusion: Ability to communicate effectively and build relationships with people from a range of diverse backgrounds

Special Requirements

12. A current and valid driver's licence.